LGMSD 2024/25

Mityana District

(Vote Code: 568)

Assessment	Scores
PMs and Indicators to Incentivise Delivery of Quality and Usable Visible Outputs (Infrastructure Assets)	84%
PMs and Indicators to Incentivise Delivery of Accessible, Quality and Efficient Education Services	83%
PMs and Indicators to Incentivise Delivery of Accessible, Quality and Efficient Health Services	79%
PMs and Indicators to Incentivise Delivery of Accessible, Quality and Efficient Water and Sanitation Services	69%
PMs and Indicators to Incentivise Delivery of Accessible, Quality and Efficient Micro-scale Irrigation Services	90%
PMs and Indicators to Incentivise Delivery of Accessible, Quality and Efficient Production Services	90%

PMs and Indicators to Incentivise Delivery of Quality and Usable Visible Outputs (Infrastructure Assets)

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Quality				
1	Evidence that the LG constructed/installed all infrastructure projects in the previous FY (completed or on-going) as per design/ specifications (and approved layout suitable to site conditions and sub-programme norms).	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the previous FY: From LG Engineer collect: • Approved Designs and site layout • Sample at least 6 projects (1 per sub-program where there is an infrastructure project implemented) from the previous FY and check for compliance with designs and layout. If all infrastructure comply to design/ specifications and approved layout for all sampled projects score 15 or else 0 If the LG has no approved design/ specifications and approved layout for all sampled projects score 0	Justification From the PDU Register and Budget performance report, the following 92 infrastructure projects were undertaken during the previous FY 2024/25:1. Construction of school facilities at Seeta Sec. Secondary School in Bbanda Sub County 2. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Mwererwe C/U primary school in Bulera sub county 3. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Namungo C/U primary school in Namungo Sub County 4. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at St. Kizito Namigavu primary school in Kikandwa Sub County 5. Construction of a two-classroom block with an office and store, supply of 36 three seater desks, 3 teacher’s table and Chairs and one filling cabinet at Kyamanyoli C/U Primary School in Kalangaalo Sub County 6. Fencing of Namungo Seed Secondary School phase one Construction of a five stance VIP lined latrine with a bathroom at Bbanda C/U primary school in Bbanda Town Council 7. Construction of a five stance VIP lined latrine with a bathroom at Gema primary school in Bulera sub county 8. Construction of a five stance VIP lined latrine with a bathroom at Mwererwe primary school in Bulera Sub County. 9. Construction of a five stance VIP lined latrine with a bathroom at Kitebere C/U primary school in Butayunja sub county 10. Construction of a five stance VIP lined latrine with a bathroom at Naluggi primary school in Kalangaalo Sub County. 11. Construction of a five stance VIP lined latrine with a bathroom at Kasiikombe primary school in Ssekanyonyi Sub County	**15**

12. Construction of a five stance VIP lined latrine with a bathroom at Bbanda Umea primary school in Bbanda Town Council

13. Renovation of a five classroom block with office and store at Kawolongojjo primary school, Namungo Sub County

14. Construction of a five stance VIP lined latrine at Nakwaya primary school in Kikandwa Sub County

15. Completion of a two classroom block at Kabayenga SDA Primary school in Maanyi sub county

16. Renovation of a two classroom block at Nakwaya Primary school in Kikandwa sub county

17. Fencing Staff house at Namungo health centre III

18. Fencing Mpongo health centre III

19. Supply and installation of one solar aided water pump at Mpongo Health centre III

20. Construction of walkway and stone masonry protection wall at Namungo Health Centre III

21. Supply, delivery, installation and commissioning of medical equipment to Mpongo and Namungo HCIII

22. Supply and installation ten Solar batteries at Kyamusi HC 111 and Nakaziba HC 11

23. Construction of a four stance VIP latrine with a bathroom and Urinal at Nabbaale SMU Regional CLC in Bbanda Town Council

24. Fencing of Nabbaale SMU Regional CLC in Bbanda Town Council

25. Fencing Mityana hospital land opposite the main gate

26. Completion of Kitongo piped water system in Butayunja Sub County

27. Construction of Mpirigwa –Namungo Water Supply System

28. Construction of a three-stance lined latrine with a urinal at Naama RGC

29. Mechanized routine maintenance of Kimuli-Kalangaalo 7.3km road in Kalangaalo Sub County

30. Mechanized routine maintenance of Kakindu-Kibibi 7km road in Kakindu Sub County

31. Mechanized routine maintenance of Mwera-Kyalwa 4km road in Kakindu Sub County

32. Mechanized routine maintenance of Zira-Nakwangu 5km road in Namungo Sub County

33. Mechanized routine maintenance of Mpirigwa-Makooba 9km road in Namungo Sub County

34. Mechanized routine maintenance of Kajoji-Bukoola 6.7km road in Maanyi Sub County

35. Mechanized routine maintenance of Kiwawu-Nsozibirye 12km road in Malangala Sub County

36. Mechanized routine maintenance of Gulwe-Kivuvu-Namatebe 7.8km road in Maanyi Sub County

37. Mechanized routine maintenance of Kikunyu-Kitotolo-Namudali 10.7km road in Kikandwa Sub County

38. Mechanized routine maintenance of Kisaana-Kitete road 6.2 Km in Namungo S/C

39. Mechanized routine maintenance of Bbanda-Lusalira 9.5km road in Bbanda Sub County

40. Rehabilitation of Kanjuki-Nsambya road 8.7km in Kakindu Sub County

41. Mechanized routine maintenance of Mwera - Kyalwa 4 km road

42. Mechanized routine maintenance of Bulera-Kiryokya road 10.6km road in Bulera/Kalangaalo Sub County

43.Mechanized routine maintenance of Kamanje-Namasenene-Kiteetaga road 6km road in Bulera Sub County

44. Mechanized routine maintenance of Bukoligo-Katungulu 6.5km road in Kalangaalo sub county

45. Mechanized routine maintenance of Kiyooganyi Trading Centre link roads 2.5 km in Kalangaalo sub county

46. Mechanized routine maintenance of Busembi – Kisigala 2.5km road in Kalangaalo sub county

47. Mechanized routine maintenance of Katiiti-Kateebe-Kabaseke P.S 3.3km road in Ssekanyonyi Sub County

48. Mechanized routine maintenance of Budimbo-Nanzirugadde-Luteete 2.1km road in Ssekanyonyi Sub County

49. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

50. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

51. Mechanized routine maintenance of Kinoni – Kyandaalo 6.1km road in Maanyi Sub County

52. Mechanized routine maintenance of Kajoji - Kabira 6km road in Maanyi Sub County

53. Mechanized routine maintenance Ssempijja road 1km n Busunju Town Council

54. Mechanized routine maintenance of Bridge way-Kawoomya 2km road in Busunju Town council

55. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

56. Mechanized routine maintenance of

Nakatongoli-Kibuto-Miseebe 2.8km road in Bulera sub county

57. Mechanized routine maintenance of Kyapa-Bunya-Bulera 3km road in Bulera sub county

58. Mechanized routine maintenance of Namunyanyula-Kigesera-Kibibi 7km road in Bulera sub county

59. Mechanized routine maintenance of Ddavula-Buwalula 3.5km road in Namungo Sub County

60. Mechanized routine maintenance of Kimuli-Kawanga-Kyesengeze 4.3km road in Malangala Sub County

61. Mechanized routine maintenance of Kiwawu-Mulaambalo 1km road and Dajje-Nono-Kanyanya2.5km road in Malangala Sub County

62. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

63. Walling from ring beam level to wall plate of Bbanda S/C Community Centre

64. Mechanized routine maintenance of Mbarara-Ssebanda road3.5km in Kikandwa sub county

65. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

66. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

67. Mechanized routine maintenance of Nanzirugadde-Budimbo road 3.5km in Kikandwa Sub County

68. Construction of a slaughter slab in Ssekanyonyi Town Council

69. Repair and maintenance of irrigation schemes for Kajjajjata Livingston at Nakibanga ,Mityana Central Div, Mr. Mwanje Erisa in Kalangaaalo S/C,Kaleka Jimmy in Kikandwa S/C, Yiga Vincent in Kakindu and Mr.Kayizzi John in Namungo S/C.

Supply and delivery of 06 bee protective gears and 35 KTB hives to district headquarters

70. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ibingira Charles Benston in Bulera Sub County

71. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town council

72. Design , supply and installation of solar powered draghose micro scale irrigation Mr.Kisitu Walusimbi Patrick in Ttamu Division

73. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Magala Ibrahim Kinene in Namungo Sub County

74. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Male Ronald in Namungo Sub County

75. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Matovu John Bosco in Maanyi Sub county

76. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Mponye Robert in Busimbi Division

77. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nakitende Annet in Kikandwa Sub county

78. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town counci

79. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nankumba Jascent In Kikandwa Sub County

80. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms. Nansasi Rita in Butayunja Sub County

81. Design, supply and installation of solar powered draghose micro scale irrigation equipments Ms.Nassali Faridah in Busunju Town Council

82. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mrs.Kalyango Juliet in Namungo Sub county

83. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssemajwali Yawe in Butayunja Sub County

84. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssensamba Godfrey Mukasa in Namungo sub county

85. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Ssewava Mubiru Richard in Bulera Sub county

86. Design, supply and installation of of solar powered draghose micro scale irrigation equipment for Mr.Busuulwa Jude in Ssekanyonyi Town Council

87. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Kalule John in Ttamu Division

88. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Mukwaya Ibrahim in Malangala Sub county

89. Design, supply and installation of solar powered draghose micro scale irrigation Ms. Muwanga

Harriet Robina in Kikandwa Sub County

90. Design, supply and installation of micro scale irrigation equipments for Hajji Sserunkuma Abubaker of Ssekanyonyi Town Council

91. Design , supply and installation of micro scale irrigation equipments for Mr. Gavamukulya David of Ssekanyonyi Town Council

92. Design , supply and installation of micro scale irrigation equipments for Yesu Akwagala Primary School in Kalangaalo Sub Councty

Out of the 92 projects undertaken during the FY 2024/25, six (6) projects were sampled from each sub-program under (3) Education, (1) Health, and (1) works (Roads) (1) Water and sanitation.

1.CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT MWERERWE CHURCH OF UGANDA PRIMARY SCHOOL IN BULERA SUB – COUNTY – MITY/894/WRKS/2024-2025/00002

2.CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL IN KIKANDWA SUB – COUNTY – MITY/894/WRKS/2024-2025/00015

3.CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT KYAMANYOLI CHURCH OF UGANDA PRIMARY SCHOOL IN KALANGAALO SUB – COUNTY – MITY/894/WRKS/2024-2025/00009

4.CONSTRUCTION OF A WALKWAY (PAVEMENT) AND STONE PITCHING (PROTECTIVE WALL) AT NAMUNGO HC III IN … SUB – COUNTY MITY/894/WRKS/2024-2025/00060

5.COMPLETION OF KITONGO PIPED WATER SYSTEM PHASE III AT BUTAYUNJA SUB – COUNTY MITY/894/WRKS/2024-2025/00006

6.MECHANIZED MAINTENANCE OF KIWAWU – NSOZIBIRYE 12KM ROAD IN MALANGALA SUB-COUNTY

Reviewing all the files, it is evident that each file had the relevant designs and specifications as part of the contract documents received from the PDU, and Municipal Engineer.

With these drawings in hand, field visits were conducted on 4th December 2025.

The findings were as below for the six selected projects:

1 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT MWERERWE CHURCH OF UGANDA PRIMARY SCHOOL IN BULERA SUB – COUNTY - MITY/894/WRKS/2024-2025/00002

There was evidence that a 2 (two) classroom block with an office and store at Mwererwe Church of Uganda Primary School in Bulera Sub-County was constructed in full conformity with the approved designs and specifications. The approved design seen on the file is titled “Construction of 2 classroom Block with Store and Office “The

drawings were approved vide MIN. No. 006/DPP/05/09/24 of the physical planning committee that sat on 5th September 2024. The drawings consist of 9 sheets. These drawings give details of Foundation layout, Floor plans, Elevations, Ring Beam, and other details like the roof details There is a stamp of the physical planning committee on it dated 5th September 2024.

Visual observations and actual measurements during the field visit on 9th December 2025 indicated that the size of the windows, doors, classrooms, Chalk-board with chalk-rack, and splash apron were as per the approved design. It was observed that the structure was complete and fully in use following issue of occupation permit by District Engineer. The roof structure built from treated timber looked sound and the roof covering done by the use of maroon pre-painted corrugated iron sheets of gauge 28 with a ridge cap of the same colour. The floor is of a terrazzo finish.

2 .CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL IN KIKANDWA SUB – COUNTY – MITY/894/WRKS/2024-2025/00015

There was evidence that a 2 (two) classroom block with an office and store at St. Kizito Namigavu Primary School in Kikandwa Sub-County was constructed in full conformity with the approved designs and specifications. The approved design seen on the file is titled “Construction of 2 classroom Block with Store and Office“. The drawings were approved vide MIN. No. 006/DPP/05/09/24 that sat on 5th September 2024. The drawings consist of 9 sheets. These drawings give details of Foundation layout, Floor plans, Elevations, Ring Beam, and other details like the roof details There is a stamp of the physical planning committee on it dated 5th September 2024.

Visual observations and actual measurements during the field visit on 9th December 2025 indicated that the size of the windows, doors, classrooms, Chalk-board with chalk-rack, and splash apron were as per the approved design. It was observed that the structure was complete and fully in use following issue of occupation permit by District Engineer. The roof structure built from treated timber looked sound and the roof covering done by the use of maroon pre-painted corrugated iron sheets of gauge 28 with a ridge cap of the same colour. The floor is of a terrazzo finish.

3 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT KYAMANYOLI CHURCH OF UGANDA PRIMARY SCHOOL IN KALANGAALO SUB – COUNTY – MITY/894/WRKS/2024-2025/00009

There was evidence that a 2 (two) classroom block with an office and store at Kyamanyoli Church of Uganda Primary School in Kalangaalo Sub-County was constructed in full conformity with the approved designs and specifications. The approved design seen on the file is titled “Construction of 2

classroom Block with Store and Office “The drawings were approved vide MIN. No. 006/DPP/05/09/24 that sat on 5th September 2024. The drawings consist of 9 sheets. These drawings give details of Foundation layout, Floor plans, Elevations, Ring Beam, and other details like the roof details There is a stamp of the physical planning committee on it dated 5th September 2024.

Visual observations and actual measurements during the field visit on 9th December 2025 indicated that the size of the windows, doors, classrooms, Chalkboard with chalk-rack, and splash apron were as per the approved design. It was observed that the structure was complete and fully in use following issue of occupation permit by District Engineer. The roof structure built from treated timber looked sound and the roof covering done by the use of maroon pre-painted corrugated iron sheets of gauge 28 with a ridge cap of the same colour. The floor is of a terrazzo finish.

4 CONSTRUCTION OF A WALKWAY (PAVEMENT) AND STONE PITCHING (PROTECTIVE WALL) AT NAMUNGO HC III IN … SUB – COUNTY MITY894/WRKS/2024-2025/00060

There was evidence that the Construction of a walkway (pavement) and Stone Pitching at Namungo HCIII has been constructed in full conformity with the approved drawings. The one sheet drawing consists of layout detailing the pavement extent and the stone pitching details complete with drainage details. The drawings were approved vide MIN. No. 006/DPP/05/09/24 that sat on 5th September 2024.

During the field visit that took place on 9th December 2025, the pavement and the stone pitching were visually inspected and measurements were taken. It can be concluded that the construction has been done as per approved drawings.

5 COMPLETION OF KITONGO PIPED WATER SYSTEM PHASE III AT BUTAYUNJA SUB – COUNTY MUBE723/WRKS/2024-2025/00006

There was evidence that the completion of Kitongo Piped water system has been done in full conformity with the approved designs and specifications. Prior to project implementation, a consultant M/S Terracon Technical Works (U) Ltd was hired vide procurement reference MITY/568/SRVCS/18-19/00092 to carry out detailed feasibility study and engineering design of the proposed Kitongo piped water system in Butayunja Sub-County. The detailed design including general layout of pipeline system, Borehole pump house, yard tap and stand pipe details, reservoir stand details and many other details are on the file. During the Physical Planning Committee meeting that sat on 5th September 2024, these designs were approved vide the minute MIN. No. 006/DPP/05/09/24

Visual observations and actual measurements during the field visit on 9th December 2025

indicated that the construction was indeed executed as per the approved drawings.

6 MECHANIZED MAINTENANCE OF KIWAWU – NSOZIBIRYE 12KM ROAD IN MALANGALA SUB-COUNTY

There was evidence that maintenance of the road was executed as per approved MOW designs (District Road works VOL.1, Road Class I1 as per which the road carriageway is 4.5 -5.8 m). There was evidence of a gravelled smooth motorable surface with visible camber. Only spot gravelling was done.

The road has open earth storm water drains with offshoots. Nine lines of new culverts were installed on the 12 km stretch. The work is complete.

There was evidence that Mityana District Local Government constructed all infrastructure in the previous F/Y 2024/2025 as per design/specifications

2	Evidence that the infrastructure projects constructed by the LG in the previous FY (completed or on-going) have no visible defects • *Building structures: (i) Substructure (splash apron, floors, foundations, ground beams, ramps); (ii) Superstructures (walling, beams, columns, floors, doors, windows); (iii) roofing (Roof Cladding, ceilings, roof members, lightning conductors, rainwater goods); (iv) Mechanical and Electrical works (water and drainage system, lights, fire systems)* • *Water systems (Water source; Water Storage; Water Quality (colorless, taste, odorless)* • *Components (Pumps, Power source, Pipes and Fittings, Taps, Sprays)* • *District & Urban Roads (Culverts, drainage, bridges*	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the previous FY: Sample at least six (6) project (1 per sub-program/ nature of project) from the previous FY and check for existence of visible defects. Take pictorial evidence and describe the nature and extent of defects. If no visible defects in any of the sampled projects score 15 If minor defects in any of the sampled projects – score 5 If moderate or significant defect in any of the sampled projects- score 0	From the PDU Register and Budget performance report, 92 infrastructure projects were undertaken during the previous FY 2024/2025, and the following (6) were sampled and visited for visual assessment to check for existence of any visible defects. 1 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT MWERERWE CHURCH OF UGANDA PRIMARY SCHOOL IN BULERA SUB – COUNTY – MITY/894/WRKS/2024-2025/00002 No visible defects were observed during the field visit conducted on 9th December 2025 2 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL IN KIKANDWA SUB – COUNTY – MITY/894/WRKS/2024-2025/00015 No visible defects were observed during the field visit conducted on 9th December 2025 3 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT KYAMANYOLI CHURCH OF UGANDA PRIMARY SCHOOL IN KALANGAALO SUB – COUNTY – MITY/894/WRKS/2024-2025/00009 No visible defects were observed during the field visit conducted on 9th December 2025 4 CONSTRUCTION OF A WALKWAY (PAVEMENT) AND STONE PITCHING (PROTECTIVE WALL) AT NAMUNGO HC III IN … SUB – COUNTY MITY894/WRKS/2024-2025/00060 No visible defects were observed during the field visit conducted on 9th December 2025 5 COMPLETIONS OF KITONGO PIPED WATER SYSTEM PHASE III AT BUTAYUNJA SUB – COUNTY MUBE723/WRKS/2024-2025/00006 No visible defects were observed during the field visit conducted on 4th December 2025 6 MECHANIZED MAINTENANCE OF KIWAWU – NSOZIBIRYE 12KM ROAD IN MALANGALA SUB-COUNTY No visible defects were observed during the field visit conducted on 9th December 2025 Based on the field observations, Mityana District Local Government no visible defects	**15**

Usable

3	Evidence that the infrastructure projects have the basic amenities which are functional and used for the	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the	From the 92 projects executed during the FY2024/2025, 6 projects were sampled and visited to establish Evidence that the infrastructure projects have the basic amenities which are functional and being used for the intended purpose. The findings are as below:	**10**

intended purpose	previous FY: Sample at least six (6) projects (1 per sub-program) from the previous FY. If the infrastructure projects have the basic amenities which are functional and used for the intended purpose score 10 or else 0	1 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT MWERERWE CHURCH OF UGANDA PRIMARY SCHOOL IN BULERA SUB – COUNTY - MUBE723/WRKS/2024-2025/00002 The functional amenities include (1) The classrooms themselves large enough to receive learners (2) The windows for ventilation and for allowing natural light (3) Steps and ramps to improve accessibility of the facility (4) Lightning conductors for safety (5) Chalk board with chalk rack to support teaching of learners (6) Pin boards for notices (7) The store and the office for management of the school (8) Water tank (9) Water gutters to transmit the water to the tanks and to minimize soil erosion 2 CONSTRUCTIONS OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL IN KIKANDWA SUB – COUNTY – MITY/894/WRKS/2024-2025/00015 The functional amenities include (1) The classrooms themselves large enough to receive learners (2) The windows for ventilation and for allowing natural light (3) Steps and ramps to improve accessibility of the facility (4) Lightning conductors for safety (5) Chalk board with chalk rack (6) Pin boards for notices (7) The store and the office for management of the school (8) Water tank (9) Water gutters to transmit the water to the tanks and to minimize soil erosion 3 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT KYAMANYOLI CHURCH OF UGANDA PRIMARY SCHOOL IN KALANGAALO SUB – COUNTY – MITY/894/WRKS/2024-2025/00009 The functional amenities include (1) The classrooms themselves large enough to receive learners (2) The windows for ventilation and for allowing natural light (3) Steps and ramps to improve accessibility of the facility (4) Lightning conductors for safety (5) Chalk board with chalk rack (6) Pin boards for notices (7) The store and the office for management of the school (8) Water tank (9) Water gutters to transmit the water to the tanks and to minimize soil erosion 4 CONSTRUCTION OF A WALKWAY (PAVEMENT) AND STONE PITCHING (PROTECTIVE WALL) AT NAMUNGO HC III IN … SUB – COUNTY MITY894/WRKS/2024-2025/00060 The visible and functional amenities are: For the Walkway (1) Smooth but skid resistant walking surface (2) Well drained, ponding free surface (3) Clean and mud free walking surface For the Stone Pitching (1) Protective walling from loose soil (2) Clean visually pleasant surface to look at. All fully functional. 5 COMPLETION OF KITONGO PIPED WATER SYSTEM PHASE III AT BUTAYUNJA SUB – COUNTY MUBE723/WRKS/2024-2025/00006

The functional amenities include (1) The fence around the pump for safety of the pump (2) The solar water pump, to pump water to the tank (2) The solar panels to generate the required energy (3) The solar batteries for storage of the energy (4) The water tanks for temporary storage and to generate the required water head (5) the piping system for delivery of water to community members (6) Water kiosks to dispense water to community members.

All are visibly functional.

6 MECHANIZED MAINTENANCE OF KIWAWU – NSOZIBIRYE 12KM ROAD IN MALANGALA SUB-COUNTY

There was evidence of basic amenities, which included (1) a good road camber, (2) a smooth gravel surface, (3) Cleaned Culverts to carry storm water away across the road way. (4) Side drains and offshoots to carry storm water quickly away from the carriageway.

Therefore, based on the field findings, Mityana District Local Government fully met the requirements for this indicator.

Human Resource Management

4	Evidence that the LG has substantively filled, deployed and ensured that the staff in all Heads of Department positions access the payroll. Districts i. Chief Finance Officer ii. District Planner iii. District Engineer iv. District Natural Resources Officer v. District Production Officer vi. District Commercial Officer vii. District Community Development Officer viii. District Health Officer ix. District Education Officer	From the Principal Human resource Officer obtain and review: (i) the approved customized structure of the LG; (ii) staff lists; and (iii) personnel files to establish existence of: Appointment letters for all HoDs Review the payroll to establish that the recruited staff accessed the most recent payroll. If 100% of the above positions are filled score 6 If 80 – 99% of the above positions are filled score 4 If below 80% of the above positions are filled score 0	Mityana DLG has an approved customized structure dated 23/1/2024 ref MSD 135/306/01 vol.54 by Ministry of Public Service. The following positions have been substantively filled and officers have accessed the payroll. 1. Mr. Diika Livingstone was appointed Chief Finance Officer on 25/3/2009 under minute no. DSC/027/09 ref no CR/10651 and accessed the payroll with IPPS no. 821075 2. Mr. Katende Jack was appointed District Engineer on 16/3/2018 under minute no. MTY/DSC/54/2018 ref CR/10/694 and accessed the payroll with IPPS no. 859108 3. Mr. Seremba Daniel was appointed District Production Officer on 7/4/2014 under minute no. MTY/DSC/44/2014 ref CR/167 and accessed the payroll with IPPS no. 871211 4. Mr. Lutwa Herbert was appointed District Commercial Officer on 22/3/2024 under minute no. MTY/DSC/44/2024 ref CR/10585 and accessed the payroll with IPPS no. 859078 5. Mr. Muziira David was appointed District Community Development Officer on 9/1/2013 under minute no. DSC/561/2012 ref CR/10458 and accessed the payroll with IPPS no. 869936 6. Mr. Kawooya Vicent was appointed District Health Officer on 20/4/2024 under minute no. MTY/DSC/78/2022 and accessed the payroll with IPPS no. 821031 7. Mr. Kyegera Albert was appointed District Planner on 17/8/2022 under minute number DSC/78/2022(21) ref CR/1087757 and accessed the apyroll with IPPS no. 866332 8. Mr. Biira Yasin was appointed District Natural Resources Officer on 16/3/2018 under minute no. MTY/DSC/60/2018 ref CR/10039 and accessed the payroll with IPPS no. 821055. However, the following position is vacant; • District Education Officer The positions are 88.8% substantively Filled therefore justifying the score of 4.	**4**

4	Evidence that the City has substantively filled, deployed and ensured that the staff in all Heads of Department positions access the payroll i. City Chief Finance Officer ii. City Planner iii. City Engineer iv. City Natural Resources Officer v. City Production Officer vi. City Commercial Officer vii. City Community Development Officer viii. City Physical Planner ix. City Health Officer x. City Education Officer	From the Principal Human resource Officer obtain and review: (i) the approved customized structure of the LG; (ii) staff lists; and (iii) personnel files to establish existence of: Appointment letters for all HoDs Review the payroll to establish that the recruited staff accessed the most recent payroll. If 100% of the above positions are filled score 6 If 80 – 99% of the above positions are filled score 4 If below 80% of the above positions are filled score 0	

4	Evidence that the LG has substantively filled, deployed and ensured that the staff in all Heads of Department positions access the payroll i. Principal Treasurer ii. Senior Planner iii. Municipal Engineer (Principal Executive Engineer) iv. Senior Environment Officer v. Senior Veterinary Officer/Senior Agricultural Officer vi. Principal Commercial Officer vii. Principal Community Development Officer viii. Medical Officer of Health Services ix. Principal Education Officer	From the Principal Human resource Officer obtain and review: (i) the approved customized structure of the LG; (ii) staff lists; and (iii) personnel files to establish existence of: Appointment letters for all HoDs Review the payroll to establish that the recruited staff accessed the most recent payroll. If 100% of the above positions are filled score 6 If 80 – 99% of the above positions are filled score 4 If below 80% of the above positions are filled score 0		
5	Evidence that the LG has substantively filled, deployed and ensured that the staff in all critical staff positions access the payroll. i. Senior Procurement Officer ii. Principal Human Resource Officer iii. Principal Human Resource Officer (Secretary DSC) iv. Senior Environment Officer v. Senior Land Management Officer/Physical Planner vi. Principal Internal Auditor vii. Senior Agriculture	From the Principal Human resource officer obtain and review: (i) the approved customized structure of the LG; (ii) the staff list and (iii) personnel files to establish existence of: Appointment letters for all critical staff Review the payroll to establish that the recruited staff accessed the most recent payroll. If 100% of the above positions are filled score 2 or else score 0	Not all critical staff in the District Local Government were filled at 100% and evidence is as follows; 1. Mr. Lumansi Patrick was appointed as Senior Procurement Officer on 28/10/2011 under minute no. DSC/2093/2011 and accessed the payroll with IPPS no. 82117. 2. Mr. Mukiibi Hussein was appointed as Principal Human Resource Officer (DSC) on 14/5/2008 under minute no. DSC/011/08(b) and accessed the payroll with IPPS no. 821072. 3. Ms. Nanyanzi Florence was appointed as Principal Human Resource Officer on 26/10/2015 under minute no. DSC/609/2014 and accessed the payroll with IPPS no. 821136. 4. Mr. Mutahi Enoka was appointed as Senior Land Management Officer on 27/1/2021 under minute no. DSC/23/2021 and accessed the payroll with IPPS no. 834832. 5. Mr. Ochwo Gabriel was appointed as Principal Internal Auditor on 27/11/2017 under minute no. DSC/176/2025(i) and accessed the payroll. 6. Ms. Nabawanuka Proscovia was appointed as Senior Agricultural Engineer on 28/7/2020 under	**0**

Engineer

viii. Water Officer

ix. Senior Inspector of Schools

x. Labour Officer

xi. Senior Assistant Secretaries (SAS)

xii. Senior Assistant Town Clerks

xiii. Parish chiefs

minute no. MTY/DSC/60/2020 and accessed the payroll with IPPS no. 1072496.

7. Mr. Sonko James was appointed as District Water Officer on 16/3/2018 under minute no. MTY/DSC/50/2018 and accessed the payroll with IPPS no. 821245.

8. Mr. Namala Emmanuel was appointed as Senior Inspector of Schools on 8/12/2021 under minute no. MTY/DSC/2012/2021 and accessed the payroll with IPPS no. 871212.

Senior Assistant Secretaries

The following Officer have been substantively appointed;

1. Mr. Mulumba Sulaiman was appointed on 6/6/2020 under minute no. MTY/DSC/132/2020

2. Ms. Babirye Magret was appointed on 8/10/2015 under minute no. MTY/DSC/163/2015

3. Ms. Nabakooza Prossy was appointed on 6/1/2012 under minute no. MTY/DSC/274/2021.

4. Mr. Busingye Ronal was appointed on 10/6/2025 under minute no. DSC/92/2025.

5. Mr. Tunamkye Benard was appointed on 13/10/2011 under minute no. DCS/292/2011

6. Ms. Nabagalla Milly was appointed on 14/12/2009 under minute no. DSC/122/09

7. Mr. Magala Mukiibi Stanley was appointed on 7/2/2007 under minute no. 14/2007

The following sub counties are vacant;

• Ssekanyonyi s/c

• Banda s/c

• Manayi s/c

Senior Assistant Town Clerks

The District Local Government has 4 Town Councils;

1. Mr. Kiwannuka John was appointed on 13/12/2017 under minute no. MTY/DSC/218/2017 and was posted to Sekanyonyi TC

2. Mr. Ssemwu was appointed on 16/11/2021 under minute no. DSC/2025-2021 and was posted to Busunju TC

3. Mr. Semwogerere George William was appointed on 16/11/2021 under minute no. MTY/DSC/205/2021 and was posted to Ziguti TC

However, Banda TC is vacant.

Parish Chiefs

The DLG has 63 Parishes and 12 wards and all are filled with substantive Parish Chiefs.

The score 0 is justified since substantive

			appointments are not at 100%
5	Evidence that the LG has substantively filled, deployed and ensured that the staff in all critical staff positions access the payroll i. Principal Procurement Officer ii. Principal Human Resource Officer iii. Principal Human Resource Officer (Secretary DSC) iv. Principal Environment Officer v. Principal Internal Auditor vi. Principal Inspector of School vii. Senior Labour Officer viii. Division Town Clerk ix. Principal Town Agents	From the Principal Human resource officer obtain and review: (i) the approved customized structure of the LG; (ii) the staff list and (iii) personnel files to establish existence of: Appointment letters for all critical staff Review the payroll to establish that the recruited staff accessed the most recent payroll. If 100% of the above positions are filled score 2 or else score 0	

5	Evidence that the LG has substantively filled, deployed and ensured that the staff in all critical staff positions access the payroll. i. Senior Procurement Officer ii. Principal Human Resource Officer iii. Senior Physical Planner iv. Senior Internal Auditor v. Senior Inspector of Schools vi. Labour Officer vii. Principal Assistant Town Clerks viii. Town Agents	From the Principal Human resource officer obtain and review: (i) the approved customized structure of the LG; (ii) the staff list and (iii) personnel files to establish existence of: Appointment letters for all critical staff Review the payroll to establish that the recruited staff accessed the most recent payroll. If 100% of the above positions are filled score 2 or else score 0		
Planning and budgeting				
6	Evidence that the LG conducted and used results of site reconnaissance and technical investigations (where required) to prepare responsive tender documents for all infrastructure projects; conduct environmental, social, health, and safety assessments, incorporate project ESMPs into bidding documents; and ensure work item quantities are derived from standard or customized drawings, and maintain cost estimates consistent with customized designs.	From the LG Engineer obtain and review: • Standard technical designs. • Site reconnaissance reports. • Technical investigation reports (e.g. geo-technical investigations if required) Obtain and check for: • Existence of customized designs • Existence of customized BoQs based on the designs. • Incorporation of Cost Estimates. • Incorporation of costed ESMPs From the LG Community Development Officer /DNRO/SEO obtain and check for:	From the PDU Register and Budget performance report, 92 infrastructure projects were undertaken during the previous FY 2024/2025. All project files were reviewed to establish evidence that Mityana District Local Government conducted and used results of site reconnaissance and technical investigations (where required) to prepare responsive tender documents. Examples of the reviewed files are shown below: 1 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT MWERERWE CHURCH OF UGANDA PRIMARY SCHOOL IN BULERA SUB – COUNTY - MUBE723/WRKS/2024-2025/00002 The file was checked, and it was found that there was no technical or any other reconnaissance report that informs design or BOQ preparation. 2 CONSTRUCTION OF MULTI – PURPOSE HALL AT MUBENDE ARMY (TIGER PRIMARY SCHOOL)MUBE723/WRKS/2024-2025/00003 The file was checked, and it was found that there was no technical or any other reconnaissance report that informs design or BOQ preparation. 3 CONSTUCTION OF SOLAR POWERED WELL AT LWEMIKOMAGO HCIII AND INSTALLATION 10,000LTR WATER TANK -MUBE723/WRKS/2024-2025/00006 The file was checked, and it was found that there	**0**

• ESHS Assessment Reports (Project Briefs, ESIA, Screening reports) to determine whether they were undertaken timely

• ESMPs for projects (At least 3 projects)

Check and verify if the LG conducted and used the results of the reconnaissance and/or technical investigations (where required) to:

i. Prepare tender documents/BoQs for all infrastructure projects that are responsive to the standard drawings and/or customized technical designs (before advertising);

ii. Ensure that the requisite Environment ESHS assessments have been undertaken (before preparing BoQs) (Screening for all projects, Project Briefs and Environmental Social Impact Assessment where applicable)

iii. Ensure that the environmental, social, health and safety requirements and measures identified in the project ESMPs were adequately incorporated in the schedule of requirements and specifications of the bidding documents

iv. Ensure the quantities of work items and specifications included in the BoQs are derived from the standard or customized drawings and make no omissions

v. Ensure that the cost estimates are

was no technical or any other reconnaissance report that informs design or BOQ preparation.

4 COMPOUND PAVING, CONSTRUCTION OF 5 STANCE VIP LATRINES, PLACENTA PIT AND INCINERATOR AT LWABAGABO HCII-MUBE723/WRKS/2024-2025/00005

The file was checked, and it was found that there was no technical or any other reconnaissance report that informs design or BOQ preparation.

5 RENOVATION OF MULTI PURPOSE HALL AT ST MARY'S PRIMARY SCHOOL-MUBE723/WRKS/2024-2025/00004

The file was checked, and it was found that there was no technical or any other reconnaissance report that informs design or BOQ preparation.

6 MECHANIZED MAINTENANCE OF KAYINJA – KYANYINA – KABAJOKI ROAD 7 KMS WEST DIVISION

The file was checked, and it was found that there was no technical or any other reconnaissance report that informs design or BOQ preparation.

All the implemented projects were screened and had Screening Reports as ESHS Assessment Reports. Environmental and Social screening of the projects did not recommend detailed ESHS Assessments (Project Brief or/and Environmental and Social Impact Assessment) for any of the projects. Two projects were anticipated to have significant Environmental, Social, Health and Safety impacts and required detailed ESHS assessments as per the requirements of Section 112 of The National Environment Act, Cap 181 i.e., Construction of school facilities at Seeta Seed Secondary School in Bbanda Sub-County, and Construction of Mpirigwa – Namungo Water Supply System. The Mpirigwa – Namungo Water Supply System had a ground water source with a yield of 22 cubic metres per hour. Construction of school facilities at Seeta Seed Secondary School is categorized as the construction of an educational institution, which falls under Schedule 5, projects require a mandatory Environmental and Social Impact Assessment (ESIA). Construction of Mpirigwa – Namungo Water Supply System is categorized as abstraction or utilisation of ground water of less than 1000 cubic metres per day, which falls under Schedule 4 Part I of the Act, projects for which project briefs are required and are to be submitted to the Authority.

All ESHS assessment reports predated bidding documents and schedules of requirements for implemented projects, which implied that ESHS assessments were undertaken timely.

Costed ESMPs for all projects were provided by District Environment/ Natural Resources and Community Development Offices and bills of quantities (BoQs) for non-road projects provided Schedules of requirements for the road projects were not provided by the District Engineer and procurement office to determine if ESHS assessments were undertaken timely and if ESMPs were adequately incorporated into bidding

		consistent with the customized designs. If the LG has met (i) to (v) score 6 or else 0	documents. Environmental and Social Management costs incorporated in some BoQs and all schedules of requirements for road projects did not match the costings in project-specific ESMPs e.g., for the Construction of a two-classroom block with an office at Namungo C/U Primary School in Namungo Sub-County, the project-specific ESMP cost was UGX 1,592,500 while the BoQ incorporated UGX 200,000 for Environment and social management and for the mechanized routine maintenance of Kisaana-Kitete road 6.2 km in Namungo S/C, the ESMP cost was UGX 10,775,000 while UGX 2,340,000 was incorporated in the schedule of requirements for Environmental and Social management. <u>Conclusion</u> Based on the above findings: i) There is NO evidence that the DLG Conducted and used results of site-specific reconnaissance and technical investigations to prepare responsive tender documents/BOQs for all infrastructure projects before advertising (except the mini water supply project) iv) There is NO evidence that the quantities of work items and specifications included in the BoQs are derived from the customized drawings and make no omissions. v) There is NO evidence that the cost estimates are consistent with the customized design. The requisite ESHS assessments (ESIA and Project Brief) were not undertaken for two projects anticipated to have the most significant Environmental, Social, Health and Safety impacts. An ESIA study was required for the Construction of school facilities at Seeta Seed Secondary School in Bbanda Sub-County, and at least a Project Brief for the Construction of Mpirigwa – Namungo Water Supply System were required as per Section 112 of the National Environment Act, Cap 181 before implementation of the projects but the studies were not undertaken. ESMPs were not adequately incorporated in all road projects schedules of requirements and in some non-road project BoQs. Therefore, the District Local Government scored 0.	
Procurement				
7	Evidence that the LG maintained a complete project file for each infrastructure project implemented in the previous FY. The procurement file should have and adhere to standards on the following: (or as amended to the	From the PDU, Procurement Officer obtain the procurement file to determine the existence of the documents below; i. Contracts Committee Composition. The Contracts Committee	From the PDU, Procurement files for all the 92 infrastructure projects implemented in the FY 2024/2025 were obtained and scrutinized for compliance with the PPDA guidelines on procurement records thus the subsequent requirements of the performance measure The following 92 project files were scrutinized: 1. Construction of school facilities at Seeta Sec. Secondary School in Bbanda Sub County 2. Construction of a two-classroom block with an	**2**

PPDA guidelines on procurement records 2024)	must be formally and properly constituted. ii. Approved Procurement Plan; iii. Initiation of procurement iv. Contracts Committee approval of the procurement method, bidding document, evaluation committee and shortlist of providers where applicable; v. Bidding document and any amendments or clarifications vi. Copy of the published advertisement of shortlist vii. Record of issuance of bidding document viii. Record of receipt of bids ix. Record of opening of bids x. Copies of bids received xi. Evaluation meetings and evaluation report xii. Notice of best evaluated bidder xiii. Submission of contract to the Solicitor General for clearance where applicable xiv. Approval by Solicitor General where applicable xv. Contract and amendments thereto as per format/requirement including Contractor's ESMP xvi. Contract Committee minutes relating to the procurement xvii. Correspondences	office and store, supply of 36 three-seater desks, 3 teacher's table and Chairs and one filling cabinet at Mwererwe C/U primary school in Bulera sub county 3. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher's table and Chairs and one filling cabinet at Namungo C/U primary school in Namungo Sub County 4. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher's table and Chairs and one filling cabinet at St. Kizito Namigavu primary school in Kikandwa Sub County 5. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher's table and Chairs and one filling cabinet at Kyamanyoli C/U Primary School in Kalangaalo Sub County 6. Fencing of Namungo Seed Secondary School phase one Construction of a five stance VIP lined latrine with a bathroom at Bbanda C/U primary school in Bbanda Town Council 7. Construction of a five stance VIP lined latrine with a bathroom at Gema primary school in Bulera sub county 8. Construction of a five stance VIP lined latrine with a bathroom at Mwererwe primary school in Bulera Sub County. 9. Construction of a five stance VIP lined latrine with a bathroom at Kitebere C/U primary school in Butayunja sub county 10. Construction of a five stance VIP lined latrine with a bathroom at Naluggi primary school in Kalangaalo Sub County. 11. Construction of a five stance VIP lined latrine with a bathroom at Kasiikombe primary school in Ssekanyonyi Sub County 12. Construction of a five stance VIP lined latrine with a bathroom at Bbanda Umea primary school in Bbanda Town Council 13. Renovation of a five classroom block with office and store at Kawolongojjo primary school, Namungo Sub County 14. Construction of a five stance VIP lined latrine at Nakwaya primary school in Kikandwa Sub County 15. Completion of a two classroom block at Kabayenga SDA Primary school in Maanyi sub county 16. Renovation of a two classroom block at Nakwaya Primary school in Kikandwa sub county 17. Fencing Staff house at Namungo health centre III 18. Fencing Mpongo health centre III

between the procuring and disposing entity and the bidder(s) xviii. Evidence of resolution of grievance or complaints (if any) Score 2 if all documents are available otherwise score 0 if incomplete.	19. Supply and installation of one solar aided water pump at Mpongo Health centre III 20. Construction of walkway and stone masonry protection wall at Namungo Health Centre III 21. Supply, delivery, installation and commissioning of medical equipment to Mpongo and Namungo HCIII 22. Supply and installation ten Solar batteries at Kyamusi HC 111 and Nakaziba HC 11 23. Construction of a four stance VIP latrine with a bathroom and Urinal at Nabbaale SMU Regional CLC in Bbanda Town Council 24. Fencing of Nabbaale SMU Regional CLC in Bbanda Town Council 25. Fencing Mityana hospital land opposite the main gate 26. Completion of Kitongo piped water system in Butayunja Sub County 27. Construction of Mpirigwa –Namungo Water Supply System 28. Construction of a three-stance lined latrine with a urinal at Naama RGC 29. Mechanized routine maintenance of Kimuli-Kalangaalo 7.3km road in Kalangaalo Sub County 30. Mechanized routine maintenance of Kakindu-Kibibi 7km road in Kakindu Sub County 31. Mechanized routine maintenance of Mwera-Kyalwa 4km road in Kakindu Sub County 32. Mechanized routine maintenance of Zira-Nakwangu 5km road in Namungo Sub County 33. Mechanized routine maintenance of Mpirigwa-Makooba 9km road in Namungo Sub County 34. Mechanized routine maintenance of Kajoji-Bukoola 6.7km road in Maanyi Sub County 35. Mechanized routine maintenance of Kiwawu-Nsozibirye 12km road in Malangala Sub County 36. Mechanized routine maintenance of Gulwe-Kivuvu-Namatebe 7.8km road in Maanyi Sub County 37. Mechanized routine maintenance of Kikunyu-Kitotolo-Namudali 10.7km road in Kikandwa Sub County 38. Mechanized routine maintenance of Kisaana-Kitete road 6.2 Km in Namungo S/C 39. Mechanized routine maintenance of Bbanda-Lusalira 9.5km road in Bbanda Sub County 40. Rehabilitation of Kanjuki-Nsambya road 8.7km in Kakindu Sub County 41. Mechanized routine maintenance of Mwera - Kyalwa 4 km road

42. Mechanized routine maintenance of Bulera-Kiryokya road 10.6km road in Bulera/Kalangaalo Sub County

43.Mechanized routine maintenance of Kamanje-Namasenene-Kiteetaga road 6km road in Bulera Sub County

44. Mechanized routine maintenance of Bukoligo-Katungulu 6.5km road in Kalangaalo sub county

45. Mechanized routine maintenance of Kiyooganyi Trading Centre link roads 2.5 km in Kalangaalo sub county

46. Mechanized routine maintenance of Busembi – Kisigala 2.5km road in Kalangaalo sub county

47. Mechanized routine maintenance of Katiiti-Kateebe-Kabaseke P.S 3.3km road in Ssekanyonyi Sub County

48. Mechanized routine maintenance of Budimbo-Nanzirugadde-Luteete 2.1km road in Ssekanyonyi Sub County

49. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

50. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

51. Mechanized routine maintenance of Kinoni – Kyandaalo 6.1km road in Maanyi Sub County

52. Mechanized routine maintenance of Kajoji - Kabira 6km road in Maanyi Sub County

53. Mechanized routine maintenance Ssempijja road 1km n Busunju Town Council

54. Mechanized routine maintenance of Bridge way-Kawoomya 2km road in Busunju Town council

55. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

56. Mechanized routine maintenance of Nakatongoli-Kibuto-Miseebe 2.8km road in Bulera sub county

57. Mechanized routine maintenance of Kyapa-Bunya-Bulera 3km road in Bulera sub county

58. Mechanized routine maintenance of Namunyanyula-Kigesera-Kibibi 7km road in Bulera sub county

59. Mechanized routine maintenance of Ddavula-Buwalula 3.5km road in Namungo Sub County

60. Mechanized routine maintenance of Kimuli-Kawanga-Kyesengeze 4.3km road in Malangala Sub County

61. Mechanized routine maintenance of Kiwawu-Mulaambalo 1km road and Dajje-Nono-Kanyanya2.5km road in Malangala Sub County

62. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

63. Walling from ring beam level to wall plate of Bbanda S/C Community Centre

64. Mechanized routine maintenance of Mbarara-Ssebanda road3.5km in Kikandwa sub county

65. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

66. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

67. Mechanized routine maintenance of Nanzirugadde-Budimbo road 3.5km in Kikandwa Sub County

68. Construction of a slaughter slab in Ssekanyonyi Town Council

69. Repair and maintenance of irrigation schemes for Kajjajjata Livingston at Nakibanga ,Mityana Central Div, Mr. Mwanje Erisa in Kalangaaalo S/C,Kaleka Jimmy in Kikandwa S/C, Yiga Vincent in Kakindu and Mr.Kayizzi John in Namungo S/C.

Supply and delivery of 06 bee protective gears and 35 KTB hives to district headquarters

70. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ibingira Charles Benston in Bulera Sub County

71. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town council

72. Design , supply and installation of solar powered draghose micro scale irrigation Mr.Kisitu Walusimbi Patrick in Ttamu Division

73. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Magala Ibrahim Kinene in Namungo Sub County

74. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Male Ronald in Namungo Sub County

75. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Matovu John Bosco in Maanyi Sub county

76. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Mponye Robert in Busimbi Division

77. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nakitende Annet in Kikandwa Sub County

78. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town counci

79. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nankumba Jascent In Kikandwa Sub County

80. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms. Nansasi Rita in Butayunja Sub County

81. Design, supply and installation of solar powered draghose micro scale irrigation equipments Ms.Nassali Faridah in Busunju Town Council

82. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Mrs.Kalyango Juliet in Namungo Sub county

83. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssemajwali Yawe in Butayunja Sub County

84. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssensamba Godfrey Mukasa in Namungo sub county

85. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Ssewava Mubiru Richard in Bulera Sub County

86. Design, supply and installation of of solar powered draghose micro scale irrigation equipment for Mr.Busuulwa Jude in Ssekanyonyi Town Council

87. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Kalule John in Ttamu Division

88. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Mukwaya Ibrahim in Malangala Sub county

89. Design, supply and installation of solar powered draghose micro scale irrigation Ms. Muwanga Harriet Robina in Kikandwa Sub County

90. Design, supply and installation of micro scale irrigation equipments for Hajji Sserunkuma Abubaker of Ssekanyonyi Town Council

91. Design, supply and installation of micro scale irrigation equipments for Mr. Gavamukulya David of Ssekanyonyi Town Council

92. Design, supply and installation of micro scale irrigation equipments for Yesu Akwagala Primary School in Kalangaalo Sub County

There was evidence that all the project files indicated above for F/Y 2024/25 complied with PPDA guidelines on procurement records. Examples of compliance are shown below:

(i) There was evidence that the contracts committee is properly and formally constituted in accordance with PPDA Act CAP 205 comprising of five members with Chairman, Secretary and three committee members.

The chairman Mr. Daniel Sseremba appointed vide

the letter CR/10067 22nd August 2024 signed by the Chief Administrative Officer Edith Mutabazi

The Secretary Mr. Bbira Yasin appointed vide CR 10039 dated 26th February 2024 the appointment letter is signed by the Chief Administrative Officer Edith Mutabazi,

The three (3) committee members

Mr Sseruwu Robert appointed vide CR/10567 dated 10th December 2024 and signed by the Chief Administrative Officer Edith Mutabazi Town

Mrs Namulema Katongole Aisha appointed vide CR/10022 dated 22nd November 2024 and signed by the Chief Administrative Officer Edith Mutabazi

Mr Mwanje Brian appointed vide CR/11174 dated 22nd November 2024 and signed by the Chief Administrative Officer Edith Mutabazi

(ii) An approved procurement plan was available on the file. The Chief Administrative Officer Mrs. Edith Mutabazi submitted the approved procurement plan to Executive Director PPDA vide CR/212/2 dated 29th July 2024. This submission sent with copies to Permanent Secretary Ministry of Finance/Secretary to treasury and Permanent Secretary Ministry of Local Government. There is a stamp on the letter indicating that the submission was received by the PPDA on 31st July 2024 at 10:35 hrs

I).Construction of a two classroom block with an office and store at Mwererwe C/U primary school in Bulera sub county. Reference no. Mity894/wrks/2024-25/00002

(iii) Initiation of procurement was done by Kabanda Kenneth, Senior Education Officer, on 10/04/2024 as per Form 5 (Procurement requisition) and confirmed by the Accounting Officer Edith Mutabazi on 10/04/2024.

(iv) Contracts committee approved the proposed procurement method of quotation method on 08/08/2024 under Min.6/1/08/2024-25.

(v) Record of bidding documents and any amendments or clarifications

(vi) Approval of shortlist invitation by the contracts committee on 08/08/2024 under Min.7/1/August/20245-25

(vii) Record of issue of bids as per Form 08 dated 12/08/2024

(viii) Record of receipt of bids as per Form 11 dated 23/08/2024

(ix) Record of bid opening as per Form 12 dated 23/08/2024 at 12:30 p.m

(x) Record of bids received evaluation committee sitting on 29/08/2024

(xi) Record of approval of evaluation report and award by Contracts Committee that sat on 11/09/2024 under min. 5.2/1/Sept/2024-25 to M/s.

Brotherhood Life U Limited at contract sum of Shs. 115,374,264.

(xii) Notice of best evaluated bidder was displayed on 12/09/2024 uo to 25/09/2024 when it was removed.

(xiii) Submission to Solicitor General was not applicable as contract sum was below threshold of UGX. 200 M

(xiv) Contract clearance from solicitor general was not applicable as contract sum was below threshold of UGX. 200 M

(xv) Contract and amendments thereto as per format/requirement including contractors ESMP Contract between Mityana District Local Government and M/s. Brotherhood Life U Limited at contract sum of Shs. 115,374,264.00 signed on 30/09/2024

(xvi) Contracts committee minutes relating to the procurement - Contracts Committee that sat on 11/09/2024 under min. 5.2/1/Sept/2024-25 that awarded the contract to M/s. Brotherhood Life U Limited at a contract sum of Shs. 115,374,264

(xvii) Correspondence between the procuring and disposing entity and the bidder evidence by Record of letter of bid acceptance dated 26/09/2024 signed by Accounting Officer Edith Mutabazi. & Record of signing contract agreement between Mityana District Local Government and Brotherhood Life U Limited dated 30/09/2024

(xviii) Evidence of resolution of grievance or complaints (if any). Not applicable as no grievances were registered during project implementation.

2). Construction of a two-classroom block with an office and storet at St. Kizito Namigavu primary school in Kikandwa Sub County.Rreference no. Mity894/wrks/2024-25/00015.

(iii) Initiation of procurement was done by Kyagera Albert, District Planner on 18th July 2024 as per Form 5 (Procurement requisition) and confirmed by the Accounting Officer Edith Mutabazi on 18th July 2024.

(iv) Contracts committee approved the proposed procurement method of quotation method on 08th August 2024 under Min.6/1/Aug/2024-25.

(v) Record of bidding documents and any amendments or clarifications

(vi) Approval of shortlist invitation by the contracts committee on 08th August 2024 under Min.7/1/August/20245-25

(vii) Record of issue of bids as per Form 08 dated 12th August 2024

(viii) Record of receipt of bids as per Form 11 dated 23rd August 2024

(ix) Record of bid opening as per Form 12 dated 23rd August 2024 at 12:30 p.m

(x) Record of bids received evaluation committee sitting on 29th August 2024

(xi) Record of approval of evaluation report and award by Contracts Committee that sat on 11/09/2024 under min. 5/.4/1/Sept/2024-25 to M/S. Optech U Ltd.at a contract sum of Shs. 120,915,190.

(xii) Notice of best evaluated bidder was displayed on 12/09/2024 uo to 25/09/2024 when it was removed.

(xiii) Submission to Solicitor General was not applicable as contract sum was below threshold of UGX. 200 M

(xiv) Contract clearance from solicitor general was not applicable as contract sum was below threshold of UGX. 200 M

(xv) Contract and amendments thereto as per format/requirement including contractors ESMP. The contract agreement between Mityana District Local Government and M/S. Optech U Ltd.at a contract sum of Shs. 120,915,190.00.

(xvi) Contracts committee minutes relating to the procurement - Contracts Committee that sat on 11/09/2024 under min. 5/.4/1/Sept/2024-25 to M/S. Optech U Ltd.at a contract sum of Shs. 120,915,190.

(xvii) Correspondence between the procuring and disposing entity and the bidder evidence by Record of letter of bid acceptance dated 26/09/2024 signed by Accounting Officer Edith Mutabazi. & Record of signing Contract agreement between Mityana District Local Government and M/S. Optech U Ltd.at a contract sum of Shs. 120,915,190.

(xviii) Evidence of resolution of grievance or complaints (if any). Not applicable as no grievances arose during project implementation

3). Construction of Kitongo piped water system in Butayunja Sub County. Reference no. Mity894/wrks/2024-25/00010.

(iii) Initiation of procurement was done by Ssonko James Water Officer, on 29th May 2024 as per Form 5 (Procurement requisition) and confirmed by the Accounting Officer Edith Mutabazi on 29th May 2024.

(iv) Contracts committee approved the proposed procurement method of quotation method on 08th August 2024 under Min.6/1/Aug/2024-25.

(v) Record of bidding documents and any amendments or clarifications

(vi) Approval of shortlist invitation by the contracts committee on 08th August 2024 under Min.7/1/August/20245-25

(vii) Record of issue of bids as per Form 08 dated 12th August 2024

(viii) Record of receipt of bids as per Form 11 dated 23rd August 2024

(ix) Record of bid opening as per Form 12 dated 23rd August 2024 at 12:30 p.m

(x) Record of bids received record of evaluation committee sitting on 29th August 2024

(xi) Record of approval of evaluation report and award by Contracts Committee that sat on 11/09/2024 under min. 5./1/.6/1/Sept/2024-25 to M/S. Kaleeta Construction Ltd at Shs. 135,206,878.

(xii) Notice of best evaluated bidder was displayed on 12/09/2024 uo to 25/09/2024 when it was removed.

(xiii) Submission to Solicitor General was not applicable as contract sum was below threshold of UGX. 200 M

(xiv) Contract clearance from solicitor general was not applicable as contract sum was below threshold of UGX. 200 M

(xv) Contract and amendments thereto as per format/requirement including contractors ESMP

(xvi) Contracts committee minutes relating to the procurement - Contracts Committee that sat on 11/09/2024 under min. 5./1/.6/1/Sept/2024-25 to M/S. Kaleeta Construction Ltd at a contract sum of Shs. 135,206,878.

(xvii) Correspondence between the procuring and disposing entity and the bidder evidence by Record of letter of bid acceptance dated 26/09/2024 signed by Accounting Officer Edith Mutabazi. & Record of signing contract agreement between Mityana District Local Government and Brotherhood Life U Limited dated 30th September 2024.

(xviii) Evidence of resolution of grievance or complaints (if any). Not applicable as no grievances arose during project implementation

4). Construction of a two classroom block with an office and store, at Kyamanyoli C/U Primary School in Kalangaalo Sub County. Reference no. Mity894/wrks/2024-25/00009

(iii) Initiation of procurement was done by Kabanda Kenneth, Senior Education Officer, on 10th April 2024 as per Form 5 (Procurement requisition) and confirmed by the Accounting Officer Edith Mutabazi on 10th April 2024.

(iv) Contracts committee approved the proposed procurement method of quotation method on 08th August 2024 under Min.6/1/Aug/2024-25.

(v) Record of bidding documents and any amendments or clarifications

(vi) Approval of shortlist invitation by the contracts committee on 08th August 2024 under Min.7/1/August/20245-25

(vii) Record of issue of bids as per Form 08 dated 12th August 2024

(viii) Record of receipt of bids as per Form 11 dated 23rd August 2024

(ix) Record of bid opening as per Form 12 dated 23rd August 2024 at 12:30 p.m

(x) Record of bids received record of evaluation committee sitting on 29th August 2024

(xi) Record of approval of evaluation report and award by Contracts Committee that sat on 11/09/2024 under min. 5.5/1/Sept/2024-25 to M/s. Shelt Engineers and Consultants U Ltd at Shs. 114,623,666.

(xii) Notice of best evaluated bidder was displayed on 12/09/2024 uo to 25/09/2024 when it was removed.

(xiii) Submission to Solicitor General was not applicable as contract sum was below threshold of UGX. 200 M

(xiv) Contract clearance from solicitor general was not applicable as contract sum was below threshold of UGX. 200 M

(xv) Contract and amendments thereto as per format/requirement including contractors ESMP Contract between Mityana District Local Government and Shelt Engineers and Consultants U Ltd dated 30th September 2024 with a contract sum of UGX. 114,623,666.00

(xvi) Contracts committee minutes relating to the procurement - Contracts Committee that sat on 11/09/2024 under min. 5/.5/1/Sept/2024-25 to M/S. Shelt Engineers and Consultants U Ltd at Shs. 114,623,666.

(xvii) Correspondence between the procuring and disposing entity and the bidder evidence by Record of letter of bid acceptance dated 26/09/2024 signed by Accounting Officer Edith Mutabazi. & Record of signing contract agreement between Mityana District Local Government and Shelt Engineers and Consultants U Ltd dated 30th September 2024. Contract commencement date 14/10/2024 and the proposed contract completion is 23/02/2025

(xviii) Evidence of resolution of grievance or complaints (if any). Not applicable as no grievances arose during project implementation period.

5). Construction of walkway and stone masonry protection wall at Namungo Health Centre III.Reference no. Mity894/Wrks/2024-25/00060.

(iii) Initiation of procurement was done by Walusimbi Fred, Senior Clinical Officer, on 25/03/2025 as per Form 5 (Procurement requisition) and confirmed by the Accounting Officer Edith Mutabazi on 26/03/2025.

(iv) Contracts committee approved the proposed procurement method of quotation method on 26/03/2025 under Min.6/2/march/2024-25

(v) Record of bidding documents and any amendments or clarifications.

(vi) Approval of shortlist invitation by the contracts committee on 26/03/2025 under Min. 6.iv/2/march/2024-25

(vii) Record of issue of bids as per Form 08 dated 17/04/2025

(viii) Record of receipt of bids as per Form 11 dated 25/04/2025

(ix) Record of bid opening as per Form 12 dated 25/04/2025at 12:30 p.m

(x) Copies of bids received record of evaluation committee sitting on 28/04/2025

(xi) Record of approval of evaluation report and award by Contracts Committee that sat on 29/04/2024 under min. 5/2/april/2024-25 to M/s. Ssona General Suppliers, Construction and Engineering Services Ltd at Shs. 39,683,990.

(xii) Notice of best evaluated bidder was displayed on 19/04/2025 uo to 13/05/2025 when it was removed.

(xiii) Submission to Solicitor General was not applicable as contract sum was below threshold of UGX. 200 M

(xiv) Contract clearance from solicitor general was not applicable as contract sum was below threshold of UGX. 200 M

(xv) Contract and amendments thereto as per format/requirement including contractors ESMP The contract between Mityana District Local Government and M/s. Ssona General Suppliers, Construction and Engineering Services Ltd at contract sum of UGX. 39,683,990.00

(xvi) Contracts committee minutes relating to the procurement - Contracts Committee that sat on 29/04/2024 under min. 5/2/April/2024-25 to M/S. Ssona General Suppliers, Construction and Engineering Services Ltd at Shs. 39,683,990

(xvii) Correspondence between the procuring and disposing entity and the bidder evidence by Record of letter of bid acceptance dated 14/05/2025 signed by Accounting Officer Edith Mutabazi. & Record of signing contract agreement between Mityana District Local Government and Ssona General Suppliers, Construction and Engineering Services Ltd dated 29/05/2025

(xviii) Evidence of resolution of grievance or complaints (if any). Not applicable as no grievances arose during project implementation.

Conclusion

Therefore, Mityana District Local Government fully meets the requirements for this indicator.

8	Evidence that the previous FY Procurement Plan	From the PDU obtain the procurement plan and procurement	A comparison between the planned and actual timelines was done for activities for the infrastructural projects executed in FY2024-2025. It	**0**

included specific timelines for completing the outlined activities, and that the LG adhered to these established timelines.	files. • Review the timelines outlined in the Procurement Plan. • Review the procurement files to confirm the dates on which the specified activities were carried out and completed. Score 4 if the timelines were specified in the procurement plan and the LG adhered to these guideline otherwise score 0	was observed that some activities were executed within the planned timelines while others didn't adhere to timelines in the procurement plan. Below are the findings for some sampled projects. 1 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT MWERERWE CHURCH OF UGANDA PRIMARY SCHOOL IN BULERA SUB – COUNTY – MITY/894/WRKS/2024-2025/00002 The Planned date for initiation of the project was 18/08/2024, Bid closer/Opening was 23/08/2024, Approval of Evaluation report was 10/09/2024, Award notification was 25/09/2024, Contract Signing was 30/09/2024 and project was scheduled to be completed on 31/03/2025 The actual dates were, Project initiation 12/08/2024, Bid closer/Opening 23/08/2024, Approval of evaluation report 11/09/2024, Award notification 26/09/2024, Contract signing 30/09/2024 and the actual project completion as per practical completion certificate is 28/02/2025 2. CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL IN KIKANDWA SUB – COUNTY – MITY/894/WRKS/2024-2025/00015 The Planned date for initiation of the project was 18/08/2024, Bid closer/Opening was 23/08/2024, Approval of Evaluation report was 10/09/2024, Award notification was 25/09/2024, Contract Signing was 30/09/2024 and project was scheduled to be completed on 31/03/2025 The actual dates were, Project initiation 12/08/2024, Bid closer/Opening 23/08/2024, Approval of evaluation report 11/09/2024, Award notification 26/09/2024, Contract signing 30/09/2024 and the actual project completion as per practical completion certificate is 27/02/2025 3. CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT KYAMANYOLI CHURCH OF UGANDA PRIMARY SCHOOL IN KALANGAALO SUB – COUNTY – MITY/894/WRKS/2024-2025/00009 The Planned date for initiation of the project was 18/08/2024, Bid closer/Opening was 23/08/ 2024, Approval of Evaluation report was 10/09/2024, Award notification was 25/09/2024, Contract Signing was 30/09/2024 and project was scheduled to be completed on 31/03/2025 The actual dates were, Project initiation 12/08/2024, Bid closer/Opening 23/08/2024, Approval of evaluation report 11/09/2024, Award notification 26/09/2024, Contract signing 30/09/2024 and the actual project completion as per practical completion certificate is 14/02/2025 4. CONSTRUCTION OF A WALKWAY (PAVEMENT) AND STONE PITCHING (PROTECTIVE WALL) AT NAMUNGO HC III IN … SUB – COUNTY MITY/894/WRKS/2024-2025/00060 The Planned date for initiation of the project was

			27/01/2025, Bid closer/Opening was 07/02/2025, Approval of Evaluation report was 24/02/2025, Award notification was 11/03/2025, Contract Signing was 14/03/2025 and project was scheduled to be completed on 30/06/2025 The actual dates were, Project initiation 04/04/2025, Bid closer/Opening 11/04/2025, Approval of evaluation report 29/04/2025, Award notification 14/05/2025, Contract signing 19/05/2025 and the actual project completion as per practical completion certificate is 17/06/2025 5. COMPLETION OF KITONGO PIPED WATER SYSTEM PHASE III AT BUTAYUNJA SUB – COUNTY MITY/894/WRKS/2024-2025/00006 The Planned date for initiation of the project was 18/08/2024, Bid closer/Opening was 23/08/2024, Approval of Evaluation report was 10/09/2024, Award notification was 25/09/2024, Contract Signing was 30/09/2024 and project was scheduled to be completed on 31/03/2025 The actual dates were, Project initiation 12/08/2024, Bid closer/Opening 23/08/2024, Approval of evaluation report 11/09/2024, Award notification 26/09/2024, Contract signing 10/10/2024 and the actual project completion as per practical completion certificate is 11/03/2025 Therefore, based on the above evidence Mityana District Local Government did not adhere to this performance measure	
Contract management				
9	a) Evidence that the Project Manager during project implementation issued compulsory approvals (materials testing, critical stage approvals, mechanical, electrical and plumbing fixtures) b) Evidence that the Project Manager during project implementation wrote site instructions and the contractor implemented these site instructions c) Evidence that the Project Manager after practical completion: (for completed projects) compiled a snag list & instructed the contractor to correct defects before the	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the previous FY: From LG Engineer obtain project management files. Check for • Compulsory approvals Verify if compulsory approvals were issued score 2 else score 0	From the Budget performance report, the following 92 infrastructure projects were undertaken during the previous FY 2024/25: 1. Construction of school facilities at Seeta Sec. Secondary School in Bbanda Sub County 2. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Mwererwe C/U primary school in Bulera sub county 3. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Namungo C/U primary school in Namungo Sub County 4. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at St. Kizito Namigavu primary school in Kikandwa Sub County 5. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Kyamanyoli C/U Primary School in Kalangaalo Sub County 6. Fencing of Namungo Seed Secondary School	**2**

final completion certificate and the contractor rectified all defects before the practical handover	phase one
d) Evidence that the Project Manager after practical completion: (for completed projects) paid the retention fund to the contractor after the Defects Liability Period	Construction of a five stance VIP lined latrine with a bathroom at Bbanda C/U primary school in Bbanda Town Council 7. Construction of a five stance VIP lined latrine with a bathroom at Gema primary school in Bulera sub county 8. Construction of a five stance VIP lined latrine with a bathroom at Mwererwe primary school in Bulera Sub County. 9. Construction of a five stance VIP lined latrine with a bathroom at Kitebere C/U primary school in Butayunja sub county
e) Evidence (for completed projects) that the site progress meeting schedule was developed, and meetings were held in line with the schedule of works that coincide with payment stages/milestones in the contract; there was a Project hand-over to the client, and Completion certificates were issued to the contractor	10. Construction of a five stance VIP lined latrine with a bathroom at Naluggi primary school in Kalangaalo Sub County. 11. Construction of a five stance VIP lined latrine with a bathroom at Kasiikombe primary school in Ssekanyonyi Sub County 12. Construction of a five stance VIP lined latrine with a bathroom at Bbanda Umea primary school in Bbanda Town Council 13. Renovation of a five classroom block with office and store at Kawolongojjo primary school, Namungo Sub County 14. Construction of a five stance VIP lined latrine at Nakwaya primary school in Kikandwa Sub County 15. Completion of a two classroom block at Kabayenga SDA Primary school in Maanyi sub county 16. Renovation of a two classroom block at Nakwaya Primary school in Kikandwa sub county 17. Fencing Staff house at Namungo health centre III 18. Fencing Mpongo health centre III 19. Supply and installation of one solar aided water pump at Mpongo Health centre III 20. Construction of walkway and stone masonry protection wall at Namungo Health Centre III 21. Supply, delivery, installation and commissioning of medical equipment to Mpongo and Namungo HCIII 22. Supply and installation ten Solar batteries at Kyamusi HC 111 and Nakaziba HC 11 23. Construction of a four stance VIP latrine with a bathroom and Urinal at Nabbaale SMU Regional CLC in Bbanda Town Council 24. Fencing of Nabbaale SMU Regional CLC in Bbanda Town Council 25. Fencing Mityana hospital land opposite the main gate

26. Completion of Kitongo piped water system in Butayunja Sub County

27. Construction of Mpirigwa –Namungo Water Supply System

28. Construction of a three-stance lined latrine with a urinal at Naama RGC

29. Mechanized routine maintenance of Kimuli-Kalangaalo 7.3km road in Kalangaalo Sub County

30. Mechanized routine maintenance of Kakindu-Kibibi 7km road in Kakindu Sub County

31. Mechanized routine maintenance of Mwera-Kyalwa 4km road in Kakindu Sub County

32. Mechanized routine maintenance of Zira-Nakwangu 5km road in Namungo Sub County

33. Mechanized routine maintenance of Mpirigwa-Makooba 9km road in Namungo Sub County

34. Mechanized routine maintenance of Kajoji-Bukoola 6.7km road in Maanyi Sub County

35. Mechanized routine maintenance of Kiwawu-Nsozibirye 12km road in Malangala Sub County

36. Mechanized routine maintenance of Gulwe-Kivuvu-Namatebe 7.8km road in Maanyi Sub County

37. Mechanized routine maintenance of Kikunyu-Kitotolo-Namudali 10.7km road in Kikandwa Sub County

38. Mechanized routine maintenance of Kisaana-Kitete road 6.2 Km in Namungo S/C

39. Mechanized routine maintenance of Bbanda-Lusalira 9.5km road in Bbanda Sub County

40. Rehabilitation of Kanjuki-Nsambya road 8.7km in Kakindu Sub County

41. Mechanized routine maintenance of Mwera - Kyalwa 4 km road

42. Mechanized routine maintenance of Bulera-Kiryokya road 10.6km road in Bulera/Kalangaalo Sub County

43.Mechanized routine maintenance of Kamanje-Namasenene-Kiteetaga road 6km road in Bulera Sub County

44. Mechanized routine maintenance of Bukoligo-Katungulu 6.5km road in Kalangaalo sub county

45. Mechanized routine maintenance of Kiyooganyi Trading Centre link roads 2.5 km in Kalangaalo sub county

46. Mechanized routine maintenance of Busembi – Kisigala 2.5km road in Kalangaalo sub county

47. Mechanized routine maintenance of Katiiti-Kateebe-Kabaseke P.S 3.3km road in Ssekanyonyi Sub County

48. Mechanized routine maintenance of Budimbo-Nanzirugadde-Luteete 2.1km road in Ssekanyonyi Sub County

49. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

50. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

51. Mechanized routine maintenance of Kinoni – Kyandaalo 6.1km road in Maanyi Sub County

52. Mechanized routine maintenance of Kajoji - Kabira 6km road in Maanyi Sub County

53. Mechanized routine maintenance Ssempijja road 1km n Busunju Town Council

54. Mechanized routine maintenance of Bridge way-Kawoomya 2km road in Busunju Town council

55. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

56. Mechanized routine maintenance of Nakatongoli-Kibuto-Miseebe 2.8km road in Bulera sub county

57. Mechanized routine maintenance of Kyapa-Bunya-Bulera 3km road in Bulera sub county

58. Mechanized routine maintenance of Namunyanyula-Kigesera-Kibibi 7km road in Bulera sub county

59. Mechanized routine maintenance of Ddavula-Buwalula 3.5km road in Namungo Sub County

60. Mechanized routine maintenance of Kimuli-Kawanga-Kyesengeze 4.3km road in Malangala Sub County

61. Mechanized routine maintenance of Kiwawu-Mulaambalo 1km road and Dajje-Nono-Kanyanya2.5km road in Malangala Sub County

62. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

63. Walling from ring beam level to wall plate of Bbanda S/C Community Centre

64. Mechanized routine maintenance of Mbarara-Ssebanda road3.5km in Kikandwa sub county

65. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

66. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

67. Mechanized routine maintenance of Nanzirugadde-Budimbo road 3.5km in Kikandwa Sub County

68. Construction of a slaughter slab in Ssekanyonyi Town Council

69. Repair and maintenance of irrigation schemes

for Kajjajjata Livingston at Nakibanga ,Mityana Central Div, Mr. Mwanje Erisa in Kalangaaalo S/C,Kaleka Jimmy in Kikandwa S/C, Yiga Vincent in Kakindu and Mr.Kayizzi John in Namungo S/C.

Supply and delivery of 06 bee protective gears and 35 KTB hives to district headquarters

70. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ibingira Charles Benston in Bulera Sub County

71. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town council

72. Design , supply and installation of solar powered draghose micro scale irrigation Mr.Kisitu Walusimbi Patrick in Ttamu Division

73. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Magala Ibrahim Kinene in Namungo Sub County

74. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Male Ronald in Namungo Sub County

75. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Matovu John Bosco in Maanyi Sub county

76. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Mponye Robert in Busimbi Division

77. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nakitende Annet in Kikandwa Sub County

78. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town counci

79. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nankumba Jascent In Kikandwa Sub County

80. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms. Nansasi Rita in Butayunja Sub County

81. Design, supply and installation of solar powered draghose micro scale irrigation equipments Ms.Nassali Faridah in Busunju Town Council

82. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Mrs.Kalyango Juliet in Namungo Sub county

83. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssemajwali Yawe in Butayunja Sub County

84. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssensamba Godfrey Mukasa in Namungo sub county

85. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Ssewava Mubiru Richard in Bulera Sub County

86. Design, supply and installation of of solar powered draghose micro scale irrigation equipment for Mr.Busuulwa Jude in Ssekanyonyi Town Council

87. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Kalule John in Ttamu Division

88. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Mukwaya Ibrahim in Malangala Sub county

89. Design, supply and installation of solar powered draghose micro scale irrigation Ms. Muwanga Harriet Robina in Kikandwa Sub County

90. Design, supply and installation of micro scale irrigation equipments for Hajji Sserunkuma Abubaker of Ssekanyonyi Town Council

91. Design, supply and installation of micro scale irrigation equipments for Mr. Gavamukulya David of Ssekanyonyi Town Council

92. Design, supply and installation of micro scale irrigation equipments for Yesu Akwagala Primary School in Kalangaalo Sub County

Reviewing all the 92 files, it was evident that the project supervisor routinely issues mandatory approvals as a normal project management activity. There was evidence that the project Supervisor during project implementation issued mandatory approvals

Examples that mandatory/compulsory approvals were issued by the project Supervisor, during project implementation are as follows:

1.CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE, SUPPLY OF 36 THREE-SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT MWERERE PRIMARY SCHOOL Mity894/wrks/2024-25/00002

The first approval was issued by the project manager dated 24th November, 2024 to the contractor approving completion of the excavation works.

The second approval was issued by the project manager dated 12th December, 2024 to the contractor approving completion of the superstructure to proceed to the next stage.

The third approval was issued by the project manager dated 19th December, 2025 to the contractor approving completion of the roof construction to proceed to the next stage that is installation of doors and windows, internal and external finishes and supply of furniture.

2. CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE, SUPPLY OF 36 THREE SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT KYAMANYOLI PRIMARY SCHOOL. Mity894/wrks/2024-25/00009

The first approval was issued by the project manager dated 21st November, 2024 to the contractor approving completion of the excavation works.

The second approval was issued by the project manager dated 12th December, 2024 to the contractor approving completion of the superstructure to proceed to the next stage.

The third approval was issued by the project manager dated 21st February, 2025 to the contractor approving completion of the roof construction to proceed to the next stage that is installation of doors and windows, internal and external finishes and supply of furniture.

3. CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE, SUPPLY OF 36 THREE-SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL. Mity894/wrks/2024-25/00015.

The first approval was issued by the project manager dated 21st November 2024 to the contractor following completion of the excavation works.

The second approval was issued by the project manager dated 19th December 2024 to the contractor approving completion of the roof construction to proceed to the next stage that is installation of doors and windows, internal and external finishes and supply of furniture

4.MECHANISED MATIENANCEOF KIWAWU-NSOZIBIRYE ROAD (12KM) IN MALANGALA SUBCOUNT-MITY894/WRKS/2024-2025/000022

The first approval was issued by the project supervisor Eng. Katende Jack to the Force Account Manager Mr. Katende John Ezra approving Bush clearing and shaping works and to proceed to the next that is installation of culverts and gravelling works.

5.CONSTRUCTION OF WALKWAY AND STONE MASONRY PROTECTION WALL AT NAMUNGO HEALTH CENTRE III

The first approval was issued by the project supervisor Eng Katende Jack dated 12/06/2025 to the contractor approving completion of the excavation works and levelling of the base to receive sand bed and pavers for the walkway.

Conclusion

Therefore, the Mityana District Local Government fully meets the requirements for this indicator.

9	a) Evidence that the Project Manager during project implementation issued compulsory approvals (materials testing, critical stage approvals, mechanical, electrical and plumbing fixtures) b) Evidence that the Project Manager during project implementation wrote site instructions and the contractor implemented these site instructions c) Evidence that the Project Manager after practical completion: (for completed projects) compiled a snag list & instructed the contractor to correct defects before the final completion certificate and the contractor rectified all defects before the practical handover d) Evidence that the Project Manager after practical completion: (for completed projects) paid the retention fund to the contractor after the Defects Liability Period e) Evidence (for completed projects) that the site progress meeting schedule was developed, and meetings were held in line with the schedule of works that coincide with payment stages/milestones in the contract; there was a Project hand-over to the client, and Completion certificates were issued to the contractor	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the previous FY: From LG Engineer obtain project management files. Check for • Written Site instructions Verify if written site instruction were issued and there is evidence of their implementation score 2 else score 0	From the Budget performance report, the following 92 infrastructure projects were undertaken during the previous FY 2024/25: 1. Construction of school facilities at Seeta Sec. Secondary School in Bbanda Sub County 2. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Mwererwe C/U primary school in Bulera sub county 3. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Namungo C/U primary school in Namungo Sub County 4. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at St. Kizito Namigavu primary school in Kikandwa Sub County 5. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Kyamanyoli C/U Primary School in Kalangaalo Sub County 6. Fencing of Namungo Seed Secondary School phase one Construction of a five stance VIP lined latrine with a bathroom at Bbanda C/U primary school in Bbanda Town Council 7. Construction of a five stance VIP lined latrine with a bathroom at Gema primary school in Bulera sub county 8. Construction of a five stance VIP lined latrine with a bathroom at Mwererwe primary school in Bulera Sub County. 9. Construction of a five stance VIP lined latrine with a bathroom at Kitebere C/U primary school in Butayunja sub county 10. Construction of a five stance VIP lined latrine with a bathroom at Naluggi primary school in Kalangaalo Sub County. 11. Construction of a five stance VIP lined latrine with a bathroom at Kasiikombe primary school in Ssekanyonyi Sub County 12. Construction of a five stance VIP lined latrine with a bathroom at Bbanda Umea primary school in Bbanda Town Council 13. Renovation of a five classroom block with office and store at Kawolongojjo primary school, Namungo Sub County 14. Construction of a five stance VIP lined latrine at Nakwaya primary school in Kikandwa Sub County 15. Completion of a two classroom block at Kabayenga SDA Primary school in Maanyi sub county	2

16. Renovation of a two classroom block at Nakwaya Primary school in Kikandwa sub county

17. Fencing Staff house at Namungo health centre III

18. Fencing Mpongo health centre III

19. Supply and installation of one solar aided water pump at Mpongo Health centre III

20. Construction of walkway and stone masonry protection wall at Namungo Health Centre III

21. Supply, delivery, installation and commissioning of medical equipment to Mpongo and Namungo HCIII

22. Supply and installation ten Solar batteries at Kyamusi HC 111 and Nakaziba HC 11

23. Construction of a four stance VIP latrine with a bathroom and Urinal at Nabbaale SMU Regional CLC in Bbanda Town Council

24. Fencing of Nabbaale SMU Regional CLC in Bbanda Town Council

25. Fencing Mityana hospital land opposite the main gate

26. Completion of Kitongo piped water system in Butayunja Sub County

27. Construction of Mpirigwa –Namungo Water Supply System

28. Construction of a three-stance lined latrine with a urinal at Naama RGC

29. Mechanized routine maintenance of Kimuli-Kalangaalo 7.3km road in Kalangaalo Sub County

30. Mechanized routine maintenance of Kakindu-Kibibi 7km road in Kakindu Sub County

31. Mechanized routine maintenance of Mwera-Kyalwa 4km road in Kakindu Sub County

32. Mechanized routine maintenance of Zira-Nakwangu 5km road in Namungo Sub County

33. Mechanized routine maintenance of Mpirigwa-Makooba 9km road in Namungo Sub County

34. Mechanized routine maintenance of Kajoji-Bukoola 6.7km road in Maanyi Sub County

35. Mechanized routine maintenance of Kiwawu-Nsozibirye 12km road in Malangala Sub County

36. Mechanized routine maintenance of Gulwe-Kivuvu-Namatebe 7.8km road in Maanyi Sub County

37. Mechanized routine maintenance of Kikunyu-Kitotolo-Namudali 10.7km road in Kikandwa Sub County

38. Mechanized routine maintenance of Kisaana-Kitete road 6.2 Km in Namungo S/C

39. Mechanized routine maintenance of Bbanda-Lusalira 9.5km road in Bbanda Sub County

40. Rehabilitation of Kanjuki-Nsambya road 8.7km in Kakindu Sub County

41. Mechanized routine maintenance of Mwera - Kyalwa 4 km road

42. Mechanized routine maintenance of Bulera-Kiryokya road 10.6km road in Bulera/Kalangaalo Sub County

43.Mechanized routine maintenance of Kamanje-Namasenene-Kiteetaga road 6km road in Bulera Sub County

44. Mechanized routine maintenance of Bukoligo-Katungulu 6.5km road in Kalangaalo sub county

45. Mechanized routine maintenance of Kiyooganyi Trading Centre link roads 2.5 km in Kalangaalo sub county

46. Mechanized routine maintenance of Busembi – Kisigala 2.5km road in Kalangaalo sub county

47. Mechanized routine maintenance of Katiiti-Kateebe-Kabaseke P.S 3.3km road in Ssekanyonyi Sub County

48. Mechanized routine maintenance of Budimbo-Nanzirugadde-Luteete 2.1km road in Ssekanyonyi Sub County

49. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

50. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

51. Mechanized routine maintenance of Kinoni – Kyandaalo 6.1km road in Maanyi Sub County

52. Mechanized routine maintenance of Kajoji - Kabira 6km road in Maanyi Sub County

53. Mechanized routine maintenance Ssempijja road 1km n Busunju Town Council

54. Mechanized routine maintenance of Bridge way-Kawoomya 2km road in Busunju Town council

55. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

56. Mechanized routine maintenance of Nakatongoli-Kibuto-Miseebe 2.8km road in Bulera sub county

57. Mechanized routine maintenance of Kyapa-Bunya-Bulera 3km road in Bulera sub county

58. Mechanized routine maintenance of Namunyanyula-Kigesera-Kibibi 7km road in Bulera sub county

59. Mechanized routine maintenance of Ddavula-Buwalula 3.5km road in Namungo Sub County

60. Mechanized routine maintenance of Kimuli-

Kawanga-Kyesengeze 4.3km road in Malangala Sub County

61. Mechanized routine maintenance of Kiwawu-Mulaambalo 1km road and Dajje-Nono-Kanyanya2.5km road in Malangala Sub County

62. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

63. Walling from ring beam level to wall plate of Bbanda S/C Community Centre

64. Mechanized routine maintenance of Mbarara-Ssebanda road3.5km in Kikandwa sub county

65. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

66. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

67. Mechanized routine maintenance of Nanzirugadde-Budimbo road 3.5km in Kikandwa Sub County

68. Construction of a slaughter slab in Ssekanyonyi Town Council

69. Repair and maintenance of irrigation schemes for Kajjajjata Livingston at Nakibanga ,Mityana Central Div, Mr. Mwanje Erisa in Kalangaaalo S/C,Kaleka Jimmy in Kikandwa S/C, Yiga Vincent in Kakindu and Mr.Kayizzi John in Namungo S/C.

Supply and delivery of 06 bee protective gears and 35 KTB hives to district headquarters

70. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ibingira Charles Benston in Bulera Sub County

71. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town council

72. Design , supply and installation of solar powered draghose micro scale irrigation Mr.Kisitu Walusimbi Patrick in Ttamu Division

73. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Magala Ibrahim Kinene in Namungo Sub County

74. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Male Ronald in Namungo Sub County

75. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Matovu John Bosco in Maanyi Sub county

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77. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nakitende Annet in Kikandwa Sub County

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79. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nankumba Jascent In Kikandwa Sub County

80. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms. Nansasi Rita in Butayunja Sub County

81. Design, supply and installation of solar powered draghose micro scale irrigation equipments Ms.Nassali Faridah in Busunju Town Council

82. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Mrs.Kalyango Juliet in Namungo Sub county

83. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssemajwali Yawe in Butayunja Sub County

84. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssensamba Godfrey Mukasa in Namungo sub county

85. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Ssewava Mubiru Richard in Bulera Sub County

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90. Design, supply and installation of micro scale irrigation equipments for Hajji Sserunkuma Abubaker of Ssekanyonyi Town Council

91. Design, supply and installation of micro scale irrigation equipments for Mr. Gavamukulya David of Ssekanyonyi Town Council

92. Design, supply and installation of micro scale irrigation equipments for Yesu Akwagala Primary School in Kalangaalo Sub County

Reviewing all project files to establish evidence that the project manager during project implementation wrote site instructions and the contractor implemented these site instructions.

Reviewing all files, it was evident that the project supervisor routinely issues site instructions as a normal project management activity. There was also evidence that the District Engineer has developed a standard site instruction form that is signed jointly by the project Supervisor and the contractor.

Examples that site instructions were issued by the project Supervisor, during project implementation are as follows:

1.CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE, SUPPLY OF 36 THREE SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT MWERERE PRIMARY SCHOOL Mity894/wrks/2024-25/00002

The first instruction was issued by the project supervisor Eng. Katende Jack dated 21st November 2024 to the contractor instructing him to adequately strip the site of the vegetable matter to an average depth not less than 300mm and to excavate foundation depth at all points not to be less than 1m in depth.

The second instruction was issued by project supervisor Eng. Katende Jack dated 4th December, 2024 to the contractor instructing him to remove all bricks that did not comply with the specification and demolish the constructed wall and reconstruct it in compliance with the measurements in the drawing.

2. CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE, SUPPLY OF 36 THREE SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT KYAMANYOLI PRIMARY SCHOOL. Mity894/wrks/2024-25/00009

The first instruction was issued by the project manager Eng. Mwanuke Livingstone dated 24th November, 2024 to the contractor instructing him to level the site to the required depth and to also divert the storm water away from the building.

The second instruction was issued by the project supervisor Eng. Katende Jack dated 26th November, 2024 to the contractor instructing him to remove the trip of plaster sand with clay material in it from site and use good quality sand and to supply good quality clay bricks as per specification.

3. CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE, SUPPLY OF 36 THREE SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL. Mity894/wrks/2024-25/00015.

The first instruction was issued by the project supervisor Eng. Katende Jack dated 5th November, 2024 to the contractor instructing him to excavate the top soil to depth not less than 250mm

			The second instruction was issued by the project supervisor dated 16th December 2024 to the contractor instructing him to start on environmental mitigation measures (for example planting trees and grass). 4.MECHANISED MATIENANCE OF KIWAWU-NSOZIBIRYE ROAD (12KM) IN MALANGALA SUBCOUNT-MITY894/WRKS/2024-2025/000022 The first instruction was issued by the project supervisor Eng. Katende Jack dated 5th November 2024 to the force Account Manager Mr. Katende John Ezra instructing him to dump gravel at an approved distance of 10m in between. 5.CONSTRUCTION OF WALKWAY AND STONE MASONRY PROTECTION WALL AT NAMUNGO HEALTH CENTRE III The first instruction was issued by the project supervisor Eng. Katende Jack dated 09/06/2025 to the contractor instructing him to excavate deeper to ensure that the levels done for the walkway match with the lower existing level so as they both match. Therefore, Mityana District Local Government fully met the requirements for this indicator.	
9	a) Evidence that the Project Manager during project implementation issued compulsory approvals (materials testing, critical stage approvals, mechanical, electrical and plumbing fixtures) b) Evidence that the Project Manager during project implementation wrote site instructions and the contractor implemented these site instructions c) Evidence that the Project Manager after practical completion: (for completed projects) compiled a snag list & instructed the contractor to correct defects before the final completion certificate and the	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the previous FY: From LG Engineer obtain project management files. Check for • Snag list • Final Completion Certificate including approvals from Environment Officer and DCDO. Verify if the project manager has compiled a snag list and instructed the contractor to correct all defects and ensured that the contractor has indeed corrected all defects before issuing the final completion	From the Budget performance report, the following 92 infrastructure projects were undertaken during the previous FY 2024/25: 1. Construction of school facilities at Seeta Sec. Secondary School in Bbanda Sub County 2. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Mwererwe C/U primary school in Bulera sub county 3. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Namungo C/U primary school in Namungo Sub County 4. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at St. Kizito Namigavu primary school in Kikandwa Sub County 5. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Kyamanyoli C/U Primary School in Kalangaalo Sub County 6. Fencing of Namungo Seed Secondary School phase one Construction of a five stance VIP lined latrine with a bathroom at Bbanda C/U primary	**2**

contractor rectified all defects before the practical handover d) Evidence that the Project Manager after practical completion: (for completed projects) paid the retention fund to the contractor after the Defects Liability Period e) Evidence (for completed projects) that the site progress meeting schedule was developed, and meetings were held in line with the schedule of works that coincide with payment stages/milestones in the contract; there was a Project hand-over to the client, and Completion certificates were issued to the contractor	certificate. Score 2 if all requirements are met; otherwise, score 0.	school in Bbanda Town Council 7. Construction of a five stance VIP lined latrine with a bathroom at Gema primary school in Bulera sub county 8. Construction of a five stance VIP lined latrine with a bathroom at Mwererwe primary school in Bulera Sub County. 9. Construction of a five stance VIP lined latrine with a bathroom at Kitebere C/U primary school in Butayunja sub county 10. Construction of a five stance VIP lined latrine with a bathroom at Naluggi primary school in Kalangaalo Sub County. 11. Construction of a five stance VIP lined latrine with a bathroom at Kasiikombe primary school in Ssekanyonyi Sub County 12. Construction of a five stance VIP lined latrine with a bathroom at Bbanda Umea primary school in Bbanda Town Council 13. Renovation of a five classroom block with office and store at Kawolongojjo primary school, Namungo Sub County 14. Construction of a five stance VIP lined latrine at Nakwaya primary school in Kikandwa Sub County 15. Completion of a two classroom block at Kabayenga SDA Primary school in Maanyi sub county 16. Renovation of a two classroom block at Nakwaya Primary school in Kikandwa sub county 17. Fencing Staff house at Namungo health centre III 18. Fencing Mpongo health centre III 19. Supply and installation of one solar aided water pump at Mpongo Health centre III 20. Construction of walkway and stone masonry protection wall at Namungo Health Centre III 21. Supply, delivery, installation and commissioning of medical equipment to Mpongo and Namungo HCIII 22. Supply and installation ten Solar batteries at Kyamusi HC 111 and Nakaziba HC 11 23. Construction of a four stance VIP latrine with a bathroom and Urinal at Nabbaale SMU Regional CLC in Bbanda Town Council 24. Fencing of Nabbaale SMU Regional CLC in Bbanda Town Council 25. Fencing Mityana hospital land opposite the main gate 26. Completion of Kitongo piped water system in Butayunja Sub County 27. Construction of Mpirigwa –Namungo Water

Supply System

28. Construction of a three-stance lined latrine with a urinal at Naama RGC

29. Mechanized routine maintenance of Kimuli-Kalangaalo 7.3km road in Kalangaalo Sub County

30. Mechanized routine maintenance of Kakindu-Kibibi 7km road in Kakindu Sub County

31. Mechanized routine maintenance of Mwera-Kyalwa 4km road in Kakindu Sub County

32. Mechanized routine maintenance of Zira-Nakwangu 5km road in Namungo Sub County

33. Mechanized routine maintenance of Mpirigwa-Makooba 9km road in Namungo Sub County

34. Mechanized routine maintenance of Kajoji-Bukoola 6.7km road in Maanyi Sub County

35. Mechanized routine maintenance of Kiwawu-Nsozibirye 12km road in Malangala Sub County

36. Mechanized routine maintenance of Gulwe-Kivuvu-Namatebe 7.8km road in Maanyi Sub County

37. Mechanized routine maintenance of Kikunyu-Kitotolo-Namudali 10.7km road in Kikandwa Sub County

38. Mechanized routine maintenance of Kisaana-Kitete road 6.2 Km in Namungo S/C

39. Mechanized routine maintenance of Bbanda-Lusalira 9.5km road in Bbanda Sub County

40. Rehabilitation of Kanjuki-Nsambya road 8.7km in Kakindu Sub County

41. Mechanized routine maintenance of Mwera - Kyalwa 4 km road

42. Mechanized routine maintenance of Bulera-Kiryokya road 10.6km road in Bulera/Kalangaalo Sub County

43.Mechanized routine maintenance of Kamanje-Namasenene-Kiteetaga road 6km road in Bulera Sub County

44. Mechanized routine maintenance of Bukoligo-Katungulu 6.5km road in Kalangaalo sub county

45. Mechanized routine maintenance of Kiyooganyi Trading Centre link roads 2.5 km in Kalangaalo sub county

46. Mechanized routine maintenance of Busembi – Kisigala 2.5km road in Kalangaalo sub county

47. Mechanized routine maintenance of Katiiti-Kateebe-Kabaseke P.S 3.3km road in Ssekanyonyi Sub County

48. Mechanized routine maintenance of Budimbo-Nanzirugadde-Luteete 2.1km road in Ssekanyonyi Sub County

49. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

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52. Mechanized routine maintenance of Kajoji - Kabira 6km road in Maanyi Sub County

53. Mechanized routine maintenance Ssempijja road 1km n Busunju Town Council

54. Mechanized routine maintenance of Bridge way-Kawoomya 2km road in Busunju Town council

55. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

56. Mechanized routine maintenance of Nakatongoli-Kibuto-Miseebe 2.8km road in Bulera sub county

57. Mechanized routine maintenance of Kyapa-Bunya-Bulera 3km road in Bulera sub county

58. Mechanized routine maintenance of Namunyanyula-Kigesera-Kibibi 7km road in Bulera sub county

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61. Mechanized routine maintenance of Kiwawu-Mulaambalo 1km road and Dajje-Nono-Kanyanya2.5km road in Malangala Sub County

62. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

63. Walling from ring beam level to wall plate of Bbanda S/C Community Centre

64. Mechanized routine maintenance of Mbarara-Ssebanda road3.5km in Kikandwa sub county

65. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

66. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

67. Mechanized routine maintenance of Nanzirugadde-Budimbo road 3.5km in Kikandwa Sub County

68. Construction of a slaughter slab in Ssekanyonyi Town Council

69. Repair and maintenance of irrigation schemes for Kajjajjata Livingston at Nakibanga ,Mityana Central Div, Mr. Mwanje Erisa in Kalangaaalo S/C,Kaleka Jimmy in Kikandwa S/C, Yiga Vincent in Kakindu and Mr.Kayizzi John in Namungo S/C.

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87. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Kalule John in Ttamu Division

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91. Design, supply and installation of micro scale irrigation equipments for Mr. Gavamukulya David of Ssekanyonyi Town Council

92. Design, supply and installation of micro scale irrigation equipments for Yesu Akwagala Primary School in Kalangaalo Sub County

Reviewing all the files, it was evident that following contractors request for final inspection, the project supervisor routinely for all completed projects, carries out joint inspection and determine the list of snags to be rectified prior to sanctioning final payments. This is done as a normal project management activity. There was evidence on the files that snag lists were developed and the contractors rectified the identified snags. Examples follow here below:

1.CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE, SUPPLY OF 36 THREE-SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT MWERERE PRIMARY SCHOOL Mity894/wrks/2024-25/00002

There is a snag list on the file (items on the snag included poor varnish used on the three seater desks, poor paint used on the windows and doors, debris around the site, cracks on the ramp). A final inspection was done on 27th February, 2025 which confirmed that all snags were corrected.

2. CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE, SUPPLY OF 36 THREE SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT KYAMANYOLI PRIMARY SCHOOL. Mity894/wrks/2024-25/00009

There is a final inspection report dated 14th February, 2025 that states that no snag were found. The report was signed by the District Engineer Mr. Katende Jack

3. CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE, SUPPLY OF 36 THREE

			SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL. Mity894/wrks/2024-25/00015. There is a snag list on the file (items on the snag included Defective door lock to doors to the classroom, 3no defective desktop, poor treatment of timber for the roof trusses, the grass that was planted had dried up) and there is a final inspection report signed by the District Engineer Jack Katende dated 24th February 2025 indicating that all snags have been corrected by the contractor. 4.MECHANISED MATIENANCEOF KIWAWU-NSOZIBIRYE ROAD (12KM) IN MALANGALA SUBCOUNT-MITY894/WRKS/2024-2025/000022 There is a final inspection report dated 28th March 2025 indicating that no snags were found. 5.CONSTRUCTION OF WALKWAY AND STONE MASONRY PROTECTION WALL AT NAMUNGO HEALTH CENTRE III There is a snag list on the file (items on the snag included the concrete on top of the stone pitching was not levelled, the levels of the trench were not as per specification) A final inspection report signed by Jack Kitende done on 10th June 2025 recorded no further snags as the contractor had corrected all the identified snags. Conclusion Therefore, based on the field findings, Mityana Local Government fully meets the requirements for this indicator.	
9	a) Evidence that the Project Manager during project implementation issued compulsory approvals (materials testing, critical stage approvals, mechanical, electrical and plumbing fixtures) b) Evidence that the Project Manager during project implementation wrote site instructions and the contractor implemented these site instructions c) Evidence that the Project Manager after practical	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the previous FY: From LG Engineer obtain project management files. Check for • Final Completion Certificate including approvals from Environment Officer and DCDO. • Payment vouchers Verify if the project manager paid the contractor the retention fund after	From the PDU Contracts register and Budget Performance report (Vote 894), MITYANA DLG implemented a total of 16 infrastructure projects. The following list of 16 construction infrastructure projects (excluding supplies and major road works) were executed in the FY 2023/2024: 1. Renovation of a staff house at Mityana Hospital completed in FY 2023/2024. 2. Fencing Lusalira HC II, completed in FY 2023/2024. 3. Fencing Mwera HC IV at Mityana DLG, completed in FY 2023/2024. 4. Construction of a classroom block at Nabutaka Primary School in Namungo Sub County, completed in FY 2023/2024. 5. Construction of a 2 classroom block at Kiyoganyi COU Primary School in Kalangaalo Sub county, completed in FY 2023/2024. 6. completion of a six room staff house at Nsambya Primary School, completed in FY 2023/2024	**2**

completion: (for completed projects) compiled a snag list & instructed the contractor to correct defects before the final completion certificate and the contractor rectified all defects before the practical handover

d) Evidence that the Project Manager after practical completion: (for completed projects) paid the retention fund to the contractor after the Defects Liability Period

e) Evidence (for completed projects) that the site progress meeting schedule was developed, and meetings were held in line with the schedule of works that coincide with payment stages/milestones in the contract; there was a Project hand-over to the client, and Completion certificates were issued to the contractor

the defects liability period. Score 2 if the requirements was met; otherwise, score 0

7. Construction of a 5 Stance VIP latrine with a bath room at St. Josephs Busunju Primary School, completed in FY 2023/2024.

8. Construction a 5 Stance VIP latrine with a bath room at Ngugulo Primary school, completed in FY 2023/2024.

9. Renovation/Maintenance of a 10-pit latrine at Kiryokya Primary School, completed in FY 2023/2024.

10. Construction of a 5-Stance VIP pit latrine with bathroom at Kiwawu COU Primary School, completed in FY 2023/2024.

11. Construction of a 2-classroom block at Kisoolo Primary School in Madudu S/c, completed in FY 2023/2024.

12. Construction of a 5-stance pit Latrine at Nakatembe Primary School completed in FY 2023/2024.

13. Construction of a 5-stance pit latrine at Namungo P/S in Namungo S/c, completed in FY 2023/2024.

14. Construction of a 5 stance VIP lined latrine with bathroom at Buzibazi Primary School in Bbanda S/C, completed in FY 2023/2024.

15. Construction of a 5 stance VIP lined latrine with bathroom at St. Lukabanabatintu Kakindu RC Primary School in Mityana DLG, completed in FY 2023/2024.

16. Construction of a 5 stance VIP lined latrine with bathroom at Kabongezo Primary School in Kikandwa Sub county, completed in FY 2023/2024

After the expiry six (6) months defects liability period, retention funds were paid to the following contractors for infrastructure projects completed in FY 2023/2024.

1. Retension funds amounting to Shs. 2,346,060 was paid on EFT Voucher number 18407136 dated 3/4/2025, to KABALEGA CONSTRUCTION CO Ltd for renovation of a staff house at Mityana Hospital, completed in FY 2023/2024.

2. Retension funds amounting to Shs. 819,023 was paid on EFT Voucher number 20308246 dated 26/6/2025, to ROSCO CONTRACTORS Ltd for Fencing Lusalira HC II, completed in FY 2023/2024.

3. Retension funds amounting to Shs. 429,254 was paid on EFT Voucher number 20308246 dated 26/6/2025, to ROSCO CONTRACTORS Ltd for fencing Mwera HC IV at Mityana DLG, completed in FY 2023/2024.

4. Retension funds amounting to Shs. 7,976,001 was paid on EFT Voucher number 17775826 dated 4/03/2025, to ALMOND INTEGRAL LIMITED Ltd for construction of a classroom block at Nabutaka Primary School in Namungo Sub county, completed in FY 2023/2024.

5. Retension funds amounting to Shs. 5,392,587

was paid on EFT Voucher number 17775783 dated 4/3/2025, to SHELT ENGINEERS AND CONSULTANTS (U) Ltd for construction of a 2 classroom block at Kiyoganyi COU Primary School in Kalangaalo Sub county, completed in FY 2023/2024.

6. Retension funds amounting to Shs. 1,925,388 was paid on EFT Voucher number 17410616 dated 20/2/2025, to ROSCO CONTRACTORS Ltd for. completion of a six room staff house at Nsambya Primary School, completed in FY 2023/2024

7. Retension funds amounting to Shs. 4,317,177 was paid on EFT Voucher number 17410793 dated 20/2/2025, to KABALEGA CONTRACTORS CO Ltd for construction of a 5 Stance VIP latrine with a bath room at St. Josephs Busunju Primary School, completed in FY 2023/2024.

8. Retension funds amounting to Shs. 2,579,356 was paid on EFT Voucher number 17140402 dated 29/1/2025, to GOLDEN PILLAR SOLUTIONS Ltd for construction a 5 Stance VIP latrine with a bath room at Ngugulo Primary school, completed in FY 2023/2024.

9. Retension funds amounting to Shs. 1,617,372 was paid on EFT Voucher number 17004314 dated 27/1/2025, to JOZAI ZANJOI CO Ltd for Renovation/Maintenance of a 10-pit latrine at Kiryokya Primary School, completed in FY 2023/2024.

10. Retension funds amounting to Shs. 4,507,856 was paid on EFT Voucher number 17607708 dated 27/2/2025, to GOLDEN PILLAR SOLUTIONS Ltd for construction of a 5-Stance VIP pit latrine with bathroom at Kiwawu COU Primary School, completed in FY 2023/2024.

11. Retension funds amounting to Shs. 2,197,213 was paid on EFT Voucher number 16513821 dated 2/12/2025, to ROSHANKE INVESTMENTS Ltd for construction of a 2-classroom block at Kisoolo Primary School in Madudu S/c, completed in FY 2023/2024.

12. Retension funds amounting to Shs. 2,337,595 was paid on EFT Voucher number 17966619 dated 23/3/2025, to INTERGRAL (U) Ltd for construction of a 5-stance pit Latrine at Nakatembe Primary School, completed in FY 2023/2024.

13. Retension funds amounting to Shs. 1,502,689 was paid on EFT Voucher number 17764897 dated 4/3/2025, to JOZAI AND ZANJOI Ltd for construction of a 5-stance pit latrine at Namungo P/S in Namungo S/c, completed in FY 2023/2024.

14. Retension funds amounting to Shs. 1,178,653 was paid on EFT Voucher number 20149717 dated 23/6/2025, to GOLDEN PILLAR SOLUTION Ltd for construction of a 5 stance VIP lined latrine with bathroom at Buzibazi Primary School in Bbanda S/C, completed in FY 2023/2024.

15. Retension funds amounting to Shs. 1,897,089 was paid on EFT Voucher number 20109371 dated 23/6/2025, to GOLDEN PILLAR SOLUTION Ltd for construction of a 5 stance VIP lined latrine with

			bathroom at St. Lukabanabatintu Kakindu RC Primary School in Mityana DLG, completed in FY 2023/2024. 16. Retension funds amounting to Shs. 1,097,520 was paid on EFT Voucher number 20109371 dated 23/6/2025, to VINTAGE INTERNATIONAL CO Ltd for construction of a 5 stance VIP lined latrine with bathroom at Kabongezo Primary School in Kikandwa Sub county, completed in FY 2023/2024. Conclusion The Payment vouchers to verify if the project manager paid the contractors their retention funds after the expiry of 6 months defect's liability period for these 16 infrastructure projects completed during FY 2023/2024 were provided by the LG. Given those circumstances, MITYANA DLG was eligible for a score of 2 due to availability of concrete evidence of completion certificates including all approvals signed by Environment officer and DCDO.	
9	a) Evidence that the Project Manager during project implementation issued compulsory approvals (materials testing, critical stage approvals, mechanical, electrical and plumbing fixtures) b) Evidence that the Project Manager during project implementation wrote site instructions and the contractor implemented these site instructions c) Evidence that the Project Manager after practical completion: (for completed projects) compiled a snag list & instructed the contractor to correct defects before the final completion certificate and the contractor rectified all defects before the practical handover d) Evidence that the Project Manager after practical	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the previous FY: From LG Engineer obtain project management files. • Meeting Schedules • Minutes of site meeting • Minutes of project handover to the client • Final Completion Certificate including approvals from Environment Officer and DCDO. Verify if: • The site progress meeting schedule was developed, and meetings were held in line with the schedule of works that coincide with payment stages/milestones in the contract • There was a Project	From the Budget performance report, the following 92 infrastructure projects were undertaken during the previous FY 2024/25: 1. Construction of school facilities at Seeta Sec. Secondary School in Bbanda Sub County 2. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher's table and Chairs and one filling cabinet at Mwererwe C/U primary school in Bulera sub county 3. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher's table and Chairs and one filling cabinet at Namungo C/U primary school in Namungo Sub County 4. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher's table and Chairs and one filling cabinet at St. Kizito Namigavu primary school in Kikandwa Sub County 5. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher's table and Chairs and one filling cabinet at Kyamanyoli C/U Primary School in Kalangaalo Sub County 6. Fencing of Namungo Seed Secondary School phase one Construction of a five stance VIP lined latrine with a bathroom at Bbanda C/U primary school in Bbanda Town Council 7. Construction of a five stance VIP lined latrine with a bathroom at Gema primary school in Bulera sub county	**2**

completion: (for completed projects) paid the retention fund to the contractor after the Defects Liability Period e) Evidence (for completed projects) that the site progress meeting schedule was developed, and meetings were held in line with the schedule of works that coincide with payment stages/milestones in the contract; there was a Project hand-over to the client, and Completion certificates were issued to the contractor	hand-over to the client • Completion certificates were issued to the contractor Score 2 if all requirements are met; otherwise, score 0.	8. Construction of a five stance VIP lined latrine with a bathroom at Mwererwe primary school in Bulera Sub County. 9. Construction of a five stance VIP lined latrine with a bathroom at Kitebere C/U primary school in Butayunja sub county 10. Construction of a five stance VIP lined latrine with a bathroom at Naluggi primary school in Kalangaalo Sub County. 11. Construction of a five stance VIP lined latrine with a bathroom at Kasiikombe primary school in Ssekanyonyi Sub County 12. Construction of a five stance VIP lined latrine with a bathroom at Bbanda Umea primary school in Bbanda Town Council 13. Renovation of a five classroom block with office and store at Kawolongojjo primary school, Namungo Sub County 14. Construction of a five stance VIP lined latrine at Nakwaya primary school in Kikandwa Sub County 15. Completion of a two classroom block at Kabayenga SDA Primary school in Maanyi sub county 16. Renovation of a two classroom block at Nakwaya Primary school in Kikandwa sub county 17. Fencing Staff house at Namungo health centre III 18. Fencing Mpongo health centre III 19. Supply and installation of one solar aided water pump at Mpongo Health centre III 20. Construction of walkway and stone masonry protection wall at Namungo Health Centre III 21. Supply, delivery, installation and commissioning of medical equipment to Mpongo and Namungo HCIII 22. Supply and installation ten Solar batteries at Kyamusi HC 111 and Nakaziba HC 11 23. Construction of a four stance VIP latrine with a bathroom and Urinal at Nabbaale SMU Regional CLC in Bbanda Town Council 24. Fencing of Nabbaale SMU Regional CLC in Bbanda Town Council 25. Fencing Mityana hospital land opposite the main gate 26. Completion of Kitongo piped water system in Butayunja Sub County 27. Construction of Mpirigwa –Namungo Water Supply System 28. Construction of a three-stance lined latrine with a urinal at Naama RGC 29. Mechanized routine maintenance of Kimuli-

Kalangaalo 7.3km road in Kalangaalo Sub County

30. Mechanized routine maintenance of Kakindu-Kibibi 7km road in Kakindu Sub County

31. Mechanized routine maintenance of Mwera-Kyalwa 4km road in Kakindu Sub County

32. Mechanized routine maintenance of Zira-Nakwangu 5km road in Namungo Sub County

33. Mechanized routine maintenance of Mpirigwa-Makooba 9km road in Namungo Sub County

34. Mechanized routine maintenance of Kajoji-Bukoola 6.7km road in Maanyi Sub County

35. Mechanized routine maintenance of Kiwawu-Nsozibirye 12km road in Malangala Sub County

36. Mechanized routine maintenance of Gulwe-Kivuvu-Namatebe 7.8km road in Maanyi Sub County

37. Mechanized routine maintenance of Kikunyu-Kitotolo-Namudali 10.7km road in Kikandwa Sub County

38. Mechanized routine maintenance of Kisaana-Kitete road 6.2 Km in Namungo S/C

39. Mechanized routine maintenance of Bbanda-Lusalira 9.5km road in Bbanda Sub County

40. Rehabilitation of Kanjuki-Nsambya road 8.7km in Kakindu Sub County

41. Mechanized routine maintenance of Mwera - Kyalwa 4 km road

42. Mechanized routine maintenance of Bulera-Kiryokya road 10.6km road in Bulera/Kalangaalo Sub County

43.Mechanized routine maintenance of Kamanje-Namasenene-Kiteetaga road 6km road in Bulera Sub County

44. Mechanized routine maintenance of Bukoligo-Katungulu 6.5km road in Kalangaalo sub county

45. Mechanized routine maintenance of Kiyooganyi Trading Centre link roads 2.5 km in Kalangaalo sub county

46. Mechanized routine maintenance of Busembi – Kisigala 2.5km road in Kalangaalo sub county

47. Mechanized routine maintenance of Katiiti-Kateebe-Kabaseke P.S 3.3km road in Ssekanyonyi Sub County

48. Mechanized routine maintenance of Budimbo-Nanzirugadde-Luteete 2.1km road in Ssekanyonyi Sub County

49. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

50. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

51. Mechanized routine maintenance of Kinoni – Kyandaalo 6.1km road in Maanyi Sub County

52. Mechanized routine maintenance of Kajoji - Kabira 6km road in Maanyi Sub County

53. Mechanized routine maintenance Ssempijja road 1km n Busunju Town Council

54. Mechanized routine maintenance of Bridge way-Kawoomya 2km road in Busunju Town council

55. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

56. Mechanized routine maintenance of Nakatongoli-Kibuto-Miseebe 2.8km road in Bulera sub county

57. Mechanized routine maintenance of Kyapa-Bunya-Bulera 3km road in Bulera sub county

58. Mechanized routine maintenance of Namunyanyula-Kigesera-Kibibi 7km road in Bulera sub county

59. Mechanized routine maintenance of Ddavula-Buwalula 3.5km road in Namungo Sub County

60. Mechanized routine maintenance of Kimuli-Kawanga-Kyesengeze 4.3km road in Malangala Sub County

61. Mechanized routine maintenance of Kiwawu-Mulaambalo 1km road and Dajje-Nono-Kanyanya2.5km road in Malangala Sub County

62. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

63. Walling from ring beam level to wall plate of Bbanda S/C Community Centre

64. Mechanized routine maintenance of Mbarara-Ssebanda road3.5km in Kikandwa sub county

65. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

66. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

67. Mechanized routine maintenance of Nanzirugadde-Budimbo road 3.5km in Kikandwa Sub County

68. Construction of a slaughter slab in Ssekanyonyi Town Council

69. Repair and maintenance of irrigation schemes for Kajjajjata Livingston at Nakibanga ,Mityana Central Div, Mr. Mwanje Erisa in Kalangaaalo S/C,Kaleka Jimmy in Kikandwa S/C, Yiga Vincent in Kakindu and Mr.Kayizzi John in Namungo S/C.

Supply and delivery of 06 bee protective gears and 35 KTB hives to district headquarters

70. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ibingira Charles Benston in

Bulera Sub County

71. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town council

72. Design , supply and installation of solar powered draghose micro scale irrigation Mr.Kisitu Walusimbi Patrick in Ttamu Division

73. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Magala Ibrahim Kinene in Namungo Sub County

74. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Male Ronald in Namungo Sub County

75. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Matovu John Bosco in Maanyi Sub county

76. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Mponye Robert in Busimbi Division

77. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nakitende Annet in Kikandwa Sub County

78. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town counci

79. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nankumba Jascent In Kikandwa Sub County

80. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms. Nansasi Rita in Butayunja Sub County

81. Design, supply and installation of solar powered draghose micro scale irrigation equipments Ms.Nassali Faridah in Busunju Town Council

82. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Mrs.Kalyango Juliet in Namungo Sub county

83. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssemajwali Yawe in Butayunja Sub County

84. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssensamba Godfrey Mukasa in Namungo sub county

85. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Ssewava Mubiru Richard in Bulera Sub County

86. Design, supply and installation of of solar

powered draghose micro scale irrigation equipment for Mr.Busuulwa Jude in Ssekanyonyi Town Council

87. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Kalule John in Ttamu Division

88. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Mukwaya Ibrahim in Malangala Sub county

89. Design, supply and installation of solar powered draghose micro scale irrigation Ms. Muwanga Harriet Robina in Kikandwa Sub County

90. Design, supply and installation of micro scale irrigation equipments for Hajji Sserunkuma Abubaker of Ssekanyonyi Town Council

91. Design, supply and installation of micro scale irrigation equipments for Mr. Gavamukulya David of Ssekanyonyi Town Council

92. Design, supply and installation of micro scale irrigation equipments for Yesu Akwagala Primary School in Kalangaalo Sub County

All project files were reviewed for evidence that the project Manager developed site progress meeting schedule and meetings were held in line with the schedule of works that coincide with payment stages/ milestones in the contract and that there was project handover to the client and that completion certificates were issued. Examples of the reviewed files are as below:

1. CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE, SUPPLY OF 36 THREE SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT MWERERE PRIMARY SCHOOL Mity894/wrks/2024-25/00002.

The file has a project site meeting schedule. The schedule has three meetings on 21/11/2024, 19/12/2024, and on 17/02/ 2025 The document is signed by Katende Jack project supervisor.

The first site meeting took place on 21/11/2024 during which among other issues, the project supervisor argued the contractor to work hand in hand with the project manager. The meeting was chaired by the Deputy Chief Administrative Officer Mr. Byaruhanga Jack while minute secretary was the project manager Mr. Mwanje Brian.

The second site meeting took place on 19th December, 2024 during which among other issues, the project supervisor appreciated the contractor for the good work so far done. The meeting was chaired by the Deputy Chief Administrative Officer Mr. Byaruhanga Jack while minute secretary was the project manager Mr. Mwanje Brian.

The third site meeting took place on 17th February, 2025 during which among other issues, the project supervisor instructed the contractor to plant trees and grass early enough during the rainy season. The meeting was chaired by the Deputy Chief Administrative Officer Mr. Byaruhanga Jack while minute secretary was the project manager Mr.

Mwanje Brian.

The commencement date was 30/10/2024 and the estimated completion date on the contract was 27th/02/2025 Actual completion date as per practical completion certificate is 28th/01/2025.

2. CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE,SUPPLY OF 36 THREE SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT KYAMANYOLI PRIMARY SCHOOL. Mity894/wrks/2024-25/00009.

The file has a project site meeting schedule. Three meetings have been scheduled viz 21/11/2024, 19th December, 2024 and 17th February, 2025 The document is signed by Katende Jack project supervisor.

The first site meeting took place on 21/11/2024 during which among other issues, the project supervisor briefed the meeting on the works so far executed by the contractor. The meeting was chaired by the Deputy Chief Administrative Officer Mr. Byaruhanga Jack while minute secretary was the project manager Mr. Mwanje Brian.

The second site meeting took place on 19th December, 2024 during which among other issues, the project supervisor appreciated the contractor for the good work so far done. The meeting was chaired by the Deputy Chief Administrative Officer Mr. Byaruhanga Jack while minute secretary was the project manager Mr. Mwanje Brian.

The third site meeting took place on 17th February, 2025 during which among other issues, the project supervisor instructed the contractor to plant the trees and grass early enough during the rainy. The meeting was chaired by the Deputy Chief Administrative Officer Mr. Byaruhanga Jack while minute secretary was the project manager Mr. Mwanje Brian

The commencement date of the project was 14th October, 2024 and the estimated completion date was 23rd /02/2025 though the actual completion date was 14th/02/2025.

3. CONSTRUCTION OF A TWO CLASSROOM BLOCK WITH AN OFFICE AND STORE,SUPPLY OF 36 THREE SEATER DESKS, 3 TEACHERS TABLE AND CHAIRS, ONE FILLING CABINENT AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL. Mity894/wrks/2024-25/00015.

The file has a project site meeting schedule. The schedule has three meetings scheduled on 21/11/2024, 19th December, 2024 and 17th February, 2025. The schedule is signed by Katende Jack project supervisor.

However, only two meeting took place.

The first site meeting took place on 21/11/2024 during which among other issues, the project supervisor instructed the contractor to work within the contract time frame. The meeting was chaired by the Deputy Chief Administrative Officer Mr. Byaruhanga Jack while minute secretary was the project manager Mr. Mwanje Brian.

			The second site meeting took place on 17th February, 2025 during which among other issues, the project supervisor instructed the contractor to plant the trees and grass early enough during the rainy season with the project manager. The meeting was chaired by the Deputy Chief Administrative Officer Mr. Byaruhanga Jack while minute secretary was the project manager Mr. Mwanje Brian The commencement date of the project was 30th October, 2024 and the estimated completion date was 27rd /02/2025. 4. MECHANISED MATIENANCEOF KIWAWU-NSOZIBIRYE ROAD (12KM) IN MALANGALA SUBCOUNT-MITY894/WRKS/2024-2025/000022 The file has minutes of the roads committee meeting that took place on 25/02/2025 and 6/03/2025. They were chaired by the project supervisor the District Engineer and the secretary was the project manager. Where among other issues the engineer agreed with members to widen the road section at areas that are narrower than 7m. 5. CONSTRUCTION OF WALKWAY AND STONE MASONRY PROTECTION WALL AT NAMUNGO HEALTH CENTRE III The file has a project site meeting schedule. The schedule has two meetings on 06/07/2025 and 17/08/2025. One meeting took place on 17/08/2025. It was chaired by the Deputy Chief Administrative Officer and the secretary was the project manager Mr.Mwanje Brian. Where among other issues the engineer instructed the contractor to confirm all the materials on site and to work within the project timeline. The commencement date was 02/06/2024, the intended completion date was 31/06/2025. Therefore, based on the evidence above, Mityana District Local Government fully meets the requirements for this performance indicator.	
10	a) Evidence that joint measurements were effectively conducted (admeasurement contracts)/works done verified (for lumpsum contracts) in terms of both quality and quantity and signed by the Project Manager and the contractor before works are certified.	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the previous FY: From LG Engineer obtain project files Check for • Evidence of joint measurement	From the Budget performance report, the following 92 infrastructure projects were undertaken during the previous FY 2024/25: 1. Construction of school facilities at Seeta Sec. Secondary School in Bbanda Sub County 2. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Mwererwe C/U primary school in Bulera sub county 3. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at	**2**

b) Evidence of either no advance payment or provision of a performance and advance payment guarantee before obtaining advance payment c) Evidence that the project was implemented as per work schedule and completed within original completion date d) Evidence that the LG developed a work schedule, displayed it, and reported on physical progress as per the work schedule and that there is no contract variation or variations in contract price for infrastructure investments for the previous FY were approved as per procedures (either within the threshold).	sheet/work verification Verify that joint measurements were effectively conducted for admeasurement contracts or that works were verified for lump sum contracts in terms of both quality and quantity. Ensure that the verification is signed by the Project Manager and the contractor before the works are certified. Score 2 if the requirements were met; otherwise, score 0.	Namungo C/U primary school in Namungo Sub County 4. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at St. Kizito Namigavu primary school in Kikandwa Sub County 5. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Kyamanyoli C/U Primary School in Kalangaalo Sub County 6. Fencing of Namungo Seed Secondary School phase one Construction of a five stance VIP lined latrine with a bathroom at Bbanda C/U primary school in Bbanda Town Council 7. Construction of a five stance VIP lined latrine with a bathroom at Gema primary school in Bulera sub county 8. Construction of a five stance VIP lined latrine with a bathroom at Mwererwe primary school in Bulera Sub County. 9. Construction of a five stance VIP lined latrine with a bathroom at Kitebere C/U primary school in Butayunja sub county 10. Construction of a five stance VIP lined latrine with a bathroom at Naluggi primary school in Kalangaalo Sub County. 11. Construction of a five stance VIP lined latrine with a bathroom at Kasiikombe primary school in Ssekanyonyi Sub County 12. Construction of a five stance VIP lined latrine with a bathroom at Bbanda Umea primary school in Bbanda Town Council 13. Renovation of a five classroom block with office and store at Kawolongojjo primary school, Namungo Sub County 14. Construction of a five stance VIP lined latrine at Nakwaya primary school in Kikandwa Sub County 15. Completion of a two classroom block at Kabayenga SDA Primary school in Maanyi sub county 16. Renovation of a two classroom block at Nakwaya Primary school in Kikandwa sub county 17. Fencing Staff house at Namungo health centre III 18. Fencing Mpongo health centre III 19. Supply and installation of one solar aided water pump at Mpongo Health centre III 20. Construction of walkway and stone masonry protection wall at Namungo Health Centre III

21. Supply, delivery, installation and commissioning of medical equipment to Mpongo and Namungo HCIII

22. Supply and installation ten Solar batteries at Kyamusi HC 111 and Nakaziba HC 11

23. Construction of a four stance VIP latrine with a bathroom and Urinal at Nabbaale SMU Regional CLC in Bbanda Town Council

24. Fencing of Nabbaale SMU Regional CLC in Bbanda Town Council

25. Fencing Mityana hospital land opposite the main gate

26. Completion of Kitongo piped water system in Butayunja Sub County

27. Construction of Mpirigwa –Namungo Water Supply System

28. Construction of a three-stance lined latrine with a urinal at Naama RGC

29. Mechanized routine maintenance of Kimuli-Kalangaalo 7.3km road in Kalangaalo Sub County

30. Mechanized routine maintenance of Kakindu-Kibibi 7km road in Kakindu Sub County

31. Mechanized routine maintenance of Mwera-Kyalwa 4km road in Kakindu Sub County

32. Mechanized routine maintenance of Zira-Nakwangu 5km road in Namungo Sub County

33. Mechanized routine maintenance of Mpirigwa-Makooba 9km road in Namungo Sub County

34. Mechanized routine maintenance of Kajoji-Bukoola 6.7km road in Maanyi Sub County

35. Mechanized routine maintenance of Kiwawu-Nsozibirye 12km road in Malangala Sub County

36. Mechanized routine maintenance of Gulwe-Kivuvu-Namatebe 7.8km road in Maanyi Sub County

37. Mechanized routine maintenance of Kikunyu-Kitotolo-Namudali 10.7km road in Kikandwa Sub County

38. Mechanized routine maintenance of Kisaana-Kitete road 6.2 Km in Namungo S/C

39. Mechanized routine maintenance of Bbanda-Lusalira 9.5km road in Bbanda Sub County

40. Rehabilitation of Kanjuki-Nsambya road 8.7km in Kakindu Sub County

41. Mechanized routine maintenance of Mwera - Kyalwa 4 km road

42. Mechanized routine maintenance of Bulera-Kiryokya road 10.6km road in Bulera/Kalangaalo Sub County

43.Mechanized routine maintenance of Kamanje-

Namasenene-Kiteetaga road 6km road in Bulera Sub County

44. Mechanized routine maintenance of Bukoligo-Katungulu 6.5km road in Kalangaalo sub county

45. Mechanized routine maintenance of Kiyooganyi Trading Centre link roads 2.5 km in Kalangaalo sub county

46. Mechanized routine maintenance of Busembi – Kisigala 2.5km road in Kalangaalo sub county

47. Mechanized routine maintenance of Katiiti-Kateebe-Kabaseke P.S 3.3km road in Ssekanyonyi Sub County

48. Mechanized routine maintenance of Budimbo-Nanzirugadde-Luteete 2.1km road in Ssekanyonyi Sub County

49. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

50. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

51. Mechanized routine maintenance of Kinoni – Kyandaalo 6.1km road in Maanyi Sub County

52. Mechanized routine maintenance of Kajoji - Kabira 6km road in Maanyi Sub County

53. Mechanized routine maintenance Ssempijja road 1km n Busunju Town Council

54.Mechanized routine maintenance of Bridge way-Kawoomya 2km road in Busunju Town council

55. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

56. Mechanized routine maintenance of Nakatongoli-Kibuto-Miseebe 2.8km road in Bulera sub county

57. Mechanized routine maintenance of Kyapa-Bunya-Bulera 3km road in Bulera sub county

58. Mechanized routine maintenance of Namunyanyula-Kigesera-Kibibi 7km road in Bulera sub county

59. Mechanized routine maintenance of Ddavula-Buwalula 3.5km road in Namungo Sub County

60. Mechanized routine maintenance of Kimuli-Kawanga-Kyesengeze 4.3km road in Malangala Sub County

61. Mechanized routine maintenance of Kiwawu-Mulaambalo 1km road and Dajje-Nono-Kanyanya2.5km road in Malangala Sub County

62. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

63. Walling from ring beam level to wall plate of Bbanda S/C Community Centre

64. Mechanized routine maintenance of Mbarara-

Ssebanda road3.5km in Kikandwa sub county

65. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

66. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

67 Mechanized routine maintenance of Nanzirugadde-Budimbo road 3.5km in Kikandwa Sub County

68. Construction of a slaughter slab in Ssekanyonyi Town Council

69. Repair and maintenance of irrigation schemes for Kajjajjata Livingston at Nakibanga ,Mityana Central Div, Mr. Mwanje Erisa in Kalangaaalo S/C,Kaleka Jimmy in Kikandwa S/C, Yiga Vincent in Kakindu and Mr.Kayizzi John in Namungo S/C.

Supply and delivery of 06 bee protective gears and 35 KTB hives to district headquarters

70. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ibingira Charles Benston in Bulera Sub County

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72. Design , supply and installation of solar powered draghose micro scale irrigation Mr.Kisitu Walusimbi Patrick in Ttamu Division

73. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Magala Ibrahim Kinene in Namungo Sub County

74. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Male Ronald in Namungo Sub County

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76. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Mponye Robert in Busimbi Division

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80. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms. Nansasi Rita in Butayunja Sub County

81. Design, supply and installation of solar powered draghose micro scale irrigation equipments Ms.Nassali Faridah in Busunju Town Council

82. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Mrs.Kalyango Juliet in Namungo Sub county

83. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssemajwali Yawe in Butayunja Sub County

84. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssensamba Godfrey Mukasa in Namungo sub county

85. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Ssewava Mubiru Richard in Bulera Sub County

86. Design, supply and installation of of solar powered draghose micro scale irrigation equipment for Mr.Busuulwa Jude in Ssekanyonyi Town Council

87. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Kalule John in Ttamu Division

88. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Mukwaya Ibrahim in Malangala Sub county

89. Design, supply and installation of solar powered draghose micro scale irrigation Ms. Muwanga Harriet Robina in Kikandwa Sub County

90. Design, supply and installation of micro scale irrigation equipments for Hajji Sserunkuma Abubaker of Ssekanyonyi Town Council

91. Design, supply and installation of micro scale irrigation equipments for Mr. Gavamukulya David of Ssekanyonyi Town Council

92. Design, supply and installation of micro scale irrigation equipments for Yesu Akwagala Primary School in Kalangaalo Sub County

All project files were reviewed to establish evidence that joint measurements were effectively conducted and signed by the project manager and the contractor before works were satisfied

Reviewing the project files, there was indeed evidence that joint measurements were routinely and effectively conducted and signed by the project Supervisor and the contractor before works were satisfied and paid for.

Examples of evidence that joint measurements were effectively conducted are the following:

1 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT MWERERWE

CHURCH OF UGANDA PRIMARY SCHOOL IN BULERA SUB – COUNTY MITY/894/WRKS/2024-2025/00002

BROTHER LIFE (U) Ltd 115, 374, 264.00

The contractor M/S Brotherhood Life (U) Ltd submitted a payment request for payment under cover of their letter dated 2nd December 2024 signed by Managing Director Mr. Gumisiriza Emmanuel for completed work of Construction of A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT MWERERWE CHURCH OF UGANDA PRIMARY SCHOOL IN BULERA SUB – COUNTY worth 70, 000, 000UGX

The project Supervisor Mr. Katende Jack District Engineer jointly with the contractor and other heads of Department (Principal Community Development Offcicer (PCDO), Senior Environment Officer (SEO), and Principal Medical Officer (PMO)) carried out a joint measurement and prepared a joint measurement sheet signed jointly by the project manager and the contractor and endorsed by PCDO, PMO, & PEO. Attached to the measurement sheet is a summary project report detailing work done. This report and measurement sheet is dated 4th December 2024. The payment is certified by the Town Clerk dated 16th December 2024. The payment is made on 8th April 2025

2. CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT Kyamanyoli CHURCH OF UGANDA PRIMARY SCHOOL IN Kalangaalo SUB – COUNTY MITY/894/WRKS/2024-2025/00009 Shelt Engineers and Consultants (U) Ltd 114, 623, 666.00

The contractor M/S Shelt Engineers and Consultants (U) Ltd submitted a payment request under cover of their letter dated 6th February 2025 signed by Technical Director Mr. Julius Mukiibi for completed work of Construction of A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT Kyamanyoli CHURCH OF UGANDA PRIMARY SCHOOL worth 114, 623, 666.00 UGX.

The project Supervisor Mr. Katende John District Engineer jointly with the contractor and other heads of Department (Principal Community Development Offcicer (PCDO), Senior Environment Officer (SEO), and Principal Medical Officer (PMO)) carried out a joint measurement and prepared a joint measurement sheet signed jointly by the project manager and the contractor and endorsed by PCDO, PMO, & PEO. Attached to the measurement sheet is a summary project report detailing work done. This report and measurement sheet is dated 10th February 2025 The payment is certified by the Chief Administrative Town Clerk dated 5th March 2025. The payment is made on 20th March 2025

3. CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT St. Kizito Church of Uganda Namigavu Kyikandwa SUB – COUNTY MITY/894/WRKS/2024-2025/00015

Optech (U) Ltd 120, 915, 190.00

The contractor M/S Optech (U) Ltd submitted a

payment request under cover of their letter dated 25th February 2025 signed by Managing Director Mr. Mwesigwa Daniel for completed work of Construction of A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT St. Kizito Church of Uganda Namigavu worth 120, 915, 190.00 .00 UGX.

The project Supervisor Mr. Katende Jack District Engineer jointly with the contractor and other heads of Department (Principal Community Development Offcicer (PCDO), Senior Environment Officer (SEO), and Principal Medical Officer (PMO)) carried out a joint measurement and prepared a joint measurement sheet signed jointly by the project manager and the contractor and endorsed by PCDO, PMO, & PEO. Attached to the measurement sheet is a summary project report detailing work done. This report and measurement sheet is dated 25th March 2025 The payment is certified by the Chief Administrative Officer on 7th April 2025. The payment is made on 15th April 2025

4.Construction of a walkway and stone pitching at Namungo HC III MITY/894/WRKS/2024-2025/00060 M/S Ssona General Supplier Construction and Engineering Services Ltd Contract Sum of 39, 683, 990.00

The contractor M/S Ssona General Supplier Construction and Engineering Services Ltd submitted a payment request for payment under cover of their letter dated 13th June 2025 signed by Director Mr. Lutakome Patrick for completed work of 39, 683,990. UGX Construction of Walkway, and stone Pitching at Namungo HC III

The project Supervisor Mr. Katende Jack District Engineer jointly with the contractor and other heads of Department (Principal Community Development Offcicer (PCDO), Senior Environment Officer (SEO), and Principal Education Officer (PEO)) carried out a joint measurement and prepared a joint measurement sheet signed jointly by the project manager and the contractor and endorsed by PCDO, PMO, & PEO. Attached to the measurement sheet is a summary project report detailing work done. This report and measurement sheet is dated 15th June 2025 The payment is certified by the Chief Administrative Officer 15th June 2025. The payment is made on 19th June 2025

5.Completion of Kitongo Piped Water supply System at Butayunja Sub-County MITY894/WRKS/2024-2025/00010

The contractor M/S Kaleeta Construction Ltd submitted a payment request for payment under cover of their letter dated 4th March 2025 signed by Director Mr. Yiga Deogratius for completed work of Completion of Kitongo Piped Water System in Butayunja Sub-County worth 135, 206, 878.00 UGX

The project Supervisor Mr. Ssonko James District Water Officer jointly with the contractor and other heads of Department (Principal Community Development Offcicer (PCDO), Senior Environment

			Officer (SEO), and Principal Education Officer (PEO)) carried out a joint measurement and prepared a joint measurement sheet signed jointly by the project manager and the contractor and endorsed by PCDO, PMO, & PEO. Attached to the measurement sheet is a summary project report detailing work done. This report and measurement sheet is dated 5th March 2025 The payment is certified by the Chief administrative Officer dated 6th March 2025. The payment is made on 31st March 2025 Conclusion Therefore, basing on the evidence given, Mityana District Local Government met the requirement for this indicator	
10	a) Evidence that joint measurements were effectively conducted (admeasurement contracts)/works done verified (for lumpsum contracts) in terms of both quality and quantity and signed by the Project Manager and the contractor before works are certified. b) Evidence of either no advance payment or provision of a performance and advance payment guarantee before obtaining advance payment c) Evidence that the project was implemented as per work schedule and completed within original completion date d) Evidence that the LG developed a work schedule, displayed it, and reported on physical progress as per the work schedule and that there is no contract variation or variations in contract price for infrastructure investments for the previous FY were approved as per procedures (either within the threshold).	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the previous FY: From LG Engineer obtain project files Check for • Evidence of Performance Guarantee Verify that either no advance payment or provision of a performance and advance payment guarantee before obtaining advance payment. Ensure that the advance payment guarantee was verified by the bank. Score 2 if the requirements were met; otherwise, score 0.	From the PDU Contracts register and Budget Performance report (Vote 894), MITYANA DLG, the following list of 25 infrastructure(excluding supplies and major road works) projects were executed in the FY 2024/2025: 1. Construction of school facilities at SEETA SS in Bbanda Sub County. 2. Construction of a 2-classroom block with an office and store at Mwererwe COU P/s in Bulera Sub County. 3. Construction of a 2-classroom block with an office and store at Namungo COU P/s in Namungo sub county. 4. Construction of a 2-classroom block with an office and store at St. Kizito Namigavu P/s in Kikandwa Sub County. 5. Construction of a 2-classroom block with an office and store at Kyamanyoli COU P/s in Kalangaalo sub county. 6. Fencing of Namungo Seed Secondary School Phase 1. 7. Construction of a 5 Stance VIP lined latrine with bath room at Bbanda COU Primary School in Bbanda Town Council. 8. Construction of a 5 Stance VIP lined latrine with bath room at GEMA Primary School in Bulera Sub county. 9 Construction of a 5 Stance VIP lined latrine with bath room at Mwererwe Primary School in Bulera Sub county. 10. Construction of a 5 Stance VIP lined latrine with bath room at Kitebere COU Primary School in Butayunja Sub county. 11. Construction of a 5 Stance VIP lined latrine with bath room at Naluggi Primary School in Kalangaalo Sub county. 12. Construction of a 5 Stance VIP lined latrine with bath room at Kasiikombe Primary School in Ssekanyonyi Sub county.	**2**

			13. Construction of a 5 Stance VIP lined latrine with bath room at Bbanda Umea Primary School in Bbanda Town Council. . 14. Renovation of a 5 c lassroom block with office and store at Kawolongojjo Primary School in Namungo sub county. 15. Construction of a 5 Stance VIP lined latrine with bath room at Nakwaya Primary School in Kikandwa Sub county. 16. Completion of a two classroom block at Kabayenga SDA Primary School in Maanyi sub county, Mityana DLG. 17. Fencing of staff house at Namungo HC III in Namungo Sub county Headquarters. 18. Fencing of Mpogo Health Centre III. 19. Construction of Walk way and stone masonry protection wall at Namungo HC III, Mityana DLG. 20. Construction of a 4 Stance VIP lined latrine with bath room at Nabbaale SMU Regional CLC in Bbanda Town Council. 21. Fencing of Nabbaale SMU Regional CLC in Bbanda Town council. 22. Fencing Mityana Hospital land opposite the main gate. 23. Completion of Kitongo piped water system in Butayunja sub county. 24. Construction of Mpirigwa-Namungo water supply system. 25. Construction of a 3 Stance VIP lined latrine with bath room at Naama RGC Conclusion The LG did not execute very big construction infrastructure projects that required performance guarantee for advance payment or provision of a performance and advance payment guarantee. From the PDU Contract register, 92% of the above 25 infrastructure projects implemented in FY 2024/2025 comprised of VIP latrines and renovation works whose values did not warrant obtaining advance payment. There was therefore, no need to penalize the LG for not obtaining advance payment; a score of 2 was awarded.	
10	a) Evidence that joint measurements were effectively conducted (admeasurement contracts)/works	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the	From the Budget performance report, the following 92 infrastructure projects were undertaken during the previous FY 2024/25: 1. Construction of school facilities at Seeta Sec. Secondary School in Bbanda Sub County	**2**

done verified (for lumpsum contracts) in terms of both quality and quantity and signed by the Project Manager and the contractor before works are certified.

b) Evidence of either no advance payment or provision of a performance and advance payment guarantee before obtaining advance payment

c) Evidence that the project was implemented as per work schedule and completed within original completion date

d) Evidence that the LG developed a work schedule, displayed it, and reported on physical progress as per the work schedule and that there is no contract variation or variations in contract price for infrastructure investments for the previous FY were approved as per procedures (either within the threshold).

previous FY:

From LG Engineer obtain project files

Check for

• Start and completion date in the contract compared to actual completion date.

Verify if the project was implemented as per work schedule and completed within the original completion date. Score 2 if the requirements were met; otherwise, score 0.

2. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Mwererwe C/U primary school in Bulera sub county

3. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Namungo C/U primary school in Namungo Sub County

4. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at St. Kizito Namigavu primary school in Kikandwa Sub County

5. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Kyamanyoli C/U Primary School in Kalangaalo Sub County

6. Fencing of Namungo Seed Secondary School phase one Construction of a five stance VIP lined latrine with a bathroom at Bbanda C/U primary school in Bbanda Town Council

7. Construction of a five stance VIP lined latrine with a bathroom at Gema primary school in Bulera sub county

8. Construction of a five stance VIP lined latrine with a bathroom at Mwererwe primary school in Bulera Sub County.

9. Construction of a five stance VIP lined latrine with a bathroom at Kitebere C/U primary school in Butayunja sub county

10.Construction of a five stance VIP lined latrine with a bathroom at Naluggi primary school in Kalangaalo Sub County.

11. Construction of a five stance VIP lined latrine with a bathroom at Kasiikombe primary school in Ssekanyonyi Sub County

12. Construction of a five stance VIP lined latrine with a bathroom at Bbanda Umea primary school in Bbanda Town Council

13. Renovation of a five classroom block with office and store at Kawolongojjo primary school, Namungo Sub County

14. Construction of a five stance VIP lined latrine at Nakwaya primary school in Kikandwa Sub County

15. Completion of a two classroom block at Kabayenga SDA Primary school in Maanyi sub county

16. Renovation of a two classroom block at Nakwaya Primary school in Kikandwa sub county

17. Fencing Staff house at Namungo health centre III

18. Fencing Mpongo health centre III

19. Supply and installation of one solar aided water pump at Mpongo Health centre III

20. Construction of walkway and stone masonry protection wall at Namungo Health Centre III

21. Supply, delivery, installation and commissioning of medical equipment to Mpongo and Namungo HCIII

22. Supply and installation ten Solar batteries at Kyamusi HC 111 and Nakaziba HC 11

23. Construction of a four stance VIP latrine with a bathroom and Urinal at Nabbaale SMU Regional CLC in Bbanda Town Council

24. Fencing of Nabbaale SMU Regional CLC in Bbanda Town Council

25. Fencing Mityana hospital land opposite the main gate

26. Completion of Kitongo piped water system in Butayunja Sub County

27. Construction of Mpirigwa –Namungo Water Supply System

28. Construction of a three-stance lined latrine with a urinal at Naama RGC

29. Mechanized routine maintenance of Kimuli-Kalangaalo 7.3km road in Kalangaalo Sub County

30. Mechanized routine maintenance of Kakindu-Kibibi 7km road in Kakindu Sub County

31. Mechanized routine maintenance of Mwera-Kyalwa 4km road in Kakindu Sub County

32. Mechanized routine maintenance of Zira-Nakwangu 5km road in Namungo Sub County

33. Mechanized routine maintenance of Mpirigwa-Makooba 9km road in Namungo Sub County

34. Mechanized routine maintenance of Kajoji-Bukoola 6.7km road in Maanyi Sub County

35. Mechanized routine maintenance of Kiwawu-Nsozibirye 12km road in Malangala Sub County

36. Mechanized routine maintenance of Gulwe-Kivuvu-Namatebe 7.8km road in Maanyi Sub County

37. Mechanized routine maintenance of Kikunyu-Kitotolo-Namudali 10.7km road in Kikandwa Sub County

38. Mechanized routine maintenance of Kisaana-Kitete road 6.2 Km in Namungo S/C

39. Mechanized routine maintenance of Bbanda-Lusalira 9.5km road in Bbanda Sub County

40. Rehabilitation of Kanjuki-Nsambya road 8.7km in Kakindu Sub County

41. Mechanized routine maintenance of Mwera - Kyalwa 4 km road

42. Mechanized routine maintenance of Bulera-Kiryokya road 10.6km road in Bulera/Kalangaalo Sub County

43.Mechanized routine maintenance of Kamanje-Namasenene-Kiteetaga road 6km road in Bulera Sub County

44. Mechanized routine maintenance of Bukoligo-Katungulu 6.5km road in Kalangaalo sub county

45. Mechanized routine maintenance of Kiyooganyi Trading Centre link roads 2.5 km in Kalangaalo sub county

46. Mechanized routine maintenance of Busembi – Kisigala 2.5km road in Kalangaalo sub county

47. Mechanized routine maintenance of Katiiti-Kateebe-Kabaseke P.S 3.3km road in Ssekanyonyi Sub County

48. Mechanized routine maintenance of Budimbo-Nanzirugadde-Luteete 2.1km road in Ssekanyonyi Sub County

49. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

50. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

51. Mechanized routine maintenance of Kinoni – Kyandaalo 6.1km road in Maanyi Sub County

52. Mechanized routine maintenance of Kajoji - Kabira 6km road in Maanyi Sub County

53. Mechanized routine maintenance Ssempijja road 1km n Busunju Town Council

54.Mechanized routine maintenance of Bridge way-Kawoomya 2km road in Busunju Town council

55. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

56. Mechanized routine maintenance of Nakatongoli-Kibuto-Miseebe 2.8km road in Bulera sub county

57. Mechanized routine maintenance of Kyapa-Bunya-Bulera 3km road in Bulera sub county

58. Mechanized routine maintenance of Namunyanyula-Kigesera-Kibibi 7km road in Bulera sub county

59. Mechanized routine maintenance of Ddavula-Buwalula 3.5km road in Namungo Sub County

60. Mechanized routine maintenance of Kimuli-Kawanga-Kyesengeze 4.3km road in Malangala Sub County

61. Mechanized routine maintenance of Kiwawu-Mulaambalo 1km road and Dajje-Nono-Kanyanya2.5km road in Malangala Sub County

62. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

63. Walling from ring beam level to wall plate of Bbanda S/C Community Centre

64. Mechanized routine maintenance of Mbarara-Ssebanda road3.5km in Kikandwa sub county

65. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

66. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

67 Mechanized routine maintenance of Nanzirugadde-Budimbo road 3.5km in Kikandwa Sub County

68. Construction of a slaughter slab in Ssekanyonyi Town Council

69. Repair and maintenance of irrigation schemes for Kajjajjata Livingston at Nakibanga ,Mityana Central Div, Mr. Mwanje Erisa in Kalangaaalo S/C,Kaleka Jimmy in Kikandwa S/C, Yiga Vincent in Kakindu and Mr.Kayizzi John in Namungo S/C.

Supply and delivery of 06 bee protective gears and 35 KTB hives to district headquarters

70. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ibingira Charles Benston in Bulera Sub County

71. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town council

72. Design , supply and installation of solar powered draghose micro scale irrigation Mr.Kisitu Walusimbi Patrick in Ttamu Division

73. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Magala Ibrahim Kinene in Namungo Sub County

74. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Male Ronald in Namungo Sub County

75. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Matovu John Bosco in Maanyi Sub county

76. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Mponye Robert in Busimbi Division

77. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nakitende Annet in Kikandwa Sub County

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79. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nankumba Jascent In Kikandwa Sub County

80. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms. Nansasi Rita in Butayunja Sub County

81. Design, supply and installation of solar powered draghose micro scale irrigation equipments Ms.Nassali Faridah in Busunju Town Council

82. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Mrs.Kalyango Juliet in Namungo Sub county

83. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssemajwali Yawe in Butayunja Sub County

84. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssensamba Godfrey Mukasa in Namungo sub county

85. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Ssewava Mubiru Richard in Bulera Sub County

86. Design, supply and installation of of solar powered draghose micro scale irrigation equipment for Mr.Busuulwa Jude in Ssekanyonyi Town Council

87. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Kalule John in Ttamu Division

88. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Mukwaya Ibrahim in Malangala Sub county

89. Design, supply and installation of solar powered draghose micro scale irrigation Ms. Muwanga Harriet Robina in Kikandwa Sub County

90. Design, supply and installation of micro scale irrigation equipments for Hajji Sserunkuma Abubaker of Ssekanyonyi Town Council

91. Design, supply and installation of micro scale irrigation equipments for Mr. Gavamukulya David of Ssekanyonyi Town Council

92. Design, supply and installation of micro scale irrigation equipments for Yesu Akwagala Primary School in Kalangaalo Sub County

All project files were reviewed to establish evidence that the projects were implemented as per work schedule and completed within original completion date. Examples of the review are here below:

There was evidence that the projects were implemented as per work schedule and completed within original completion period

1 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT MWERERWE CHURCH OF UGANDA PRIMARY SCHOOL IN BULERA

SUB – COUNTY MITY/894/WRKS/2024-2025/00002

Project commencement date was 30th October 2024 and planned contractual completion was 27th February 2025.

As per the practical completion certificate, this project was completed on26th January 2025.

Completed within schedule.

2. CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL IN KIKANDWA SUB – COUNTY – MITY/894/WRKS/2024-2025/00015

Project commencement date was 28th November 2024 and planned contractual completion was 27th February 2025.

As per the practical completion certificate, this project was completed on 27th February 2025.

Completed on schedule.

3. CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT KYAMANYOLI CHURCH OF UGANDA PRIMARY SCHOOL IN KALANGAALO SUB – COUNTY – MITY/894/WRKS/2024-2025/00009

Project commencement date was 14th October 2024 and planned contractual completion was 23rd February 2025.

As per the practical completion certificate, this project was completed on 23rd February 2025.

Completed on schedule.

4. CONSTRUCTION OF A WALKWAY (PAVEMENT) AND STONE PITCHING (PROTECTIVE WALL) AT NAMUNGO HC III IN … SUB – COUNTY MITY/894/WRKS/2024-2025/00060

Project commencement date was 19th May 2025 and planned contractual completion was 30th June 2025.

As per the practical completion certificate, this project was completed on 17th June 2025.

Completed within schedule.

5.Completion of Kitongo Piped Water supply System at Butayunja Sub-County MITY894/WRKS/2024-2025/00010

Project commencement date was 30th October 2024 and planned contractual completion was 30th March 2025.

As per the practical completion certificate, this project was completed on 29th March 2025.

Completed within schedule.

6 MECHANIZED MAINTENANCE OF KIWAWU – NSOZIBIRYE 12KM ROAD IN MALANGALA SUB-COUNTY

Project commencement date was 26th May 2025

			and planned contractual completion was 30th June 2025. As per the practical completion certificate, this project was completed on 07th June 2025. Completed within schedule. Therefore, Mityana District Local Government met the requirements for this performance indicator	
10	a) Evidence that joint measurements were effectively conducted (admeasurement contracts)/works done verified (for lumpsum contracts) in terms of both quality and quantity and signed by the Project Manager and the contractor before works are certified. b) Evidence of either no advance payment or provision of a performance and advance payment guarantee before obtaining advance payment c) Evidence that the project was implemented as per work schedule and completed within original completion date d) Evidence that the LG developed a work schedule, displayed it, and reported on physical progress as per the work schedule and that there is no contract variation or variations in contract price for infrastructure investments for the previous FY were approved as per procedures (either within the threshold).	From the Budget Performance Report, obtain a list of all infrastructure projects constructed by the LG in the previous FY: From LG Engineer obtain project files Check for • Work Schedule • When payment was made as compared to invoice date • Original and amended contract where there is a variation. Verify if the: i. That the LG developed a work schedule, displayed it and reported on physical progress as per the work schedule. ii. That there is no contract variation or variations in contract price for infrastructure investments for the previous FY were approved as per procedures(either within the threshold) Score 2 if the requirements (i) and (ii) were met; otherwise, score 0.	From the Budget performance report, the following 92 infrastructure projects were undertaken during the previous FY 2024/25: 1. Construction of school facilities at Seeta Sec. Secondary School in Bbanda Sub County 2. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Mwererwe C/U primary school in Bulera sub county 3. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Namungo C/U primary school in Namungo Sub County 4. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at St. Kizito Namigavu primary school in Kikandwa Sub County 5. Construction of a two-classroom block with an office and store, supply of 36 three-seater desks, 3 teacher’s table and Chairs and one filling cabinet at Kyamanyoli C/U Primary School in Kalangaalo Sub County 6. Fencing of Namungo Seed Secondary School phase one Construction of a five stance VIP lined latrine with a bathroom at Bbanda C/U primary school in Bbanda Town Council 7. Construction of a five stance VIP lined latrine with a bathroom at Gema primary school in Bulera sub county 8. Construction of a five stance VIP lined latrine with a bathroom at Mwererwe primary school in Bulera Sub County. 9. Construction of a five stance VIP lined latrine with a bathroom at Kitebere C/U primary school in Butayunja sub county 10.Construction of a five stance VIP lined latrine with a bathroom at Naluggi primary school in Kalangaalo Sub County. 11. Construction of a five stance VIP lined latrine with a bathroom at Kasiikombe primary school in Ssekanyonyi Sub County 12. Construction of a five stance VIP lined latrine with a bathroom at Bbanda Umea primary school in	**2**

Bbanda Town Council

13. Renovation of a five classroom block with office and store at Kawolongojjo primary school, Namungo Sub County

14. Construction of a five stance VIP lined latrine at Nakwaya primary school in Kikandwa Sub County

15. Completion of a two classroom block at Kabayenga SDA Primary school in Maanyi sub county

16. Renovation of a two classroom block at Nakwaya Primary school in Kikandwa sub county

17. Fencing Staff house at Namungo health centre III

18. Fencing Mpongo health centre III

19. Supply and installation of one solar aided water pump at Mpongo Health centre III

20. Construction of walkway and stone masonry protection wall at Namungo Health Centre III

21. Supply, delivery, installation and commissioning of medical equipment to Mpongo and Namungo HCIII

22. Supply and installation ten Solar batteries at Kyamusi HC 111 and Nakaziba HC 11

23. Construction of a four stance VIP latrine with a bathroom and Urinal at Nabbaale SMU Regional CLC in Bbanda Town Council

24. Fencing of Nabbaale SMU Regional CLC in Bbanda Town Council

25. Fencing Mityana hospital land opposite the main gate

26. Completion of Kitongo piped water system in Butayunja Sub County

27. Construction of Mpirigwa –Namungo Water Supply System

28. Construction of a three-stance lined latrine with a urinal at Naama RGC

29. Mechanized routine maintenance of Kimuli-Kalangaalo 7.3km road in Kalangaalo Sub County

30. Mechanized routine maintenance of Kakindu-Kibibi 7km road in Kakindu Sub County

31. Mechanized routine maintenance of Mwera-Kyalwa 4km road in Kakindu Sub County

32. Mechanized routine maintenance of Zira-Nakwangu 5km road in Namungo Sub County

33. Mechanized routine maintenance of Mpirigwa-Makooba 9km road in Namungo Sub County

34. Mechanized routine maintenance of Kajoji-Bukoola 6.7km road in Maanyi Sub County

35. Mechanized routine maintenance of Kiwawu-

Nsozibirye 12km road in Malangala Sub County

36. Mechanized routine maintenance of Gulwe-Kivuvu-Namatebe 7.8km road in Maanyi Sub County

37. Mechanized routine maintenance of Kikunyu-Kitotolo-Namudali 10.7km road in Kikandwa Sub County

38. Mechanized routine maintenance of Kisaana-Kitete road 6.2 Km in Namungo S/C

39. Mechanized routine maintenance of Bbanda-Lusalira 9.5km road in Bbanda Sub County

40. Rehabilitation of Kanjuki-Nsambya road 8.7km in Kakindu Sub County

41. Mechanized routine maintenance of Mwera - Kyalwa 4 km road

42. Mechanized routine maintenance of Bulera-Kiryokya road 10.6km road in Bulera/Kalangaalo Sub County

43.Mechanized routine maintenance of Kamanje-Namasenene-Kiteetaga road 6km road in Bulera Sub County

44. Mechanized routine maintenance of Bukoligo-Katungulu 6.5km road in Kalangaalo sub county

45. Mechanized routine maintenance of Kiyooganyi Trading Centre link roads 2.5 km in Kalangaalo sub county

46. Mechanized routine maintenance of Busembi – Kisigala 2.5km road in Kalangaalo sub county

47. Mechanized routine maintenance of Katiiti-Kateebe-Kabaseke P.S 3.3km road in Ssekanyonyi Sub County

48. Mechanized routine maintenance of Budimbo-Nanzirugadde-Luteete 2.1km road in Ssekanyonyi Sub County

49. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

50. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

51. Mechanized routine maintenance of Kinoni – Kyandaalo 6.1km road in Maanyi Sub County

52. Mechanized routine maintenance of Kajoji - Kabira 6km road in Maanyi Sub County

53. Mechanized routine maintenance Ssempijja road 1km n Busunju Town Council

54.Mechanized routine maintenance of Bridge way-Kawoomya 2km road in Busunju Town council

55. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

56. Mechanized routine maintenance of Nakatongoli-Kibuto-Miseebe 2.8km road in Bulera

sub county

57. Mechanized routine maintenance of Kyapa-Bunya-Bulera 3km road in Bulera sub county

58. Mechanized routine maintenance of Namunyanyula-Kigesera-Kibibi 7km road in Bulera sub county

59. Mechanized routine maintenance of Ddavula-Buwalula 3.5km road in Namungo Sub County

60. Mechanized routine maintenance of Kimuli-Kawanga-Kyesengeze 4.3km road in Malangala Sub County

61. Mechanized routine maintenance of Kiwawu-Mulaambalo 1km road and Dajje-Nono-Kanyanya2.5km road in Malangala Sub County

62. Mechanized routine maintenance of Butayunja – Kayanga 3.5km road in Bbanda sub county

63. Walling from ring beam level to wall plate of Bbanda S/C Community Centre

64. Mechanized routine maintenance of Mbarara-Ssebanda road3.5km in Kikandwa sub county

65. Mechanized routine maintenance of Malwa-Kanyogoga-Nonve road 2km in Kakindu Sub County

66. Mechanized routine maintenance of Mwera Mukadde-Tuula-Nsambya road 4km in Kakindu Sub County

67 Mechanized routine maintenance of Nanzirugadde-Budimbo road 3.5km in Kikandwa Sub County

68. Construction of a slaughter slab in Ssekanyonyi Town Council

69. Repair and maintenance of irrigation schemes for Kajjajjata Livingston at Nakibanga ,Mityana Central Div, Mr. Mwanje Erisa in Kalangaaalo S/C,Kaleka Jimmy in Kikandwa S/C, Yiga Vincent in Kakindu and Mr.Kayizzi John in Namungo S/C.

Supply and delivery of 06 bee protective gears and 35 KTB hives to district headquarters

70. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ibingira Charles Benston in Bulera Sub County

71. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town council

72. Design , supply and installation of solar powered draghose micro scale irrigation Mr.Kisitu Walusimbi Patrick in Ttamu Division

73. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Magala Ibrahim Kinene in Namungo Sub County

74. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Male Ronald in Namungo Sub County

75. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Matovu John Bosco in Maanyi Sub county

76. Design, supply and installation of solar powered draghose micro scale irrigation equipment for Mr. Mponye Robert in Busimbi Division

77. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nakitende Annet in Kikandwa Sub County

78. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Namatovu Engrance in Ssekanyonyi Town counci

79. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms.Nankumba Jascent In Kikandwa Sub County

80. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Ms. Nansasi Rita in Butayunja Sub County

81. Design, supply and installation of solar powered draghose micro scale irrigation equipments Ms.Nassali Faridah in Busunju Town Council

82. Design, supply and installation of solar powered draghose micro scale irrigation equipments for Mrs.Kalyango Juliet in Namungo Sub county

83. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssemajwali Yawe in Butayunja Sub County

84. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr.Ssensamba Godfrey Mukasa in Namungo sub county

85.Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Ssewava Mubiru Richard in Bulera Sub County

86. Design, supply and installation of of solar powered draghose micro scale irrigation equipment for Mr.Busuulwa Jude in Ssekanyonyi Town Council

87. Design , supply and installation of solar powered draghose micro scale irrigation equipments for Mr. Kalule John in Ttamu Division

88. Design , supply and installation of solar powered draghose micro scale irrigation equipment for Mr.Mukwaya Ibrahim in Malangala Sub county

89. Design, supply and installation of solar powered draghose micro scale irrigation Ms. Muwanga Harriet Robina in Kikandwa Sub County

90. Design, supply and installation of micro scale irrigation equipments for Hajji Sserunkuma Abubaker of Ssekanyonyi Town Council

91. Design, supply and installation of micro scale irrigation equipments for Mr. Gavamukulya David of Ssekanyonyi Town Council

92. Design, supply and installation of micro scale irrigation equipments for Yesu Akwagala Primary School in Kalangaalo Sub County

All project files were reviewed to establish evidence that the Mityana District local Government developed a work schedule, displayed it, and reported on physical progress as per the work schedule and that there is no contract variation or variations in contract price for infrastructure investments for the previous 2024 – 2025 FY were approved as per procedures (either within the threshold)

Examples of the findings from the review are here below:

1 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT MWERERWE CHURCH OF UGANDA PRIMARY SCHOOL IN BULERA SUB – COUNTY – MITY/894/WRKS/2024-2025/00002

The file has a project implementation schedule/plan that details out activities like mobilization/Preliminaries, Substructure, Walling and Frame, Roof structure, Doors, Windows, Floor and other finishing activities. These activities are spread out in four months. This document is signed jointly by the District Engineer Jack Katende and Chief Administrative Officer Mr. Isaac Golooba It is dated 16th October

Contract Price as per contract UGX. 115, 374, 264.00 UGX.

Final payment as per final Certificate 115, 374, 264.00 UGX.

No variation

2. CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL IN KIKANDWA SUB – COUNTY – MITY894/WRKS/2024-2025/00015

The file has a project implementation schedule/plan that details out activities like

Mobilization/Preliminaries, Substructure, Walling and Frame, Roof structure, Doors, Windows, Floor and other finishing activities.

These activities are spread out in four months. This document is signed jointly by the District Engineer Jack Katende and Chief Administrative Officer Mr. Isaac Golooba It is dated 16th October 2024

Contract Price as per contract 120, 915, 190.00 UGX

Final payment as per final Certificate 120, 915, 190.00 UGX

No variation

3. CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT KYAMANYOLI CHURCH OF UGANDA PRIMARY SCHOOL IN KALANGAALO SUB – COUNTY – MITY/894/WRKS/2024-2025/00009

The file has a project implementation schedule/plan that details out activities like

Mobilization/Preliminaries, Substructure, Walling and Frame, Roof structure, Doors, Windows, Floor and other finishing activities.

These activities are spread out in four months. This document is signed jointly by the District Engineer Jack Katende and Chief Administrative Officer Mr. Isaac Golooba. It is dated 16th October 2024

Contract Price as per contract 114, 623,666.00 UGX

Final payment as per final Certificate 114, 623, 666.00 UGX

No variation

4. CONSTRUCTION OF A WALKWAY (PAVEMENT) AND STONE PITCHING (PROTECTIVE WALL) AT NAMUNGO HC III IN … SUB – COUNTY MITY/894/WRKS/2024-2025/00060

The file has a project implementation schedule/plan that details out activities like mobilization of labour, tools and materials, construction of temporary storage facilities, setting out the area for paving, Construction of walkway, Stone pitching and finishing works. These activities are spread out in three months. This document is signed jointly by the District Engineer Jack Katende and the Chief Administrative Officer Mr. Isaac Golooba. It is dated 26th May 2025.

Contract Price as per contract 39, 683, 990.00 UGX

Final payment as per final Certificate 39, 683, 990.00 UGX

No variation

5. COMPLETION OF KITONGO PIPED WATER SYSTEM PHASE III AT BUTAYUNJA SUB – COUNTY MITY/894/WRKS/2024-2025/00010

The file has a project implementation schedule/plan that details out activities like Preliminaries and General items, Electro-mechanical works, Pump station, Storage tank, Pipe works, and construction of public stand pipes. These activities are spread out in five months period. This document is signed jointly by the District Engineer Katende Jack and the Chief Administrative Officer Isaac Golooba. It is dated 15th October 2024

Contract Price as per contract 135, 206, 878.00 UGX.

Final payment as per final Certificate 135, 206, 878. 00 UGX.

				No variation Therefore, the Mityana District Local Government fully meets the requirements for this performance indicator	
Effective mobilisation and management of financial resources					
11					**2**
	Evidence that the LG realised an increase in OSR (excluding one/off, e.g., sale of assets, but including arrears collected in the year) from the previous FY but one to the previous FY, and evidence that the LG remitted the mandatory LLG share of local revenues during the previous FY not more than 10 days after cash limit release.	From the Chief Finance Officer, obtain a copy of the final accounts for the previous two years, • Calculate the percentage increase in OSR, • Ascertain the percentage of the mandatory LLG share of local revenues during the previous financial year, • Calculate the percentage of the LLG remitted From CFO obtain invoices and vouchers to ascertain when LG revenue was received and remitted. Verify if: i. If the increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from the previous FY but one to the previous FY was more than 5% ii. If the LG remitted the mandatory LLG share of local revenues during the previous financial year not more than 10 days after the cash limit release If the LG complies to (a) and (b) score 2 or else 0.	Review of LGs Final Accounts for two previous financial years indicated that actual local revenue (excluding sale of assets) collected in FY 2023/2024 was 933,751,878 as on page 14 of the audited financial statements for FY 2023/2024 whereas actual collected in FY 2024/2025 was 1,323,148,702 as on page 11 of the draft annual financial statements for FY 2024/2025 recording an increase of 389,396,824 representing 41.7% above the recommended minimum increase of 5%. Workings: 1,323,148,702 – 933,751,878 = 389,396,824/933,751,878*100 = 41.7%. The cumulative locally raised revenue performance for 1st, 2nd, 3rd and 4th quarters in FY 2024/2025 under IRAS was: Shs.1, 323,148,702. Total available for sharing : District/Co-funding : 701,545,652 65% LLGs share: 621,603,050 Shared to 4 Town Councils and 10 Sub counties as follows: Town Councils (100%): 1.Busunju T/C 104,626,183 2.Ssekanyonyi T/C 49,540,791 3.Bbanda T/C 22,889,496 4.Zigoti T/C 126,602,437 Sub Counties (65%): 1.Kalangaalo S/c 70,806,472 2.Kakindu S/c 23,539,034 3.Malangala S/c 22,032,860 4.Maanyi S/c 28,899,691 5.Namungo S/c 29,373,548 6.Bbanda S/c 8,465,335 7.Kikandwa S/c 54,529,761 8. Sekanyonyi S/c 20,113,461 9.Butayunja S/c 10,554,606 10.Bulera S/c 49,948,461 TOTAL Shared 621,603,050	

			Conclusion The LG met the requirements of this indicator because the increase in its own source revenue (OSR) by 41.7% was above the recommended minimum required increase of 5% to score. The mandatory 65% LLG share of local revenue during FY 2024/2025 of Shs.621, 603,050 was also remitted within the 10 days after the cash limits release as evidenced by the quarterly EFT transfer vouchers reviewed by assessor indicating transfers as follows: Q1. Cash limit release date 18/9/2024, remittance date 19/9/2024.(1day) Q2. Cash limit release date 24/12/2024; remittance date 29/12/2024.(5 days) Q3. Cash limit release date 27/03/2025; remittance date 31/03/2025.(4 days) Q4.Cash limit release date 27/05/2025; remittance date 2/06/2025. (6 days). Hence, a score of 2.	
12	Evidence that the LG used all the development grants as per the grant guidelines and the eligible items in the respective investment menu score 2	Obtain Budget performance reports from the Chief Finance Officer to ascertain the Development grants transferred to LGs during the previous FY From the budget website and/or MDAs obtain and review the respective grant guidelines focusing on the Investment Menu Determine whether all development grants in the previous FY were spent on the eligible items in the respective investment menu. If the LG used all of the development grants per the grant requirements and the eligible items in the respective investment menu, score 2 or else 0.	The development grants transferred to the LGs during the previous FY 2024/2025 included: i. Uganda Road Fund: 1, 021,022,106 ii. District DDEG: 709,184,588 iii. Urban DDEG: 52,771,021 iv. Sub-county DDEG: 172,584,331 v.. Parish Development Model Grant (PDM): 243,031, 150 vi. Production Development Grant: 696,631,227 vii. Agricultural Extension Development Grant: 43,169,539 viii. Ugift development grant 652,430,128 ix. Water development 624,188,775 x. SFG 480,566,838 xi. Health development 413,136,558 xii.Transitional conditional grant 890,614,250 xiii.Education Development grants 4,141,435,734 xiv.Agriculture grant 627,756,069 The development grants were used in accordance with the respective grant guidelines and the eligible items in their respective investment menu as evidenced below: DDEG Implementation guidelines - Positive list /investment Menu Table 7 as on page 12. i. Administration: Construction or rehabilitation and	**2**

			furnishing of government offices. ii. Primary Education: Classroom construction and rehabilitation. iii. Secondary Education: Secondary school construction and rehabilitation. iv. Water and sanitation: Rehabilitation and repairs of rural water sources. v. District Engineering services: Construction of public buildings including major up grading works. DDEG was received 100% as budgeted and utilized on eligible activities (eligible items) as on page 10 of DDEG Guideline's such as construction of development infrastructure projects and rehabilitation works. E.g Renovation of a 5-classroom block at St. Kizito Namigavu Primary School, completion date 06/05/2025. SFG Implementation guidelines: SFG was used on new construction, renovations/rehabilitation of Education infrastructure. E.g. Construction of 3 stance lined latrine at Nabbaale Community Learning Centre in Bbanda Town Council, Mityana DLG. PDM was utilized in accordance with the seven pillars stipulated in the PDM guidelines. Uganda Road Fund (URF): Used on Routine maintenance, Routine Mechanical maintenance and Periodic Maintenance of District Roads as per URF Budgeting guidelines as on page 3 of 46 e.g Mechanised routine maintenance of 10.6 Km community access roads in Bulera/ and Kalangaalo sub counties, Mityana district under URF , completion date was 10/10/2025. Conclusion The LG met the requirements of this indicator and a score of 2 was awarded because there was evidence that all development grants in the previous FY were spent on the eligible items in the respective investment menu.	
13	Evidence that the LG produced an annual audit plan and quarterly internal audit reports, the LG PAC discussed internal and external audit issues and reported to the district chairperson or Mayor, and the LG resolved audit issues identified by internal and external audits.	From the Internal Auditor, obtain an audit plan and audit reports to verify the timely production of internal audit reports. Obtain minutes of LG PAC to establish whether they have discussed both internal and external issues and made recommendations to the Accounting officer.	The LG had an Annual Audit Work plan for FY 2024/2025, which had been approved by Council on 30/5/ 2024 as per agenda item No. 5 and Min. No. 05/M/DLG/COU/30/05/2024 signed by Council Speaker Hon.Nalweyeso Catherine Tusuubira. The LG produced timely Quarterly internal audit reports in FY 2024/2025 within 2 months of the end of the quarter as evidenced below: i) Quarter 1. Internal audit report which had raised 16 issues was produced on 17/10/2024 submitted, and received at the office of internal auditor General, in Kampala on 31/10/2024. ii). Quarter2 Internal audit report which had raised 16 issues was produced on 15/1/2025, submitted	**2**

		From CFO, Obtain reports on the implementation of audit recommendations. Verify If the LG: i. Produced an annual audit plan and quarterly internal audit reports within two months of the end of the quarter, ii. The LG PAC discussed internal and external audit issues and reported to the district chairperson or Mayor , and iii. The LG resolved at least 80% of audit issues identified by internal and external audits (due audit recommendations are implemented) If the requirements (i) to (iii) are met score 2 or else 0.	and received at the office of internal auditor General, in Kampala on 29/1/2025. iii). Quarter 3 Internal audit report which had raised 26 issues was produced on 15/5/2025, submitted and received at the office of internal auditor General, in Kampala on 29/5/2025. iv). Quarter 4 Internal audit report which had raised 7 issues was produced on 15/8/2025 submitted, and received at the office of internal auditor General, in Kampala on 28/8/2025. The 5 member LGPAC Chaired by Mr. MUSOKE JOSEPH discussed all the quarterly internal audit reports for FY 2024/2025 on 9th - 11th/7/2025, 16th - 17th, 18th, 22nd/ 10/2025 and 26th/3/2025. Issues raised included non-functionality of medical equipment and other valuable Assets in HC payment of Pension to beneficiaries, Delayed submission of accountabilities to CAOs office, Under budgeting in LLGs, non-accountability of advances by HC IIIs,and non- implementation of procurement guidelines. There were no external Audit issues raised by the OAG during the annual audit of the LG financial statements for FY 2023/2024, because the LG had received Unqualified audit opinion. There were in total 65 (Sixty-Five) Internal audit issues raised in all the 4 (four) quarterly internal audit reports for FY 2024/2025 of which 62 (Sixty-Two) were resolved and dropped. Therefore, out of the 65 (Sixty-Five) internal audit issues raised, there was evidence of audit matrix titled” Internal audit Issues raised and resolved FY 2024/2025” minuted by LGPAC meeting as 05/M DLGPAC/22/04/2024/25 dated 25/04/2025. Sixty-Two (62) issues were resolved and dropped representing 62/65*100 = 95.3% above the recommended minimum score of 80%. Conclusion The LG fully met the requirements of this indicator, and a score of 2 was awarded because the quarterly audit reports as stipulated on page 30 of the Assessment manual, September 2024 were prepared and submitted within a required period of 1 month after the end of each quarter.	
14	Evidence that the LG has an unqualified audit opinion for the previous FY	From the OAG, obtain and review audit opinions Verify if the LG has an unqualified audit opinion for the previous FY to score 2 or else 0	The OAG report released in January 2026 indicated unqualified audit opinion for the LG during the FY 2024/ 2025. Conclusion The LG was eligible for a score of 2 on this indicator because Auditor General’s opinion for the period 2024/2025 was unqualified. Hence a score of 2 was awarded.	**2**

Environment, Social, Health and Safety

15	Evidence that the LG implemented all mitigation measures in the Environmental & Social Management Plans (ESMPs) for all Projects in the previous year as provided for in the Guidelines.	From DNRO/Environment Officer • Obtain and review the Environmental & Social Management Plans (ESMPs) for all projects • Sample projects (at least 3) to verify that the mitigation measures in the project ESMPs were implemented as reported. If ALL the mitigation measures were implemented in 100% of the projects sampled score 2 or else 0.	ESMPs for all the implemented projects were provided by the District Environment Officer and the District Community Development Officer. All the three sampled projects reviewed had Environmental and Social Management Plans (ESMPs), ESMP Implementation Reports, and an Environment and Social Safeguards Clearance Reports stamped and signed by the District Environment Officer Mr. Denis LUBOWA and the District Community Development Officer Mr. David MUZIRA. The three sampled projects reviewed were: 1. Construction of a Two – Classroom Block with an Office and Store at Namungo C/U Primary School in Namungo Subcounty with; an Environmental and Social Management Plan (ESMP) dated and signed on 29th May, 2024; an ESMP Implementation Report dated and signed on 11th June, 2025; and an Environment and Social Safeguards Clearance Report dated and signed on 12th June, 2025. The anticipated impacts - proposed mitigation measures (and implementation responsibility) in the ESMP were; workers' health and safety – provision of personal protective equipment to workers (Contractor); dumping of excavated material - proper waste management (Contractor); storm water management around the structure - back filling of excavated material around the foundation (Contractor); accumulation of construction waste - site restoration and gazetting dumping sites (Contractor); loss of vegetation - planting and maintaining trees and grass in compound (Contractor); community health and safety - Labelling with HIV/AIDS message and availing free condoms(Contractor); and risk of damage by thunder and Lightning strikes - lightning protection (Contractor). The ESMP implementation report dated 11th June, 2025 declared the implementation status of all proposed mitigation measures as 'Done' with remarks and/or recommendations. The remarks and/or recommendations were; no accidents had been reported; the site was cleared from construction waste; the foundation was protected from storm water; condoms had been provided and the HIV/AIDS message was well displayed; trees were planted, protected and being maintained; grass was being planted; and the building had been well protected from lightning and thunder. An environment and social safeguards clearance report for the project signed and stamped by the by the District Environment Officer and the District Community Development Officer on 12th June, 2025 recommended the project for commissioning since mitigation measures had been complied with. It also recommended that rainwater harvesting should be given priority if funds became available since the block was constructed without rainwater harvesting provisions. A field visit was made on 9th December, 2025 to verify if mitigation measures were implemented.	**2**

Field verification confirmed that the mitigation measures proposed in the ESMPs were implemented as reported in the ESMP Implementation and Environment and Social Safeguards Clearance Reports. For example, the site was found clear of excavated and construction waste material, the block had a lightning conductor installed, and protected planted trees (jack fruit and avocados) were seen in front of the classroom block among other proposed mitigation measures.

2. Mechanized routine maintenance of Kisaana-Kitete road 6.2 km in Namungo S/C with; an Environmental and Social Management Plan (ESMP) dated and signed on 29th May, 2024; an ESMP Implementation Report dated and signed on 11th June, 2025; and an Environment and Social Safeguards Clearance Report dated and signed on 11th June, 2025. The anticipated impacts - proposed mitigation measures (and implementation responsibility) in the ESMP were; drainage and flood control - culvert installation (Contractor); dumping excavated material into fragile areas - using excavated material for Back filling open barrow pits (Contractor); loss of trees and vegetation - tree planting (Contractor); storm water management - off shoots, desilting culverts, head wall construction (Contractor); community health and safety - labelling with HIV/AIDS message (Contractor); air pollution through rising dust – watering (Contractor).

The ESMP implementation report dated 11th June, 2025 declared the implementation status of all proposed mitigation measures as ‘Done’ with remarks and/or recommendations. The remarks and/or recommendations were; trees were well maintained and protected; condoms were provided and the HIV/AIDS message was well displayed; no heaps of murram were found along the road; there was little dust; off shoots, desilting culverts, and head wall construction were provided for as required; and regular desilting of culverts was recommended.

An environment and social safeguards clearance report for the project signed and stamped by the by the District Environment Officer and the District Community Development Officer on 11th June, 2025 recommended the project for commissioning since mitigation measures had been complied with.

A field visit was made on 9th December, 2025 to verify if mitigation measures and were implemented. Field verification confirmed that the mitigation measures proposed in the ESMPs were implemented as reported in the ESMP Implementation and Environment and Social Safeguards Clearance Reports. For example, no heaps of murram and soil were found along the road.

3. Construction of Mpirigwa – Namungo Water Supply System with; an Environmental and Social Management Plan (ESMP) dated and signed on 29th May, 2024; an ESMP Implementation Report dated and signed on 10th June, 2025; and an Environment and Social Safeguards Clearance Report dated and signed on 10th June, 2025. The

			anticipated impacts - proposed mitigation measures (and implementation responsibility) in the ESMP were; workers' health and safety - provision of personal protective equipment to workers (Contractor); community health and safety - provision of condoms and warning signage about HIV/AIDS (Contractor); disposal of excavated material - sorting excavated material before disposal (Contractor); loss of vegetation - Planting and maintaining trees and grass around the catchment area (Contractor); Risk of damage by thunder and Lightning strikes - Installation of Lightning protection (Contractor). The ESMP implementation report dated 10th June, 2025 declared the implementation status all proposed mitigation measures as 'Done' with remarks and/or recommendations. The remarks and/or recommendations were; workers used protective gear on site and no accidents had been reported; the HIV/AIDS message was well displayed on the sign board; construction excavation waste were disposed well; excavated trenches for pipe laying were restored; trees were planted, protected and being maintained; grass was planted around the catchment; and lightning and thunder protection was done. An environment and social safeguards clearance report for the project signed and stamped by the by the District Environment Officer and the District Community Development Officer on 10th June, 2025 recommended the project for commissioning since mitigation measures had been complied with. A field visit was made on 9th December, 2025 to verify if mitigation measures and were implemented. Field verification confirmed that the mitigation measures proposed in the ESMPs were implemented as reported in the ESMP implementation and Environment and social safeguards clearance reports. For example, lightning protection and planting grass around the catchment area was one of the proposed mitigation measures. A lightning conductor was found installed on the classroom block at St. Luke Mpiriggwa Primary School where the solar panels for powering the water supply system were installed and the area around the water source was fenced and grassed. <u>Conclusion</u> Field verification confirmed that the mitigation measures proposed in the ESMPs for the three sampled projects were implemented as reported in the ESMP Implementation Report and the Environment and Social Safeguards Clearance Report. Therefore, the Local government scored this indicator.	
16	Evidence that the LGs has constructed infrastructure projects where it has proof of land	From the Budget Performance Report, obtain a list of all infrastructure projects constructed	MITYANA DLG implemented and completed all the 25 infrastructure construction projects (excluding supplies and road works) listed below in FY 2024/2025:	**2**

ownership/ right of way	by the LG in the previous FY From the LG Accounting Officer, obtain copy of the land titles, sale agreements and/or MOUs to establish whether all projects for the previous FY have proof of land ownership/ right of way • If the LG has a title in the name of the LG or the Institution score 2 • If the LG has registered a sale agreement or MOU score 1	1. Construction of school facilities at SEETA SS in Bbanda Sub County. 2. Construction of a 2-classroom block with an office and store at Mwererwe COU P/s in Bulera Sub County. 3. Construction of a 2-classroom block with an office and store at Namungo COU P/s in Namungo sub county. 4. Construction of a 2-classroom block with an office and store at St. Kizito Namigavu P/s in Kikandwa Sub County. 5. Construction of a 2-classroom block with an office and store at Kyamanyoli COU P/s in Kalangaalo sub county. 6. Fencing of Namungo Seed Secondary School Phase 1. 7. Construction of a 5 Stance VIP lined latrine with bath room at Bbanda COU Primary School in Bbanda Town Council. 8. Construction of a 5 Stance VIP lined latrine with bath room at GEMA Primary School in Bulera Sub county. 9 Construction of a 5 Stance VIP lined latrine with bath room at Mwererwe Primary School in Bulera Sub county. 10. Construction of a 5 Stance VIP lined latrine with bath room at Kitebere COU Primary School in Butayunja Sub county. 11. Construction of a 5 Stance VIP lined latrine with bath room at Naluggi Primary School in Kalangaalo Sub county. 12. Construction of a 5 Stance VIP lined latrine with bath room at Kasiikombe Primary School in Ssekanyonyi Sub county. 13. Construction of a 5 Stance VIP lined latrine with bath room at Bbanda Umea Primary School in Bbanda Town Council. . 14. Renovation of a 5 c lassroom block with office and store at Kawolongojjo Primary School in Namungo sub county. 15. Construction of a 5 Stance VIP lined latrine with bath room at Nakwaya Primary School in Kikandwa Sub county. 16. Completion of a two classroom block at Kabayenga SDA Primary School in Maanyi sub county, Mityana DLG. 17. Fencing of staff house at Namungo HC III in Namungo Sub county Headquarters. 18. Fencing of Mpogo Health Centre III. 19. Construction of Walk way and stone masonry protection wall at Namungo HC III, Mityana DLG.

20. Construction of a 4 Stance VIP lined latrine with bath room at Nabbaale SMU Regional CLC in Bbanda Town Council.

21. Fencing of Nabbaale SMU Regional CLC in Bbanda Town council.

22. Fencing Mityana Hospital land opposite the main gate.

23. Completion of Kitongo piped water system in Butayunja sub county.

24. Construction of Mpirigwa-Namungo water supply system.

25. Construction of a 3 Stance VIP lined latrine with bath room at Naama RGC

Out of the 25 construction infrastructure projects (excluding road works) completed in FY 2024/2025, there was proof of land ownership for ALL 25 (Twenty-Five) of the infrastructure projects implemented during that period. These 25 included the following:

1. NAMUNGO HC III on Freehold registered land measuring 0.3890 hectares Plot 850, Block 15 at Singo County P.O Box 332 Mityana dated 18/10/2018. 11:40AM

2. SEETA C.O.U S.S BBANDA RURAL SUB COUNTY on Freehold registered land measuring 0.7015 hectares Plot 47, Block 242 at Singo County, P.O Box 332 Mityana dated 14/09/2022. 10:20AM

3. MPONGO HEALTH CENTRE II on Freehold registered land measuring 0.1035 hectares Plot 40, Block 157 at Singo P.O Box 332 Mityana dated 23/11/2022. 2:07PM

4. MWERERWE C.O.U PRIMARY SCHOOL on Freehold registered land measuring 0.8871 hectares Plot 43, Block 157 at Singo County P.O Box 332 Mityana dated 14/09/2022. 10:13AM

5. GEMA PRIMARY SCHOOL on Freehold registered land measuring 0.5229 hectares Plot 11, Block 141 at Singo County P.O Box 332 Mityana dated 14/09/2022. 10:10AM

6. KASIIKOMBE COU PRIMARY SCHOOL on Freehold registered land measuring 0.1864 hectares Plot 433, Block 212 at Singo P.O Box 332 Mityana dated 16/10/2024. 3:20PM

7. NAMUNGO COU PRIMARY SCHOOL on Freehold registered land measuring 0.0842 hectares Plot 37, Block 337 at Singo County P.O Box 332 Mityana dated 18/10/2024. 11:33AM

8. KYAMANYOOLI COU PRIMARY SCHOOL on Freehold registered land measuring 0.2144 hectares Plot 560, Block 341 at Singo County, P.O Box 332 Mityana dated 18/10/2024. 11:29AM

9. ST. STEPHEN NAMALEMBA P/S on Freehold registered land measuring 1.1380 hectares Plot 312, Block 358 at Singo P.O Box 332 Mubende dated 18/10/2024. 10:40AM

10. KITONGO PIPED WATER PROJECT on Freehold registered land measuring 0.0812 hectares Plot 227, Block 317 at Singo P.O Box 332 Mityana dated 10/10/2024. 11:36AM

11. MPIRIGWA-NAMUNGO WATER SUPPLY on Freehold registered land measuring 0.0340 hectares Plot 59, Block 362 at Singo P.O Box 332 Mityana dated 4/10/2024. 10:38AM

12. NAKWAYA PRIMARY SCHOOL IN KIKANDWA S/C on Freehold registered land measuring 0.0532 hectares Plot 68, Block 322 at Singo P.O Box 332 Mityana dated 14/10/2024. 2:31PM

13. KABAYENGA SDA PRIMARY SCHOOL on Freehold registered land measuring 0.0180 hectares Plot 72, Block 236 at Singo P.O Box 332 Mityana dated 18/10/2024. 2:32PM

14. KITONGO PIPED WATER SYSTEM on Freehold registered land measuring 0.0768 hectares Plot 16, Block 95 at Singo P.O Box 332 Mityana dated 18/10/2024. 3:34PM

15. MITYANA HOSPITAL LAND on Freehold registered land measuring 5.980 hectares Plot 1-15,2-24 Block 330 at Mukwenda Road, Singo P.O Box 52 Mityana dated 25/07/2006. 4:07PM

16. KAWOLONGOJJO PRIMARY SCHOOL in Namungo sub county. On Freehold registered land measuring 0.0532 hectares Plot 67, Block 321 at Singo P.O Box 332 Mityana dated 18/10/2024. 11:38AM

17. BBANDA UMEA PRIMARY SCHOOL on Freehold registered land measuring 0.0392 hectares Plot 39, Block 161 at Singo P.O Box 332 Mityana dated 18/10/2024. 10:43AM

18. NALUGGI PRIMARY SCHOOL on Freehold registered land measuring 0.0379 hectares Plot 39, Block 316 at Singo P.O Box 332 Mityana dated 18/10/2024. 11:52AM

19. KITEBERE COU PRIMARY SCHOOL in Butayunja Sub county. On Freehold registered land measuring 0.0943 hectares Plot 59, Block 64 at Singo P.O Box 332 Mityana dated 11/10/2024. 10:18AM

20. NAMUNGO SEED SECONDARY SCHOOL PHASE 1. On Freehold registered land measuring 0.9540 hectares Plot 65, Block 62 at Singo P.O Box 332 Mityana dated 13/10/2024. 10:13AM

21. KIYONGANYI HEALTH CENTRE on Freehold registered land measuring 0.8210 hectares Plot 27, Block 53 at Singo P.O Box 332 Mityana dated 4/10/2024. 10:31AM

22. KYATUNGO HEALTH CENTRE IV on Freehold registered land measuring 0.7690 hectares Plot 46, Block 95 at Singo P.O Box 332 Mityana dated 18/10/2024. 10:16AM

23. KAJOJI HEALTH CENTRE III on Freehold registered land measuring 0.1640 hectares Plot 55, Block 362 at Singo P.O Box 332 Mityana dated 18/10/2024. 11:22AM

24. NAKASEETA HEALTH CENTRE on Freehold

			registered land measuring 0.1180 hectares Plot 18, Block 98 at Singo P.O Box 332 Mityana dated 18/10/2024. 9:58AM 25. NAMUNGO HEALTH CENTRE III on Freehold registered land measuring 0.2490 hectares Plot 92, Block 312 at Singo P.O Box 332 Mityana dated 18/10/2024. 10:53AM Conclusion From a summary list of Original Titles obtained from Senior Land management officer Mr.Mutahi Enoc dated 28/10/2025 signed by the District Lands officer, the LG met the requirements of this indicator and a score of 2 was awarded because the LG in FY 2024/2025 had titles for infrastructure projects in the names of the LG.	
17	Evidence of implementation of the Stakeholder Engagement Plan implemented in the previous FY	From the DCDO obtain and review; • The approved Stakeholder Engagement Plans for the previous FY. • Reports of implementation of the stakeholder Engagement Plan for the previous FY. To determine o The engagements held with stakeholder o Resolutions made o Actions taken o Outcomes of the actions Note that reports should be in tandem with the SEP If the above requirements are complied with score 2 or else 0.	A Stakeholder Engagement Plan (SEP) for Mityana District Local Government titled 'Project Stakeholders Engagement Plan 2024/2025 FY, dated 28th May, 2024 was provided by the District Community Development Officer (DCDO) Mr. David MUZIRA. The Stakeholder Engagement Plan was prepared by the DCDO and approved by the Chief Administrative Officer (CAO) Ms. Edith MUTABAZI. The SEP was signed and stamped by both the DCDO and the CAO. The SEP was endorsed by Mityana District Local Government Council under Min. No. 056/DC/28/05/24 (056.5). Minutes of the District Council held on 28th May, 2024 recorded by the Clerk to Council Ms. Rita Edith NAMUKWAYA and confirmed by the District Speaker Hon. Nalweyiso Catherine TUSUUBIRA during which the SEP was endorsed/approved were also presented by the DCDO. The plan was endorsed under Order Paper item number 7 (f) - Motions from the executive (Approval of Stakeholder Engagement Plan FY 2024/25), Min. No. 056/DC/28/05/24 (056.5). The motion to endorse/approve the plan was presented by the Vice Chairperson Hon. Annie Miriam NASSALI and seconded by the Secretary for Education and Health Hon. Mariam Stephania NAYIGA. Hon. Robinah NANNYONJO, the Female Workers' Representative moved for Council to receive and approve the plan, and was seconded by Hon. Livingstone BYEKWASO the Councillor Namungo Sub-County. The Stakeholder Engagement Plan categorized implementation of planned engagement activities by department (water and sanitation; production; works and technical services; health; community; and education), engagement activities, target groups, implementation timelines on a quarterly basis, the responsible Officers, and source of funding. The broader activities included; Formation, appointment and training of project management committees, conducting project launching, conducting project commissioning, conducting project monitoring, training of Health Management Committees, and conducting commissioning of equipment among others. Several Implementation reports were provided from the DCDO and were in tandem with the	**2**

			stakeholder Engagement Plan. Examples of the implementation reports provided were: 1. A report on launch construction of Namungo Staff Housing fence. The report corresponded to a planned activity under page 7 of 9 of the stakeholder engagement plan. The activity was a meeting held on 18th of December, 2024. 2. A report on launch for the fencing of Mpongo Health Centre III. The report corresponded to a planned activity under page 7 of 9 of the stakeholder engagement plan. The activity was a meeting held on 21st of January, 2021. 3. A report for launching the Construction of a four stance VIP latrine with a bathroom and urinal at Nabbaale SMU Regional Community Learning Centre in Bbanda Town Council corresponding to an activity planned on page 8 of the stakeholder Engagement Plan. The report was dated 17th March of 2025. <u>Conclusion</u> The Municipal Local Government provided enough evidence to score this indicator.	
18	Evidence that GRCs at project level are existent, functional and that the communities/workers have been sensitized about their existence and are using them	Review the GRCs at various projects to establish i. They are as constituted as per the circular issued by MoGLSD in July 2023 ii. Evidence that grievances are recorded iii. Evidence that the grievances that were received were acted upon iv. Evidence that the GRC activities are funded v. Evidence that the community/workers have been sensitized about the existence of the GRC vi. Evidence that the GRCs have been trained on their roles and responsibilities If the requirement (i) to (vi) above are complied with score 2 or else 0.	Appointment letters of nine GRC members for the Construction Sseeta CoU Seed Secondary School in Bbanda Sub-County project were presented as evidence for existence of project level GRCs. The appointments were for Mr. Benedict SSENTAMU – Chairperson, Mr. Esawo GANYEGENYA – Member, Ms. Lilian NAKYEYUNE - Member, Mr. Nathan KASAGGA – Member, Ms. Sarah NASSALI – Member, Mr. Erusama KIGGGUNDU – Member, Mr. Alex KASEKENDE – Member, Ms. Lydia NAKIMULI – Member, and Mr. Sylvester MUSOKE – Member. The appointment letters were all addressed to the appointees 6th February, 2025, signed and stamped by Mr. Benon KIWANUKA, the Ag. Sub-County Chief Bbanda Sub-County Local Government on the same date. It was not clear if the constitution of the GRC was as per the circular issued by MoGLSD in July 2023 since the actual representation beyond being members was not presented in the appointment letters. It was not clear who was appointed as the Secretary, which three members represented the Community Members, and who represented the workers and management. The appointment letters required the appointees to accept the appointment in writing. The evidence required for confirmation appointment was not provided. Three Grievance Reporting Forms for grievances recorded on 12th of April, 2025, 5th of June 2025, and 15th of July 2025 on non-adherence to safety precautions, non-payment of wages, and school land encroachment respectively for the Construction of Seeta CoU Seed Secondary School project were presented as evidence that grievances are recorded. The information logged on the form included; the date of the grievance; the department to which the grievance was addressed; the project/claimant’s name; summary of request,	**0**

			concern, grievance, clarification; signature of claimant; name of claimant; contact of claimant; date of receipt of complaint, signature of the complaint receiver, name and title of complaint receiver; actions to be take/taken about the case; and completion status and date of completion of the case. The three grievances had been resolved. A report titled “Report on the training of Sseeta Seed School project GRC members about their roles and responsibilities” and dated 16th February, 2025 was presented. The report was compiled and signed on the same date by Mr. Benedict SSENTAMU the GRC Chairperson but also the Community Development Officer Bbanda Sub-County. The report stated that the training took place at Sseeta Seed School Construction Site. The training topics included; objectives of GRM/GRC, principles of GRM, GRC composition, roles of the GRC, possible causes of conflicts, categories of complaints, procedure for addressing complaints, expected deliverables of GRC, and capacity building and logistical support to GRC. The report stated that the participants were GRC members. A manuscript attendance list signed by each participant was part of the report. The participants were; Mr. Benedict SSENTAMU –CDO, Mr. Sylvester MUSOKE – Parish Chief, Ms. Lydia NAKIMULI – PWD Councillor, Mr. Alex KASEKENDE –Youth Representative, Mr. Erusama KIGGGUNDU – HUMC Representative, Mr. Nathan KASAGGA – Opinion Leader, Ms. Lilian NAKYEYUNE –HIV Focal Person, Ms. Sarah NASSALI –Secretary for Women, and Mr. Esawo GANYEGENYA – Cultural Leader. <u>Conclusion</u> The manual refers to ‘GRCs’ and the Local Government provided appointments for only one project GRC i.e., the Construction of Sseeta CoU Seed Secondary School in Bbanda Sub-County. It was not clear whether the provided GRC was constituted as per the circular issued by MoGLSD in July 2023. In addition, evidence for confirmation/acceptance of appointment by the appointees was not provided. The Local Government neither provided evidence for funding of GRC activities nor for sensitisation of community/workers about existence of the GRC. Therefore, the Local Government scored 0.	
Transparency, oversight, reporting and accountability				
19	The LG shared key information with and responded to the issues raised by the councilors and citizens	From Clerk to Council find minutes of Council discussing the LG assessment report. Sample 5 sites to establish display of relevant information From the LG Planner, obtain minutes of Baraza and	Tabled by Nalweyeso Catherine Tusuubira District Speaker and leader of business at Council, Assessment performance results for the FY 2023/2024 were discussed in a council meeting held at Council Hall, Mityana District Headquarters on 9/9/2025; under agenda item N0.12, Min N0. 37/MDLC/2025 “LMSD Performance Assessment results for FY 2023/2024” i) There was evidence of sharing the results with citizens through various forms of engagement like barazas, radio, circulars and workshops. The Baraza conducted from 16th- 20th Dec 2024 was	**2**

attendance lists to establish issues discussed

Radio Program Recordings

Obtain from the CFO the charge policy.

Check display of tax information on public notice boards

Verify that:

i. LG shared LGMSD PA results for the previous FY and how much the LG gained or lost regarding the size of the development grants based on performance results with the citizens through at least one of the following forms: barazas; radio; circulars and workshops

ii. The LG Council has discussed the LG Performance assessment results in Council and that the Accounting Officer has implemented the Council resolutions on the LG Performance Assessment

iii. The LG has placed site boards on all construction sites to display information regarding procurement and contract management including: the name of the project; the contractor; source of funding; expected duration (include start and end dates as well as calendar days) and location.

iv. The LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programs etc.) with the public to provide feedback on status of

attended by a total of 87 participants drawn from both Political and Technical staff MDLG including RDC,LCV,DISO DIA,DCAO,Speaker. Issues shared Agriculture and food security, Infrastructural development, Environmental Conservation and Youth empowerment.

The size of the Discretional Development Equalization Grant (DDEG) improved by a gain of 5% for the District. The District DDEG received in FY 2024/2025 was 467,315,000 as compared to 445,823,111 in FY 2023/2024 representing a gain of 21,481,889 equivalent to 5%.

The Sub-county DDEG received in FY 2024/2025 was 202, 118,096 as compared to 186,444,243 in FY 2023/2024 representing a gain of 15,673,853 equivalent to 8.4%.

The Urban Town Councils DDEG received in FY 23024/2025 was 31,331,000 as compared to 51,854,167 received in FY 2023/2024 representing a loss of 20,523,167 equivalent to -39.5%.

ii)There was evidence of discussion of Assessment Performance results by the LG Council and relevant committee recommendations dated 25/9/2025 under agenda item N0.5, Min N0. 160/MDLC/25/09/2025 “LMSD Performance Assessment results for FY 2023/2024” and subsequently the Accounting Officer had implemented the Council resolutions on the LG Performance Assessment.

iii)Display of information on construction sites regarding procurement and contract management in FY 2024/25.

The following six projects were sampled for evidence and finding of the field observations are recorded below;

1 CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT MWERERWE CHURCH OF UGANDA PRIMARY SCHOOL IN BULERA SUB – COUNTY – MITY/894/WRKS/2024-2025/00002

There was evidence of a site board displaying information on procurement and contract management for this project

2.CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT ST. KIZITO NAMIGAVU PRIMARY SCHOOL IN KIKANDWA SUB – COUNTY – MITY894/WRKS/2024-2025/00015

There was evidence of a site board displaying information on procurement and contract management for this project

3. CONSTRUCTION OF A TWO - CLASSROOM BLOCK WITH AN OFFICE AND STORE AT KYAMANYOLI CHURCH OF UGANDA PRIMARY SCHOOL IN KALANGAALO SUB – COUNTY – MITY/894/WRKS/2024-2025/00009

There was evidence of a site board displaying information on procurement and contract management for this project

		activity implementation: v. The LG has made publicly available information on i) tax rates, ii) collection procedures, iii) procedures for appeal; (iv) amounts collected during the previous FY and how it was used. If (i) to (v) above complied with score 2 or 0	4. CONSTRUCTION OF A WALKWAY (PAVEMENT) AND STONE PITCHING (PROTECTIVE WALL) AT NAMUNGO HC III IN … SUB – COUNTY MITY/894/WRKS/2024-2025/00060 There was evidence of a site board displaying information on procurement and contract management for this project 5. COMPLETION OF KITONGO PIPED WATER SYSTEM PHASE III AT BUTAYUNJA SUB – COUNTY MITY/894/WRKS/2024-2025/00010 There was evidence of a site board displaying information on procurement and contract management for this project 6.Routine MECHANIZED MAINTENANCE OF KIWAWU – NSOZIBIRYE 12KM ROAD IN MALANGALA SUB-COUNTY There was evidence of a site board displaying information on procurement and contract management for this project iv)From District Planner Mr. Kyagera Robert Albert, the LG provided minutes of 16th-20th/12/2024 and attendance list of 106 participants as evidence of discussion with the public through Baraza held in Mawanda Trading Centre in Kakindu s/c, and radio talk shows on Mboona FM radio 107.1 FM, engagement. This was intended to provide feedback on the state of the district affairs for the FY 2024/2025 departmental reports and status of activity implementation. v)The LG had made publicly available information regarding Tax rates, collection procedures, procedures for appeal, amounts collected during FY 2024/2025 and how it was used in a charging policy that had previously been approved by Council under Min N0.07/MDLC/30/05/2024/2025 dated 23/5/2024 and was pinned on a public notice board. Therefore, Mityana District Local Government met the requirements for this indicator.	
20	Evidence that the LG supervised or mentored all LLGs; ensured that the results/reports of support supervision visits were discussed by the TPC and used by the District/Municipality to make recommendations for corrective actions and followed up; the LG conducted credible assessments of LLGs as verified	From the Planner, obtain mentoring reports and minutes of TPC meetings to establish whether the HLGs supported LLGs in the previous financial year. From the Performance Assessment Focal Person obtain mock assessment results to establish that mock assessments were conducted, results	From the DLG Planner Mr. Kyagera Robert Albert, mentoring reports and minutes of TPC meetings were provided which indicated that the MDLG supported all 14 LLGs in the previous financial year 2024/2025 evidenced by quarterly mentoring and support supervision reports below: i)From the LG Planner, mentoring reports and minutes of TPC meetings for quarter 2 and 3 dated 21/5/2025, the HLG supported LLGs in the previous financial year. ii)From planner, Mr.Kyagera Robert Albert quarterly support Supervision visits were discussed by DTPC as indicated below: Q1 support supervision report dated 26/8/2024 had	**2**

during the National LGPA exercise; and the LG conducted mock assessments, discussed the results, and took corrective action in preparation	discussed and corrective action taken From the OPAMS, obtain the internal assessment reports of LLGs and compare with the results of the verification team to establish whether the results are within +/- 10% Check and verify that: i. The LG has supervised or mentored all LLGs; ii. Results/reports of support supervision visits were discussed by the TPC, used by the LG to make recommendations for corrective actions and followed up iii. The LG conducted credible assessment of LLGs as verified during the National LGPA exercise iv. The LG conducted mock assessment, discussed the results and took corrective action in preparation/readiness for the national performance assessment exercise If (i) to (iv) above requirements are complied with score 2 or else 0	been prepared and submitted to CAO in which Four T/Cs and 10 sub counties had been supported. It was subsequently discussed at TPC meeting held at Mityana district council hall, attended by 45 participants dated 26/9/2024 under minute: 05/9/DTPC-MDLG/2024/2025, signed by Edith. Mutabazi CAO- Chairperson. Q2. Dated 20/12/2024, reported mentorship on Local revenue enhancement and Budgeting refresher training conducted by HLG technical staff including DCAO, CFO, Planner and Principal Accountant on 29/1/2025. This was discussed at TPC meeting held at Mityana district Council Hall, attended by 46 participants dated 7/01/2025 under minute: 07/01/2025/DTPC-MDLG/2024/2025, signed by Edith. Mutabazi CAO- Chairperson. Q3. Mentoring and support supervision reported on physical progress and activity implementation dated 18/2/2025.This was discussed at TPC meeting held at Mityana district Council, attended by 36 participants dated 24/4/2025 under min N0: 05/DTPC-MDLG/2024/2025, signed by Edith. Mutabazi CAO- Chairperson. Q4. Monitoring and Support supervision reported Monitoring of schools under education department for Q4 dated 10/7/2025. This was discussed at TPC under minute N0:09/7/DTPC-MDLG/2025/2026 “Discussion of Q4 Mentoring and supervision report for LLGs 2024/2025”, signed by Edith Mutabazi CAO- Chairperson. Two community Barazas were held on 28/5/2025 at Mawanda Trading Centre in Kakindu S/C, Maanyi s/c, and radio talk shows on Mboona FM radio 107.1 FM, engagement. This was intended to create awareness on government programmes and provide feedback on the state of the district affairs for the FY 2024/2025 departmental reports and status of activity implementation. On 25/1/2025 there was another Baraza involving District sensitisation address to the Public in Maanyi sub county attended by a total 87participants for enforcement of Environmental conservation and protection of natural resources during the FY 2024/2025. Radio talk shows were hosted on MBOONA radio 107.1 FM, in Mityana a long Mityana- Fort Portal Road. iii)The LG Assessment and verification of this indicator was done and was in agreement with summary LLG IVA report for FY2024/2025. iv)Internal mock assessment for all 14 LLGs was conducted by the LG as evidenced by Mock assessment report and results dated 30/10/2025 for Higher LG and 13/10/2025 for Lower LGs. This was preceded by dissemination of assessment 2023/2024 results attendance list of 41 participants dated 15/8/2025. Discussion of Performance Assessment results was done at TPC and District Council meeting held at Mityana District council hall under Minute N0:17/COU/MDLG/10/2024/2025 dated 27/9/2025. Conclusion

			The LG fully met the requirements of this indicator because item (iii) on conduct of credible assessment and verification was done and was in agreement with summary LLG IVA report for the, FY 2024/2025. Hence a score of 2 was awarded.	
21	Evidence that the LG prepared both quarterly financial and quarterly physical progress reports covering all development projects and the reports were discussed by the relevant organs	From Clerk to Council, obtain minutes of council committees Verify that the quarterly physical progress and financial reports were discussed by the (i) TPC; (ii) DEC; (iii) Council Committees to score 2 or else 0	There was evidence that Mityana DLG prepared both quarterly financial and quarterly physical progress reports from departments covering all projects and the reports were discussed by the relevant organs as indicated below: Q1. Report dated 15/10/2024 for quarter one, reported on local revenue performance for FY 2024/2025 which stood at Shs. 1,325,979,349. This financial progress report was discussed at TPC meeting under minute N0:8/1/DTPC-MDLG/2024/2025 dated 28/10/2024. The issue discussed was about enhancement of local revenue collections and status of road network. Q2.Progress financial and physical report was submitted on 23/1/2025 and was discussed at both DEC and TPC meeting under minute N0:06/DTPC-MDLG/2025 dated 28/1/2025. The issue discussed was about the planning process for the district, climatic change, impacts and mitigation. Q3. Financial report for quarter 3 was submitted to Finance committee on 6/5/2025 and was discussed at DEC and TPC meeting under minute No: 08/DTPC-MDLG/2024/2025 dated 19/5/2025. The issue discussed was about essential services provided at HC IIIs, achievements and planned activities for the financial year. Q4. The progress reports were submitted on 30/7/2025 and were discussed at TPC meeting under progress report minute N0:08/DTPC-MDLG/2024/2025 and plenary council meeting discussed the issue of under collection of Local revenue and Projects to be implemented in the financial year under minute N0:40/MDLG/COU/2024/2025 dated 15/7/2025. Conclusion The LG met the requirements of this indicator because it prepared both quarterly financial and physical progress reports covering all development projects implemented in FY 2024/2025. All the relevant organs of Mityana’ DLG including TPC, DEC and Council discussed these quarterly Physical progress and financial progress reports for the FY 2024/2025. Hence a score of 2 was awarded because the requirements of this indicator were fully met by the LG.	**2**

PMs and Indicators to Incentivise Delivery of Accessible, Quality and Efficient Education Services

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Quality				

1	Evidence that the average LG PLE pass rates for UPE (Government Aided) improved between the previous school year but one and previous school year	From the LG obtain UNEB results disaggregated between Government aided and private schools and review: • The LG PLE results for the previous school year but one and the previous year • Calculate the pass rate or percentage increase between the previous school year but one and the previous year • Calculate the percentage of pupils that passed between grades 1 and 4 for both years • For districts with municipalities, disaggregate results between the districts and the MC. If the average LG PLE pass rates for UPE (Government Aided) improved between the previous school year but one and previous school year, Score 3 or else score 0	UNEB- PLE results summary for the Government-aided schools' performance summaries for 2023 and 2024 academic years compiled by DIS on 29th January 2025 was obtained and analysed. The percentage increase in performance for UPE schools was calculated as indicated below. <u>SUMMARY OF 2023 UPE GOVERNMENT AIDED SCHOOLS RESULTS.</u> Registered: 6231. Div. Boys. Girls Total D1 270 323 593 D2. 1520 1639 3159 D3. 475 635 1110 D4 300 351 651 Total 2565 2948 5513 • Absentees: 155 • U: 563 Those who sat PLE: (5513 + 563) = 6076 Pass rate = (5513 / 6076) *100 % = 90.7 % <u>SUMMARY OF 2024 UPE GOVERNMENT-AIDED SCHOOLS RESULTS.</u> Div. Boys. Girls. Total D1 360 389 749 D2. 1756 2140 3896 D3 522 739 1261 D4 314 388 702 Total 2952 3656 6608 • U: 534 • Abs: 156 Those who sat (6608 + 534) = 7142. Pass rate = (7142 / 7142) *100 % = 92.5 % There was an improvement obtained by subtracting (92.5 – 90.7) % = 1.8 %, between the previous school year but one and previous school year. Hence, the score is 3.	**3**

1	Evidence that the average LG PLE pass rates for UPE (Government Aided) improved between the previous school year but one and previous school year	From the LG obtain UNEB results disaggregated between Government aided and private schools and review: • The LG PLE results for the previous school year but one and the previous year • Calculate the pass rate or percentage increase between the previous school year but one and the previous year • Calculate the percentage of pupils that passed between grades 1 and 4 for both years • For districts with municipalities, disaggregate results between the districts and the MC. If 20% of the learners in the LG government aided schools scored PLE pass grades between 1 and 2, in the previous year Score 3 (max) or else score : 0	The PLE analysis report of 2024 indicated that those who passed between Div:1 and Div:2 was 4645 (749 + 3896) and this indicates a percentage of 65%, (4645 / 7142) *100 %This exceeded the set target of 20% Hence, the score is 3.	**3**

1	Evidence that the average LG PLE pass rates for UPE (Government Aided) improved between the previous school year but one and previous school year	From the LG obtain UNEB results disaggregated between Government aided and private schools and review: • The LG PLE results for the previous school year but one and the previous year • Calculate the pass rate or percentage increase between the previous school year but one and the previous year • Calculate the percentage of pupils that passed between grades 1 and 4 for both years • For districts with municipalities, disaggregate results between the districts and the MC. If 20% of the learners in the LG government aided schools scored PLE pass grades between 1 and 2, in the previous year Score 3 (max) or else score : 0	UNEB- PLE results summary for the Government-aided schools' performance summaries for 2023 and 2024 academic years compiled by DIS on 29th January 2025 was obtained and analysed. The percentage increase in performance for UPE schools was calculated as indicated below. <u>SUMMARY OF 2023 UPE GOVERNMENT AIDED SCHOOLS RESULTS.</u> Registered: 6231. Div. Boys. Girls Total D1 270 323 593 D2. 1520 1639 3159 D3. 475 635 1110 D4 300 351 651 Total 2565 2948 5513 • Absentees: 155 • U: 563 Those who sat PLE: (5513 + 563) = 6076 Pass rate = (5513 / 6076) *100 % = 90.7 % <u>SUMMARY OF 2024 UPE GOVERNMENT-AIDED SCHOOLS RESULTS.</u> Div. Boys. Girls. Total D1 360 389 749 D2. 1756 2140 3896 D3 522 739 1261 D4 314 388 702 Total 2952 3656 6608 • U: 534 • Abs: 156 Those who sat (6608 + 534) = 7142. Pass rate = (7142 / 7142) *100 % = 92.5 % There was an improvement obtained by subtracting (92.5 – 90.7) % = 1.8 %, between the previous school year but one and previous school year. Hence, the score is 3.	**3**

1			2
	Evidence that the average LG PLE pass rates for UPE (Government Aided) improved between the previous school year but one and previous school year	From the LG obtain UNEB results disaggregated between Government aided and private schools and review: • The LG PLE results for the previous school year but one and the previous year • Calculate the pass rate or percentage increase between the previous school year but one and the previous year • Calculate the percentage of pupils that passed between grades 1 and 4 for both years • For districts with municipalities, disaggregate results between the districts and the MC. If 70% of the learners in the LG government-aided schools scored PLE pass grade rates 4 (cumulative), Score 2 or else score : 0	SUMMARY OF 2024 UPE PLE RESULTS. Div Boys. Girls Total D1 360 389 749 D2 1756 2140. 3896 D3 522 739 1261 D4 314 388 702 Total 2952 3656 6608 The majority of learners (92.5%) passed between grades 1 and 4 in 2024 i.e. :(6608 who passed / 7142 who sat) * 100 %, which exceeded the set target of 70 %. Hence, the score is 2.

1	Evidence that the average LG PLE pass rates for UPE (Government Aided) improved between the previous school year but one and previous school year	From the LG obtain UNEB results disaggregated between Government aided and private schools and review: • The LG PLE results for the previous school year but one and the previous year • Calculate the pass rate or percentage increase between the previous school year but one and the previous year • Calculate the percentage of pupils that passed between grades 1 and 4 for both years • For districts with municipalities, disaggregate results between the districts and the MC. If 70% of the learners in the LG government-aided schools scored PLE pass grade rates 4 (cumulative), Score 2 or else score : 0	UNEB- PLE results summary for the Government-aided schools' performance summaries for 2023 and 2024 academic years compiled by DIS on 29th January 2025 was obtained and analysed. The percentage increase in performance for UPE schools was calculated as indicated below. <u>SUMMARY OF 2023 UPE GOVERNMENT AIDED SCHOOLS RESULTS.</u> Registered: 6231. Div. Boys. Girls Total D1 270 323 593 D2. 1520 1639 3159 D3. 475 635 1110 D4 300 351 651 Total 2565 2948 5513 • Absentees: 155 • U: 563 Those who sat PLE: (5513 + 563) = 6076 Pass rate = (5513 / 6076) *100 % = 90.7 % <u>SUMMARY OF 2024 UPE GOVERNMENT-AIDED SCHOOLS RESULTS.</u> Div. Boys. Girls. Total D1 360 389 749 D2. 1756 2140 3896 D3 522 739 1261 D4 314 388 702 Total 2952 3656 6608 • U: 534 • Abs: 156 Those who sat (6608 + 534) = 7142. Pass rate = (7142 / 7142) *100 % = 92.5 % There was an improvement obtained by subtracting (92.5 – 90.7) % = 1.8 %, between the previous school year but one and previous school year. Hence, the score is 3.	**3**

Access

3	Evidence that the total primary school enrolment over the previous academic year and the current year is either above 80% or increased by 5%.	• From UBOS obtain data on population of primary school going age children. • From EMIS/LG Education department obtain enrolment data for the current and previous year. • Calculate the percentage of learners attending school out of the total expected to be in school - disaggregated data for boys, girls and SNE. If the boys' school enrolment increased over the previous two academic years Score 2 or else score: 0	The general total Primary Sschool enrolment by LG compiled by DEO on 14th November 2024 and 8th December 2025 for the District was 35740 learners in 2024 and 37711 in 2025. This translates into an increase of 5589 learners got by subtracting (37711 – 35740) = 1971. The percentage increase is (1971 / 35740) *100 % = 5.5 %. The boys' Primary school enrolment between years 2024 and 2025 showed an increase as indicated below: The boys' enrolment in 2024: 17976 the boys' enrolment in 2025: 19035 The increase in boys' enrolment = (19035 – 17976) = 1059. The Percentage increase = (1059 / 17976) *100 % = 5.8 %. Hence, the score is 2, since it's above the set target of 5%.	**2**
3	Evidence that the total primary school enrolment over the previous academic year and the current year is either above 80% or increased by 5%.	• From UBOS obtain data on population of primary school going age children. • From EMIS/LG Education department obtain enrolment data for the current and previous year. • Calculate the percentage of learners attending school out of the total expected to be in school - disaggregated data for boys, girls and SNE. If the girls' school enrolment increased over the previous two academic years Score 2 or else score: 0	The girls Primary school enrolment between years 2024 and 2025 compiled by DEO on 30th August 2025 showed an increase as indicated below: The girls' enrolment in 2024: 17764 The girls' enrolment in 2025: 18676 The increase in enrolment = (18676 – 17764) = 912. The Percentage increase= (912 / 17764) *100 % = 5.1% Hence, the score is 2, since it's above the set target of 5%.	**2**

3	Evidence that the total primary school enrolment over the previous academic year and the current year is either above 80% or increased by 5%.	• From UBOS obtain data on population of primary school going age children. • From EMIS/LG Education department obtain enrolment data for the current and previous year. • Calculate the percentage of learners attending school out of the total expected to be in school - disaggregated data for boys, girls and SNE. If the SNE enrolment increased over the previous two academic years Score 2 or else score: 0	The total Primary school enrolment for Special Needs Education (SNE) learners, compiled by DEO on 30th August 2025 showed an increase from 623 in 2024 to 690 learners in 2025, as shown: The enrolment for 2024= 623 The enrolment for 2025= 690 The increase = (690 - 623) = 67 The Percentage increase = (67 / 623) *100 % = 10.7 %. Hence, the score is 2.	**2**
4	Evidence that the total secondary school enrolment over the previous two academic years is either above 70% or increased by 5%	• From UBOS obtain data on population of secondary school going age children. • From EMIS/LG Education department obtain enrolment data for the current and previous year. • Calculate the percentage of learners attending school out of the total expected to be in school - disaggregated data for boys, girls and SNE. If the boys school enrolment increased for the previous two academic years Score 2 or else score: 0	The total general Secondary School enrolment by LG compiled by the DEO on 5th December 2025 for the Government-aided Secondary Schools was 6958 students in 2024 and 7807 students in 2025. This translates into an increase (7807-6958) = 849. (849 / 6958)*100 % = 12 %. The total general Secondary School enrolment for boys in the Government-Aided Secondary Schools as by LG increased as below: The enrolment of boys in 2024: 3419 The enrolment of boys in 2025: 3652 The increase in boys = (3652 – 3419) = 233. Percentage increase = (233 / 3419) * 100 % = 6.8 % The performance score is 2, since 6.8% is above the set target.	**2**

4	Evidence that the total secondary school enrolment over the previous two academic years is either above 70% or increased by 5%	• From UBOS obtain data on population of secondary school going age children. • From EMIS/LG Education department obtain enrolment data for the current and previous year. • Calculate the percentage of learners attending school out of the total expected to be in school - disaggregated data for boys, girls and SNE. If the girls' school enrolment increased for the previous two academic years Score 2 or else score: 0	The total general Secondary School enrolment for girls in the Government-aided Secondary Schools compiled by the DEO on 5th December 2025 as by LG increased as below: The enrolment of girls 2024: 3539 The enrolment of girls 2025: 4155 The increase = (4155 – 3539) = 616. The Percentage increase = (616 / 3539) * 100 % = 17.4 % The performance score is 2, since the percentage increase of 17.4%, above 5% set target.	**2**
4	Evidence that the total secondary school enrolment over the previous two academic years is either above 70% or increased by 5%	• From UBOS obtain data on population of secondary school going age children. • From EMIS/LG Education department obtain enrolment data for the current and previous year. • Calculate the percentage of learners attending school out of the total expected to be in school - disaggregated data for boys, girls and SNE. If the number of SNE enrolment increased over the previous two academic years Score 2 or else score: 0	The total Secondary School enrolment for Special Needs Education (SNE) students in the USE schools compiled by DEO on 10th December 2024 and 5th December 2025 increased from 26 in 2024 to 135 learners in 2025 got by subtracting (135 – 26) = 109 students, (109 / 26) *100 % = 419 % between the two years. The performance score is 2, since enrolment increased.	**2**

Evidence that the monthly average learner attendance for government aided primary schools in the LG for the current academic year is above 90%	• From the LG Education department obtain and review attendance data for all primary schools in the current academic year and calculate the average level of attendance. • Sample at least two (2) primary schools to verify accuracy of attendance data in the school registers Verify if the monthly average learners' attendance is above 90% score 4 or else 0	A review of the District monthly learner attendance report dated 8th December 2025 compiled by DEO revealed that the average learner attendance was as shown: <u>Details.</u> □ The average learner attendance for Term I, 2025 stood at 90.5 % (Feb, March and May) □ The average learner attendance for Term II 2025 stood at 91.3 % (June, July and August) □ The average learner attendance for Term III, 2025 stood at 93.2 % (Sept and Oct) The overall average learner attendance rate (TERM 1, TERM 2 AND TERM 3) stood at (90.5 + 91.3 + 93.2) = (275 / 3) = 91.6 %. This is above the target of 90% attendance rate. Sampled schools' verifications indicated the following: <u>Details.</u> (i) <u>ST KIZITO NAMIGAVU PS.</u> Learner attendance breakdown (February-October 2025) by the Headteacher indicated in attendance books of Term 1, Term 2 and Term 3 as below: □ The average learner attendance for Term I, 2025 stood at 97.7 % (Feb, March and May) □ The average learner attendance for Term II, 2025 stood at 91.5 % (June, July and August) □ The average learner attendance for Term III, 2025 stood at 96 % (Sept and Oct) The overall average learner attendance rate (TERM 1, TERM 2 AND TERM 3) stood at (97.7 + 91.5 + 96) = (285.25 / 3) = 95 %. This is above the target of 90% attendance rate. (ii) <u>KITOVU PS.</u> Learner attendance breakdown (February-October 2025) by the headteacher., □ The average learner attendance for Term I, 2025 stood at 90 % (Feb, March and May) □ The average learner attendance for Term II, 2025 stood at 90.7 % (June, July and August) □ The average learner attendance for Term III, 2025 stood at 91 % (Sept and Oct) Average attendance for whole year = (90 +90.7 + 91) / 3 = (271.7 / 3) *100 % = 90.5 %, meeting the set target of 90%. The performance score is 4, since learners' attendance is above 90 %.

6				**4**
	Evidence that the monthly average learner attendance for government aided secondary schools in the LG for the current academic year is above 90%	• From the LG Education department obtain and review attendance data for all secondary schools in the current academic year and calculate the average level of attendance. • Sample at least one (1) secondary schools to verify accuracy of attendance data in the school registers Verify if the monthly average learners' attendance is above 90% score 4 or else 0	A review of the District monthly learner attendance report 2025 compiled by the DEO on 8th December 2025 revealed that the average learner attendance was as shown. - The average learners' attendance for Term I, 2025 stood at 91.2 % (Feb, March and May) - The average learners' attendance for Term II, 2025 stood at 90.8 % (June, July and August) - The average learners' attendance for Term III, 2025 stood at 90.8 % (Sept and October) The overall average teacher attendance rate stood at (91.2 + 90.8 + 90.8) / 3 = (272.8 / 3) = 90.9 %. This exceeds the target of 90% attendance rate. Sampled school verifications at Nakwaya SS to determine average leaners' attendance was done as follows: - The average learners' attendance for Term I, 2025 stood at 93 % (Feb, March and May) - The average learners' attendance for Term II, 2025 stood at 91 % (June, July and August) - The average learners' attendance for Term III, 2025 stood at 92 % (Sept and October) The overall average teacher attendance rate stood at (93 + 91 + 92) / 3 = (276/ 3) =92%. This exceeds the target of 90% attendance rate. The performance score is 4 since the monthly average learners' attendance is above 90 %.	

Efficiency

7	Evidence that the progression rate across government aided primary school grades in a LG has increased between the previous and current year	• From the EMIS/LG Education department obtain progression data for the respective grades (i.e. P1-P3; P4-P5; P6-P7) and calculate the percentage change • Sample at least two (2) primary schools to verify. If 90% - 100% of the learners in P1 progressed to P3 Score 2 or else score: 0	The District Primary School learner's progression data compiled by the DEO on 8th December 2025. • The total number of learners in P1 in 2023: 6173 • The total number of learners progressing to P3 in 2025: 5622 • Progression rate: (5622 / 6173) *100 % = 91 %, exceeding the set target of 90-100% <u>Verification from sampled schools.</u> (i) <u>ST KIZITO NAMIGAVU PS.</u> The enrolment in P1 in 2023: 176 The enrolment in P3 in 2025: 134 The progression rate = (134/176) *100 % = 76.1 %. (ii) <u>KITOVU PS.</u> The enrolment in P1 in 2023: 33 The enrolment in P3 in 2025: 44 The progression rate = (44 / 33) *100 % = 133.3 % Since there is a mismatch between ST Kizito PS scores and LG, the score is 0.	**0**
7	Evidence that the progression rate across government aided primary school grades in a LG has increased between the previous and current year	• From the EMIS/LG Education department obtain progression data for the respective grades (i.e. P1-P3; P4-P5; P6-P7) and calculate the percentage change • Sample at least two (2) primary schools to verify. If 90% - 100% of the learners in P4 progressed to P5 Score 2 or else score: 0	The District Primary School learner's progression data was compiled by the DEO on 8th December 2025. • The total number of learners in P4 in 2024: 5340 • The total number of learners progressing to P5 in 2025: 4841 Progression rate: (4841 / 5340) *100 % = 90.6 %. <u>Verification from sampled schools. (P4-P5)</u> (i) <u>ST KIZITO NAMIGAVU PS.</u> The enrolment in P4 in 2024: 120 The enrolment in P5 in 2025: 109 Progression rate = (109 / 120) *100 % = 90.8 %. (ii) <u>KITOVU PS.</u> The enrolment in P4 in 2024: 40 The enrolment in P5 in 2025: 36 Progression rate = (36 / 40) *100 % = 90 % Hence, the score is 2.	**2**

7	Evidence that the progression rate across government aided primary school grades in a LG has increased between the previous and current year	• From the EMIS/LG Education department obtain progression data for the respective grades (i.e. P1-P3; P4-P5; P6-P7) and calculate the percentage change • Sample at least two (2) primary schools to verify. If 90% - 100% of learners in P6 progressed to P7 Score 2 or else score: 0	The District Primary School learner's progression data was compiled by the DEO on 8th December 2025. • The total number of learners in P6 in 2024: 4273 • The total number of learners progressing to P7 in 2025: 4713 Progression rate: (4713 / 4273) *100% = 110.2 %. <u>Verification from sampled schools. (P6-P76)</u> (i) <u>ST KIZITO NAMIGAVU PS.</u> The enrolment in P6 in 2024: 93 The enrolment in P7 in 2025: 125 The Progression rate = (125 / 93) *100 % = 134.4%. (ii) <u>KITOVU PS.</u> The enrolment in P6 in 2024: 21 The enrolment in P7 in 2025: 25 Progression rate = (25 / 21) *100%= 119 % Hence, the score is 2.	**2**
8	Evidence that the primary school completion rate for both boys and girls in government aided primary schools in the LG for the previous school year is above 80%	From the EMIS/ LG Education Office, obtain and review data on the primary school completion rates. If the total primary school completion rate for both boys and girls in government aided primary schools in the LG for the previous school year is above 80% Score 2 or else score : 0.	There was evidence that the total primary school completion rate for both boys and girls in UPE (Government-aided Primary Schools) in the District for the current school year 2025 was above 80%. The analysis of the LG data on the primary school completion rates, compiled by the DEO on 9th December 2025 revealed that: • P1 enrolment for the UPE schools in 2019: 4882 learners. • P7 candidates/learners' enrolment in 2025: 4713 learners. • Computed completion rate: (4713 / 4882) *100 % = 96.5% This is above the target of 80% hence the performance score is 2.	**2**

8	Evidence that the primary school completion rate for both boys and girls in government aided primary schools in the LG for the previous school year is above 80%	From the EMIS/ LG Education Office, obtain and review total enrolment in P1 seven years ago and compare with current P.7 enrolment If the total primary school completion rate boys in the LG for the previous school year is above 80% Score 2 or else score 0.	There was evidence that the DLG completion rate for boys in 2025 compiled the DEO on 9th December 2025 was above 80%. • P1 enrolment data for in 2019: 2347 • Total number of boys in P7 in 2025: 2128 • Completion rate: (2128 / 2347) *100 % = 90.6 %, This is above the target of 80%, hence, the sore is 2.	**2**
8	Evidence that the primary school completion rate for both boys and girls in government aided primary schools in the LG for the previous school year is above 80%	From the EMIS/ LG Education Office, obtain and review then calculate percentage of completion If the total primary school completion rate for girls in the LG for the previous school year is above 80% Score 2 or else score 0.	There was evidence that the DLG completion rate for girls in 2025 compiled by the DEO on 9th December 2025 was above 80%. • P1 enrolment data for girls in 2019: 2535 • Total number of girls in P7 in 2025: 2555 • Completion rate: (2555 / 2535)* 100 % = 101.9 %. This is above the target of 80%, hence the sore of 2.	**2**

Human Resource Management

9	Evidence that the LG maintains accurate teacher deployment data for government aided primary schools and the information has been displayed at the LG and school notice boards, and the Education department has equitably deployed qualified teachers across government aided primary schools as per MoES staffing standards	• From the LG Education department, obtain data on teacher deployment. • Sample two primary schools to verify whether teachers are deployed and teaching in the schools as indicated in the staff lists. • From the school notice boards verify whether the teachers deployed in the school are displayed. • From the LG Human Resource Management	The District maintained accurate teacher deployment data compiled by DEO on 8th October 2025 for 119 Government-aided Primary Schools, with each school having at least 8 teachers, as seen on the copy of the staff list on the notice board of 2025 at LG. <u>Verification findings from sampled schools.</u> <u>KITOVU PS:</u> Had a total enrolment of 306 learners with teachers all on government payroll. The number of teachers on the DEO's deployment list matched with the staff list provided. The list was displayed on the notice board. Teachers were distributed as follows. --P1:54 learners had 1 teacher. -P2 :49 learners had 1 teacher. - P3: 44 learners had 1 teacher. - P4 :61 learners had 1 teacher. -P5: 36 learners had 1 teacher. -P6: 37 learners had 1 teacher. - P7: 25 learners had 1 teacher.	**3**

(HRM) department, obtain the teacher payroll data Check and verify if: i. The LG maintains accurate teacher deployment data for government-aided primary schools and the information has been displayed at the LG and school notice boards ii. The LG Education department has equitably deployed qualified teachers across government aided primary schools as per MoES staffing standards (i.e. a minimum of a head teacher and 7 teachers or a minimum of one teacher per class for schools with less than 7 grades) If requirements (i) and (ii) are met, score 3 or else 0.	According to the teacher deployment policy 2016 teacher distribution, teachers are well deployed as per MoES staffing standards. <u>ST KIZITO NAMIGAVU PS:</u> Had a total enrolment of 968 learners with 10 teachers all on government payroll. The number of teachers on the DEO’s deployment list matched with the school staff list which was displayed on the notice board. --P1: 168 learners had 2 teachers. -P2: 141 learners had 2 teachers. - P3: 134 learners had 2 teachers. - P4 :109 learners had 1 teacher. -P5: 153 learners had 1 teacher. -P6: 132 learners had 1teachers. - P7: 125 learners had 1 teacher. According to the teacher deployment policy 2016 teacher distribution was equitably done as per MoES staffing standards. Hence, the performance score is 3.

10	Evidence that the LG maintains accurate secondary school staff lists and payroll data and the information has been displayed at the LG and school notice boards Score 2 or else score: 0	From the LG Education department/ LG HRM division, obtain payroll data and staff lists Sample at least one (1) secondary schools to verify whether teachers teaching in the school are as presented in the payroll If the LG maintains accurate secondary school staff lists and payroll data and the information has been displayed at the LG and school notice boards Score 2 or else score: 0	The District maintains up to date and accurate records of teacher deployment in the coded Government-Aided Secondary Schools with 245 teaching staff and 26 support staff totalling to 271 staff at LG, compiled by District Education Officer on 8th October 2025.Secondary school staff lists were displayed on LG notice board and in the Head teacher's office/staff rooms. This promotes transparency and accountability. <u>Verification from sampled school.</u> Verifications done at Nakwaya SS revealed that the school had a total student enrolment of 769 learners with 26 teachers and 2 support staff on Government payroll and displayed on notice board. The number of teachers on school staff list was consistent with the payroll data. The review of the teacher attendance register confirmed presence of teachers deployed in the school. Hence, the score is 2.	**2**
11	Evidence that the monthly average primary school teacher attendance rate for all schools in the LG for the previous academic is above 75%	From the LG Education department/MoES, obtain data on primary teacher attendance and calculate the percentages From the sampled schools, obtain and review the attendance registers to determine the teacher attendance Triangulate the findings with interviews with the class monitors to determine the teacher attendance a) If the monthly average primary school teacher attendance rate for all schools in the LG for the previous academic is above 90% Score 4 b) If the monthly	The review of the District Primary teachers' monthly average attendance report, submissions done by DEO on 8th December 2025 revealed that the monthly average attendance rate stood above the target of 75% as below: <u>Details.</u> The average teacher attendance for Term I, 2025 stood at 92 % (Feb, March and May) The average teacher attendance for Term II, 2025 stood at 90.9 % (June, July and August) The average teacher attendance for Term III, 2025 stood at 90.3 % (Sept and October) The overall average teacher attendance rate stood at (92 + 90.9 + 90.3) / 3 = (273.2 / 3) = 91.1 %. This exceeds the target of 75% attendance rate. Verification findings from the sampled 2 UPE schools <u>Details:</u> (i) <u>ST KIZITO NAMIGAVU PS.</u> Average teacher attendance for 10 teachers for all the 3 Terms was calculated as follows as: The average teacher attendance for Term I, 2025 stood at 99.2 % (Feb, March and May) The average teacher attendance for Term II, 2025 stood at 99.3 % (June, July and August) The average teacher attendance for Term III, 2025 stood at 99 % (Sept and October)	**4**

average primary school teacher attendance rate for the current year is between 75-89% Score 2	The overall average teacher attendance rate stood at (99.2 + 99.3 + 99) / 3 =(297.55 / 3) = 99.1 %. This is above the target of 75% attendance rate. (ii) KITOVU PS. The school had 7 teachers plus one new teacher called Nakalega Janet, registration number 19001742811441. She was appointed on minute ESC/177/2025(14). The posting date is 8th December 2025 and Assumption is 9th December 2025. Average teacher attendance for the 8 teachers for all the 3 Terms was calculated as follows: • The average teacher attendance for Term I, 2025 stood at 94 % (Feb, March and May) • The average teacher attendance for Term II, 2025 stood at 96 % (June, July and August) • The average teacher attendance for Term III, 2025 stood at 91 % (Sept and October) The overall average teacher attendance rate stood at (94 + 96 + 91) / 3 = 281 / 3) = 93.6 %. This meets the target of 90% attendance rate. Hence, the score is 4, since there is no mismatch between sampled schools and LG.

12	Evidence that the LG Education department uses teacher time on task information from the TELA system to monitor teacher attendance and time on task and takes corrective action	From the MoES/LG obtain TELA reports and calculate percentage use by schools in the particular LG. From the LG obtain and review reports, meeting minutes, providing evidence that actions have been taken to address teacher attendance From the sampled schools establish whether the LG Education Department has made use of the teacher time and task attendance data to take corrective action Check and verify: i. If above 50% of schools in a LG use the TELA system to monitor teacher time and task attendance to ensure improved learning outcomes ii. If there is evidence that the LG Education Department has made use of the teacher time and task attendance data to take corrective action especially in the sampled schools If (i) and (ii) complied with score 3 or else 0.	(i) TELA was not functioning and not reliable due to network failure in most areas of Mityana. Teacher cumulative attendance by DEO was 90.1% for 119 schools. Head teachers had a problem of clocking in and out hence could not attain 100%. They trained TELA usage on 27th August 2025 at Mizigo Health Centre. (ii) Cases of habitual absenteeism were reported to the DEO for corrective actions. Such cases included: Muhanika Gladys, Lutaaya Festo, Kyawa Joanita and Kiwanuka Moses for habitual absenteeism. Such cases were handled by the DEO and their monthly salary withheld from July to November until when they wrote apology letters on 15th October 2025. In sampled schools, attendance books were being strictly monitored by headteachers. Hence, since the TELA system was not functioning, the information provided by DEO did not base on TELA, the score is 0	**0**

13	Evidence that the secondary school teacher attendance rate for the current academic year is above 90%	• From the LG Education department/MoES obtain data on secondary teacher attendance • From the sampled schools, obtain and review the attendance registers to determine the teacher attendance If the secondary school teacher attendance rate for the current academic year is above 90% Score 4 If the secondary school teacher attendance rate for the current year is between 75-90% Score 2	The review of the USE Secondary School staff attendance analysis report prepared by DEO on 8th December 2025 revealed that the monthly average teacher attendance rate for the USE schools stood as below: <u>Details.</u> The average teacher attendance for Term I, 2025 stood at 92.3 % (Feb, March and May) The average teacher attendance for Term II, 2025 stood at 90.9 % (June, July and August) The average teacher attendance for Term III, 2025 stood at 91.9 %. The overall average teacher attendance rate stood at (92.3 + 90.9 + 91.9) / 3 = 275.1 / 3) = 91.7 %. This exceeds the target of 90% attendance rate. Verification findings from sampled USE secondary school revealed that: <u>NAKWAYA SS.</u> The average teacher attendance for Term I, 2025 stood at 94 % (Feb, March and May) The average teacher attendance for Term II, 2025 stood at 92 % (June, July and August) The average teacher attendance for Term III, 2025 stood at 94 % (Sept and October) The overall average teacher attendance rate stood at (94 + 92 + 94)/3 =280 / 3) = 93.3 %. This meets the target of 90% attendance rate. Hence, the score is 4, since there is no mismatch between sampled schools and LG.	**4**

14	Evidence that the schools with more than one teacher per class, additional teachers are deployed to the lower foundation grades which have the largest enrolments	• From the sampled school review the staff list and timetable to establish whether additional teachers are deployed to the lower foundation grades If the schools with more than one teacher per class, additional teachers are deployed to the lower foundation grades which have the largest enrolments score 2 or else 0	School staff list (dated 8th October 2025 and compiled by the DEO), teacher attendance registers and class time tables were obtained from LG and reviewed. Findings from the sampled UPE schools are indicated below: a) <u>KITOVU PS.</u> The analysis of teacher deployment data revealed that the Education Department equitably allocated teachers to the lower foundation grades. <u>Details.</u> Lower foundation grade was allocated 3 teachers. -P1:54 learners had 1 teacher. -P2 :49 learners had 1 teacher. - P3: 44 learners had 1 teacher. Total Enrolment P1-P3 was 147 learners with 3 teachers. - P4 :61 learners had 1 teacher. -P5: 36 learners had 1 teacher. -P6: 37 learners had 1 teacher. - P7: 25 learners had 1 teacher. Therefore, Kitovu P/S had 7 teachers b) <u>ST KIZITO NAMIGAVU PS.</u> Lower foundation grade was allocated 8 teachers. -P1: 168 learners had 2 teachers. -P2: 141 learners had 2 teachers. - P3: 134 learners had 2 teachers. Total Enrolment P1-P3 was 425 learners with 6 teachers. - P4 :109 learners had 1 teacher. -P5: 153 learners had 1 teacher. -P6: 132 learners had 1teachers. - P7: 125 learners had 1 teacher. Therefore, ST KIZITO NAMIGAVU PS had 10 teachers There was effective teacher deployment in the lower foundation grades, hence the score is 2.	**2**

15	Evidence that the LG Education department provided continuous professional development for teachers in the previous school year to improve their skills, adapt to new teaching methods and curricula and address the performance gaps flagged in the School Performance Assessment (SPA)	• From the LG Education department obtain and review evidence of CPD activities e.g. training materials, presentations, to ascertain whether the LG provided relevant CPD for teachers. • Review CPD reports • Review school improvement plans. Verify if the LG Education department provided continuous professional development for teachers in the previous school year to improve their skills, adapt to new teaching methods and curricula and address the performance gaps flagged in the School Performance Assessment (SPA) Score 2 or else score: 0	The CPD work plan of 2024/25 prepared by the SEO on 30th September 2024 indicated the following identifiable activities for training. ▲ Stir training on methodologies for conducive and cooperative learning. ▲ Phoenics and numerous flagging from the report of Inspector of Schools of 8th July 2024. These trainings took place on 11th -12th June 2025, 25th - 26th September 2025, by STIR Education. Hence, the score is 2.	**2**

Management and functionality of amenities

16	a) Evidence that the LG assessed during the previous FY the condition of school facilities to ensure that they meet the minimum quality standards. b) Evidence that the LG utilized the allocated resources towards school maintenance in the previous FY in line with the condition assessment and school-level maintenance schedule.	• From the LG Education department obtain and review records and reports of school condition assessments. Verify the LG assessed during the previous FY the condition of school facilities to ensure that they meet the minimum quality standards. Score 3 or else score: 0	Condition assessment was made on 16th October 2024 by the District Engineer and copied to CAO on the same date. School maintenance schedule was made on 17th October 2024 by the District Engineer and copied to the DEO on the same date .Recommendations in the report included: • Construction for five-stance VIP lined pit latrines in: St Joseph Lusuubi, Banda COU, Gensa PS, Banda UMEA, Mwererwe COU, Kitebere COU, Naluggi PS and Kasikombe Primary Schools. • Two classroom block construction and supply of 3-seater desks, teachers chairs, tables and one filing cabin, at Mwererwe, Namagungo, St Kizito Namaigavu and Kyamanyonli primary schools. • Renovation of a five-classroom block at Kawolongojo PS. Hence, the score is 3.	**3**
16	a) Evidence that the LG assessed during the previous FY the condition of school facilities to ensure that they meet the minimum quality standards. b) Evidence that the LG utilized the allocated resources towards school maintenance in the previous FY in line with the condition assessment and school-level maintenance schedule.	• From the planner obtain and review the sub-programme AWP and performance reports to check whether resources and expenditures for school O&M activities were allocated towards school maintenance in line with the school condition assessment. If the LG utilized the allocated resources towards school maintenance in the previous FY in line with the condition assessment and school-level maintenance schedule. Score 7 or else score: 0	The allocated resources towards school maintenance in FY 2024/25 was budgeted at Ugx.428,889,000 as seen in the Quarterly Performance Report by the CAO on 1st July 2025 VOTE :894 and in the Sub-Programme Annual Workplan of 4th June 2024 prepared by the District Engineer. The total releases and expenditure were as follows: • Ugx.142,963,046 on 31st July 2024. • Ugx.142,963,046 on 4th February 2025. • Ugx.142,963,046 on 29th April 2025. A total of Ugx.428,889,138. The LG utilised the allocated resources towards school maintenance in the previous Financial Year in line with the condition assessment and school-level maintenance schedule. Hence, the score is 7.	**7**

Monitoring and Inspection

17				**3**
	Evidence that all schools have submitted a report to the LG which describes the activities conducted (how capitation grant was spent); and explains what has been achieved in relation to improving learning outcomes.	From the LG Education department obtain the list of all schools that received capitation; Review records of school accountabilities to establish whether all schools submitted reports sample reports to check the activities conducted (how capitation grant was spent); and explains what has been achieved in relation to improving learning outcomes Verify that all schools have submitted a report to the LG which describes the activities conducted (how capitation grant was spent); and explains what has been achieved in relation to improving learning outcomes. Score 3 or else score: 0	A list of eligible Government-aided Primary Schools (119), prepared by the SEO on 8th October 2025 and forwarded to DEO on the same date for the grant was availed. Capitation grant amounting to Ugx.817,549,000 was budgeted and released to 119 UPE schools during FY 2024/25 respectively as evidenced in the Quarterly Performance Report by the CAO on 1st July 2025 VOTE :894. All the schools submitted annual school reports, budgets and accountability amounting to Ugx.817,609,200. This money was released in three instalments as follows: 1. Ugx.272,567,400 in Third Term 2024 on 31st July 2024. 2. Ugx.272,567,400 in First Term 2025 on 4th February 2025. 3. Ugx.272,516,400 in Second Term 2025 on 29th April 2025. Total expenditure of Ugx.817,609,200, hence all funds were used. Sampled school of Kitovu PS received money as follows. 1. Ugx.1,956,600 in Third Term on 4th October 2024. 2. Ugx.1,956,600 in First Term 2025 on 14th February 2025. 3. Ugx.1,977,969 in Second Term 2025 on 13th June 2025. Total expenditure of Ugx.5,891,169. The following were the recorded achievements from the grant. • Procurement of enough instructional materials. • Participation in co-curricular activities and the District team played up to National level. • Teaching methods improved as observed through demonstration gardens in most schools, hence improved performance in Science in most schools. Hence, the score is 3.	

Management of Financial Resources

18	a) Evidence that the LG used 100% of inspection funds to conduct inspection as per guidelines b) Evidence that the LG produced a report which describes how the grant was used and explains what has been achieved in relation to improving learning outcomes.	From the LG Finance department obtain financial records to establish when and the amounts transferred to the Inspection division From the LG Education department, obtain and review: Sub-programme performance reports to ascertain whether the grant was used to improve learning outcomes If the LG used 100% of inspection funds to conduct inspection as per guidelines score 3 or else score: 0	LG used 100% of inspection funds to conduct inspection and monitoring activities as per guidelines. The review of the LG approved Budget estimates FY 2024/25 revealed that budget allocation for inspection and monitoring was Ugx.47,680,000 and expenditure of Ugx.47,679,999 as seen in the Quarterly Performance Report prepared by CAO dated 1st July 2025, VOTE:894 FY2024/25. All money was released and used by the Inspectors as indicated on the following dates: 1. Ugx.15,893,333 on 31st July 2024. 2. Ugx.15,893,333 on 4th February 2025. 3. Ugx.15,893,333 on 29th April 2025. Hence, the score is 3, since all funds were used to improve learning outcomes.	**3**

18	a) Evidence that the LG used 100% of inspection funds to conduct inspection as per guidelines b) Evidence that the LG produced a report which describes how the grant was used and explains what has been achieved in relation to improving learning outcomes.	From the LG Finance department obtain financial records to establish when and the amounts transferred to the Inspection division From the LG Education department, obtain and review: Sub-programme performance reports to ascertain whether the grant was used to improve learning outcomes If the LG produced a report which describes how the grant was used and explains what has been achieved in relation to improving learning outcomes score 2 or else score 0.	The monitoring report by DEO on 15th August 2025 and E-inspection report of term 3 by DIS prepared on 31st December 2024 at the end of term 3 indicated that all the grant was used. The following were the achievements from the grant. • Most schools actively participated in co-curricular activities. • Learner assessment improved. • Scheming and lesson planning gradually improved. • Sanitation in schools improved. • Mobilisation and sensitization of parents on Special Needs Education which improved enrolment. Hence the score is 2.	**2**

Environment, Social, Health and Safety

19	Evidence that the LG Education department has conducted programs to create a safe learning environment in all government aided schools	From the sampled schools, check for existence and functionality of the safe learning environment facilities including: i. Use of energy efficiency measures e.g. use of solar, biogas and energy saving cooking stoves ii. Proper waste management iii. Tree planting and green spaces within the school iv. Provision of clean water sources and sanitation facilities	The three sampled schools were: Namungo RC Primary School in Namungo Sub-County, St. Kizito Kyengeza Primary School in Zigoti Town Council and Namungo Seed Secondary School in Namungo Sub-County Findings from the visited schools: *Namungo RC Primary School in Namungo Sub-County* *Use of Energy efficiency measures* The school used a 3-panel and 3-batteries solar system acquired in 2024. One of the panels and batteries were acquired through using the UPE grant following a budget process based on needs. The other pair of panels and batteries were each acquired through a donation from Kiyinda Mityana Diocese and Parents' Teachers Association fundraising. The school had three energy-saving cooking stoves installed in the school Kitchen. The school Head Teacher Ms. Sarah NAMUYANJA reported that the energy-saving cooking stoves were donated to the school by Kiyinda Mityana Diocese (KMD) in 2025. *Proper Waste management* The school Head Teacher Waste was collected in plastic bins every morning and disposed of at two pits; a biodegradable waste pit and non-biodegradable waste pit.	**0**

v. Establishment and functionality of environmental clubs vi. Provision of facilities for disposal and changing of sanitary pads If 4 of the above measures complied with score 4 or else score 0	The two pits were seen. The school had seven 150-litre waste bins donated to the school by Kiyinda-Mityana Diocese in term three of 2025 that were place at different locations in the school compound for collection of waste. Some bins were for collecting biodegradable and others for collecting non-biodegradable waste. Non-biodegradable waste was burnt on accumulation and biodegradable waste was used as compost in the school garden. *Tree planting and green spaces in school* The school compound had paspalum grass and trees. The trees seen included bottom brush, palms, mangoes, *Albizia coriaria*, and cypress among others. Ornamental shrubs, flowers and live hedges were also seen. *Establishment and functionality of environmental clubs* The school did not have an environmental club. *Provision of clean water sources and sanitation facilities* The school used a hand-pumped borehole as the main water source. The school Head Teacher reported that the borehole was constructed in 2022 with funding support the by area constituency Member of Parliament. The borehole was constructed outside the school perimeter fence enclosure (less than 100 m from the fence) but still on school land and was shared with the community. In addition, the school had an 8000-litre plastic water harvesting tank that was donated to the school by Kiyinda-Mityana Diocese. The school had two latrine blocks, a 4-stance and a 6-stance (including 1 PWD stance and a bathroom). The 4-stance was used by boys and the 6-stance by girls. Teachers used the PWD stance on the 6-stance latrine block. The 6-stance latrine block was constructed by Mityana District Local Government in the Financial Year 2020/2021. All latrines were found clean. The school had a total of ten hand-washing facilities, nine of which were mobile and positioned at different locations within the school. One of the hand-washing facilities was permanently located that is a 250-litre tank with a tap that was part of design for the construction of the 6-stance latrine block. *Provision of facilities for disposal and changing of sanitary pads* Sanitary pads were changed in the bathroom on the 6-stance latrine block. Used pads were collected in a bucket and disposed of in the latrine. *St. Kizito Kyengeza Primary School in Zigoti Town Council* The school Head Teacher Mr. Patrick KIBIRIGE provided a two-page 'Environmental and Social Guidelines for Schools in Mityana District' communication received from the District Local Government dated 1st April, 2025 and addressed to all Primary and Secondary School Headteachers. The communication gave implementation guidelines in four category areas i.e., waste management, environmental education, energy saving techniques and greening campaigns, grievance handling, and sanitation and hygiene. Broadly, the guidelines emphasized waste segregation and composting, promotion of environmental clubs, incorporating environmental education in

curriculum, implementation of energy efficient practices, and promoting tree campaigns and greening.

Use of Energy efficiency measures

The school did not use energy efficiency measures.

Proper Waste management

Waste was collected in the morning and evening. Waste from sweeping classrooms and litter picked from the school compound were collected in plastic bins before disposal at a designated pit. The bins were bought using capitation grant funds. The waste was burnt on accumulation. No sorting was done.

Tree planting and green spaces in school

The school compound featured trees and was covered with paspalum grass interspersed with indigenous grass. The trees seen included mangoes, jack fruit, *Grevillea robusta*, umbrella trees, Candlenut tree, and Natal fig among others. Ornamental shrubs, flowers, and sukuma wiki growing in black plastic bags filled with soil were also seen. The school had a garden of maize, beans, sukuma wiki, cassava and bananas.

Establishment and functionality of environmental clubs

The school did not have an environmental club.

Provision of clean water sources and sanitation facilities

The school had tree rainwater harvesting plastic tanks as the main provision for water access i.e., two of 1000-litre capacity and one of 8000-litre capacity. The rainwater harvesting tanks were all donated to the school by Kiyinda Mityana Diocese. The tanks were all functional. The school as well access a community hand-pumped borehole located at the boundary of the school. The borehole was church installed by St. Kizito Kyengeza Parish Church

The school had two 5-stance latrine blocks. One of the stances on either block was PWD provisioned. Girls used one of the blocks and boys used the other. The school Head Teacher Mr. Patrick KIBIRIGE reported that teachers were using a latrine block that had been declared condemned for three years ago. The School Head Teacher reported school used tippy-tap handwashing facilities made by learners following a training conducted by Kiyinda Mityana Diocese. The hand-washing facilities were positioned in the middle of the school compound.

Provision of facilities for disposal and changing of sanitary pads

The school Head Teacher reported that Sanitary pads were changed in a room that was created out of improvisation. The room had initially been a storage room. Used pads were disposed of in the girls' pit latrine.

Namungo Seed Secondary School in Namungo Sub-County

Use of Energy efficiency measures

The school had a solar system composed of eleven panels provided by Ministry of Education and Sports. The school Head Teacher Ms. Flavia NABISUBI reported that the solar system was used purposely for lighting, charging and powering school computers. Eight of the solar panels were

installed by Ministry of Education and Sports planning unit in 2022 primarily to power computers.

Proper Waste management

Waste was collected every morning and evening from the school compound and classrooms and taken to designated pits. Waste from classrooms was collected into bins made from recycled plastic bottles before disposal at the pits whereas litter from the compound was handpicked and taken directly to the pits. Plastic bottles and other useful plastic material were kept in nets for use in Lower Secondary curriculum projects. Pepper and other combustible material were reported to be burnt at the pits on accumulation. The Headteacher reported that the District Education Department routinely visited, guided and made recommendations on how to manage waste.

Tree planting and green spaces in school

The school was all green covered with lawn grass and trees planted except for walkways and small access roads. The school was among the seed schools selected nationally for implementation of the Nehemiah Initiative - Greening Schools Project launched in 2022; a collaboration between the Ministry of Education and Sports (MoES), UNDP, Ministry of Water and Environment (MWE), and National Forestry Authority (NFA). The trees seen included *Grevillea robusta*, palms, umbrella trees, guavas, *Albizia coriaria*, oranges, *Markhamia lutea*, avocados, Java Plum, and acacia among others. Live hedges were also seen on the edges of walkways and access roads. The Headteacher reported that the school had received twenty seedlings of avocados and mangoes from the District local government at the beginning of 2025. The school had a garden of maize, cassava, eggplants, bananas, sugarcane, yams and Cabbages enclosed within the school premises. The garden was established by Mityana District Local Government as Namungo Seed Secondary School microscale irrigation scheme under the UgIFT programme in 2023.

Establishment and functionality of environmental clubs

The school did not have an environmental club.

Provision of clean water sources and sanitation facilities

The school relied on two water sources for its water requirements i.e., a hand-pumped borehole (DWD No. 95048) and rainwater harvesting. The Headteacher reported that the borehole, which was installed in 2025 and commissioned on 18th May, 2025 was the main water source. The school had a rainwater harvesting alternative of three 5000-litre plastic tanks. The tanks were all functional.

The school had six latrine blocks i.e., two 6-stance and four 2-stance. The 6-stance blocks and one of the 4-stance blocks were located near classrooms. Three of the 2-stance blocks were attached to the staff quarters. One of the stances on either of the 6-stance blocks was PWD provisioned. Boys used one of the 6-stance block and girls the other. School staff and visitors used the 2-stance located away from the staff quarters. The blocks attached to staff quarters were used by boarding students and school staff. The latrines were all found clean. There were makeshift tippy tap-style handwashing facilities of 5-litre jerrycans supported by strings on Y-shaped wooden sticks planted in the ground near the 6-stance latrine blocks.

Provision of facilities for disposal and changing of sanitary pads

Sanitary pads were changed from the latrines for day schooling students and in bathrooms on the latrines attached to staff quarters for boarding students. The school Head Teacher reported that used pads were collected in buckets and burnt twice a week.

From the Education Department:

A report on Training for Headteachers on Environmental, Social Health and Safety Safeguards in Schools dated 22nd April, 2025 was presented. The report was compiled by the Education Officer Guidance and Counselling Mr. Saul LUGENDO, addressed to the District Education Officer through the Senior Education Officer stamped as received discussed. The report stated that the training was conducted on 15th April, 2025 for all Head Teachers of government primary and secondary schools in Mityana District. The training was conducted by all members of the Education department together with Natural Resources and the Community Departments. The training aimed to equip head teachers with necessary knowledge and skills to implement effective environmental, social health and safety safeguard practices in their schools, ensuring a safe and sustainable education environment. Participants were encouraged to have active school gardens (Bega Kwa Bega), make environmental clubs, make incinerators, make washrooms and provide clean water (water tanks and boreholes). Manuscript attendance lists of 89 participants with phone contacts and signatures were part of the report.

A two-page 'Environmental and Social Guidelines for Schools in Mityana District' communication from the District Local Government, dated 1st April, 2025, addressed to all Primary and Secondary School Headteachers was presented. The communication was compiled by the District Education Officer (DEO) Mr. Denis LUBOWA and the District Community Development Officer (DCDO) Mr. David MUZIRA. The communication bore the DEO's signature and the DCDO's signature and stamp. The communication was stamped and commented on as received for dissemination, by the District Education Office. The same communication was found at St. Kizito Kyengeza Primary School during field verification. The communication gave implementation guidelines in six category areas of waste management, environmental education, energy saving techniques, greening campaigns, grievance handling, and sanitation and hygiene. Broadly, the guidelines emphasized waste segregation and composting, promotion of environmental clubs, incorporating environmental education in curriculum, implementation of energy efficient practices, promoting greening of schools, involvement of learners in grievance handling, and inclusive sanitation and hygiene practices.

Conclusion

The documented evidence provided by the District Education Office demonstrated effort to create safe learning environment facilities in schools within the District. However, in the three schools sampled and visited, none of the schools complied with a minimum of four measures required. Therefore, the District Local Government scored 0.

Evidence that the LG has implemented protection measures against violence, abuse, and discrimination against children, workers, and teachers in schools. They have trained teachers, workers, children, SMC, BoG, and communities on eliminating such issues and have eliminated corporal punishments in all schools.	Sample 3 schools to ascertain that protection measures are in place against any form of violence/abuse discrimination for children, workers and teachers LG conducted training and sensitization on the protection measures LG Education Office and Community Development Office have trained the SMCs and BoGs on grievance management and stakeholder engagement. Sample 3 schools to ascertain that LG conducted VAC training activities Check and verify if: i. The LG has put in place protection measures against any form of violence/abuse discrimination for children, workers and teachers in schools ii. The LG has trained, sensitized teachers, workers, children, SMC, BoG and communities on measures to eliminate any form of violence/abuse and discrimination against Children, workers and teachers and taken actions to stamp out corporal punishments in all schools.	The three sampled schools were: Namungo RC Primary School in Namungo Sub-County, St. Kizito Kyengeza Primary School in Zigoti Town Council and Namungo Seed Secondary School in Namungo Sub-County. <u>Namungo RC Primary School in Namungo Sub-County</u> The school had a hybrid fence with a perimeter wall section, a wire mesh section, and a live (milk bush). The school Head Teacher reported that walling of the school fence was being supported with funding from PTA fundraising and by area constituency Member of Parliament contribution. The school had a security guard paid through a PTA arrangement. On corporal punishment, the school Head Teacher reported that the school had an NGO partner that was introduced to the school in 2022 by the District Local Government that supports the school in management of learner behaviour using alternatives to corporal. The school had a new SMC that was instituted in Term II of 2025. The Head Teacher reported that the committee had only gotten an inauguration training. <u>St. Kizito Kyengeza Primary School in Zigoti Town Council</u> The school Head Teacher stated that corporal punishments were not practiced in the school. He further stated that case management files were used for learner behaviour management as an alternative to corporal punishment. The school had a School Management Committee that had been instituted in January of 2025. The Head Teacher reported that the committee had gotten an inauguration training on its roles and responsibilities from the foundation body church. <u>Namungo Seed Secondary School in Namungo Sub-County</u> The District Local Government was supporting the school to construct a fence that was 75% complete. The fence was a measure that could prevent intrusion and potential violent attacks on the school. The school head Teacher reported that the school staff had been attending workshops on violence prevention under the Uganda Secondary Education Expansion Project (USEEP) from Ministry of education. The most recent workshop had been in Term II holiday of 2025. She reported that a workshop follow-up meeting was held at the District headquarters. The school Head Teacher stated that the school was implementing circular No.2/2015 – the Ban on All Acts of Violence Against Children in Schools, Institutes and Colleges from the Ministry of Education and Sports Permanent Secretary and the Guidelines on Violence against Children in Schools issued by Ministry of Education and Sports in 2014. The Head Teacher reported that in management of learners' behaviour, the school involves the school founding body church to talk to and guide learners. The Head Teacher reported that the school Board of Governors received an inauguration training but did not

iii. The School Management Committees (SMC) /Board of Governors (BoG) have been trained on stakeholder engagement and grievance management as per the circular on grievance management by MoGLSD Score 4 or else score: 0	receive training on stakeholder engagement and grievance management as per the circular on grievance management by Ministry of Gender Labour and Social Development. <u>From the Education Department</u>: Minutes dated 10th April, 2025 for a [Primary Schools] Headteachers' meeting held on 3rd April, 2025 were presented. The minutes were prepared and signed by the Secretary Mr. Hamid KIFAMPA and approved, signed and stamped by the Ag. District Education Officer Mr. Emmanuel WAMALA. Under Min. 04/3/4/2025 (Remarks from the inspector of schools), Mr. Hamid KIFAMPA cautioned Headteachers to implement circular no. 16 of 13th April, 2022 that emphasized protection of children from all forms of violence using journeys curriculum in all government aided primary schools. He distributed environmental and social guidelines for schools in Mityana District and cautioned Headteachers to adhere to the guidelines if they are to create a safe learning environment within schools through waste management, environmental education, energy saving techniques, greening campaigns, ... He cautioned headteachers on grievance handling in schools. He recommended that the schools should; have clear well disseminated reporting channels, put in place suggestion boxes for anonymous complaints, involve students while handling grievances, have a feedback mechanism to update the community on resolved grievances, and train staff/ students on conflict resolution. Under Min. 05/3/4/2025 (Remarks from the Special Needs Education Officer), the Special Needs Education (SNE) Officer Ms. Mary NANYANZI called upon the headteachers to love SNE learners in their schools, tasked them to include the SNE learners in school leadership. Under Min. 8/3/4/2025 (Matters arising from meeting agenda items discussed), all participants resolved to implement/ observe grievance handling in schools, and observe environmental and social guidelines for schools in Mityana District issued on 1st April 2025. Manuscript lists of 92 Head Teachers that attended the meeting with phone contacts and signature were part of the meeting minutes record. A ‘Report on Training of School Management Committee, Boards of Governors (BoGs) and Headteachers’ dated 14th August, 2024 was presented. The training report was compiled Education Officer Guidance and Counselling Mr. Saul LUGENDO, addressed to the District Education Officer through the Senior Education Officer and received and stamped by District Education Officer on the same date. The report was for a training workshop was conducted on 12th August, 2024 for members of the School Management Committees (SMCs) across four Sub-Counties and one Town Council i.e., Maanyi, Kakindu, Butayunja, and Bbanda SubCounties and Bbanda town council. The reported that the training brought about 200 participants that included SMC members and Head Teachers together. Manuscript stakeholder lists of 91 participants with phone contacts and signatures were part of the report. The training topics were; roles and responsibilities of SMCs, financial management, community engagement, composition of election and tenure of SMC, understanding grievances, creating a grievance log book’, grievance handling process, communication process, conflict resolution strategies, and creating a grievance policy. The July, 2023 MoGLSD Circular on Grievance Management under the Uganda Intergovernmental Fiscal Transfer (UgIFT) Programme at

			Local Government Level was attached on the report as part of the training content. <u>Conclusion</u> The documented evidence provided by the District Education Office demonstrated effort to put in protection measures place against violence, abuse and discrimination in schools within the district and effort to train were SMCs and BoG on Stakeholder engagement and grievance Management. There was at least a single measure in the sampled schools to eliminate any form of violence, abuse and discrimination. However, evidence of training and sensitisation of teachers, workers, children, SMCs and BoG on measures to eliminate violence, abuse and discrimination in addition to training of SMCs and BoG on Stakeholder engagement and grievance Management in the sampled schools was not provided. Therefore, the local government scored 0.	
Transparency, oversight, reporting and accountability				
21	a) Evidence that the LG identified and documented areas that hamper improvement of learning outcomes at school level within the LG b) Evidence that the LG developed a customized school Inspection Plan that highlight specific activities, verifiable indicators and outputs c) Evidence that all primary schools are Inspected at least once per term; and the inspection reports disseminated at school, LG and National level through e-inspection d) Evidence that the LG supported schools to develop SIPs to address areas of weakness observed during inspection	From the LG Education Department obtain and review inspection reports/ information to ascertain that all primary schools were duly inspected and recommendations to address identified school performance weaknesses were followed-up and implemented. • Obtain copies of inspection plans and inspection reports to: ascertain that all schools were inspected • The inspection encompassed among others the following; proper preparation of schemes of work, lesson plans, lesson observation, time-table implementation, pupil and staff attendance, deployment of teachers across grades; continuous	LG identified and documented the following areas that hamper improvement of learning outcomes at school level. This was indicated in the School Performance Assessment (SPA) Financial year 2024, prepared by the DIS on 31st December 2024. Another source was the E-Inspection report term1 by the DIS dated 17th May 2025.These areas included. • Most teachers don’t plan for teaching and learning. (Making of schemes of work and lesson plans.) • Teaching-learning environment. • Records keeping. i.e. records of work covered, leavers continuity and assessment. • Safety and security in most schools. For example, lightening arrestors and fire prevention systems. Hence, the score is 2.	**2**

	e) Evidence that the LG Inspector of Schools conducted School Performance Assessments in all Government-aided primary schools f) Evidence that the LG Education Officer has monitored inspection activities and implemented the inspection recommendations g) The LG evaluated the effectiveness of the implemented recommendations to improve learning outcomes and re-plan	assessment of learners, learning environment) Letters from DES acknowledging receipt of inspection reports. Obtain and review the school inspection and training reports to determine • Whether the schools were supported to develop the SIP • Whether the SIPs address the gaps identified in the School Performance Assessment Whether the schools were supported to implement the SIPs Check and verify if the LG identified and documented areas that hamper improvement of learning outcomes at school level within the LG score 2 or else score 0.		
21	a) Evidence that the LG identified and documented areas that hamper improvement of learning outcomes at school level within the LG b) Evidence that the LG developed a customized school Inspection Plan that highlight specific activities, verifiable indicators and outputs c) Evidence that	Check and verify if the LG developed a customized school Inspection Plan that highlight specific activities, verifiable indicators and outputs score 2 or else score 0.	LG availed a School Inspection Plan which was prepared by the DIS under the title" 'Inspection Annual Workplan for FY 2024/25" on 31st December 2024. This was prepared by the DIS and the DEO. Specific verifiable activities and indicators were: SN ACTIVITY VERIFIABLE INDICATORS. 01 Training headteachers on SIP making. Agreed formats made. 02 Appraisal of teachers. Agreed formats made. 03 Non functionality of School Management Committee. SMCs trained. 04 Training of teachers in Environmental, Social, Health, Reports made.	**0**

	all primary schools are Inspected at least once per term; and the inspection reports disseminated at school, LG and National level through e-inspection d) Evidence that the LG supported schools to develop SIPs to address areas of weakness observed during inspection e) Evidence that the LG Inspector of Schools conducted School Performance Assessments in all Government-aided primary schools f) Evidence that the LG Education Officer has monitored inspection activities and implemented the inspection recommendations g) The LG evaluated the effectiveness of the implemented recommendations to improve learning outcomes and re-plan		and Safety safeguards. Reports made. But since, the indicator required Annual Work Plan for 2025/2026 and this was not provided, therefore a score is 0	
21	a) Evidence that the LG identified and documented areas that hamper improvement of learning outcomes at school level within the LG b) Evidence that the LG developed a customized school Inspection Plan that	Check and verify if all primary schools are Inspected at least once per term; and the inspection reports disseminated at school, LG and National level through e-inspection score 2 or else score 0.	All 118 plus one school that was mislocated to Mityana Municipality Government-aided schools were inspected as seen in the end of year SPA report 2024 prepared by the DIS on 31th December 2024. Letters from DES acknowledging receipt of inspection reports were seen on 31st December 2024, 8th July 2025 and 13th October 2025. Hence, the score 2.	**2**

	highlight specific activities, verifiable indicators and outputs c) Evidence that all primary schools are Inspected at least once per term; and the inspection reports disseminated at school, LG and National level through e-inspection d) Evidence that the LG supported schools to develop SIPs to address areas of weakness observed during inspection e) Evidence that the LG Inspector of Schools conducted School Performance Assessments in all Government-aided primary schools f) Evidence that the LG Education Officer has monitored inspection activities and implemented the inspection recommendations g) The LG evaluated the effectiveness of the implemented recommendations to improve learning outcomes and re-plan			
21	a) Evidence that the LG identified and documented areas that hamper improvement of learning outcomes at school level	Check and verify if the LG supported schools to develop SIPs to address areas of weakness observed during inspection score 2 or else score 0.	LG supported schools to develop SIP training by DIS to all Heads of Government-aided schools on 3rd February 2024. Training was done on TELA and EMIS, SIP planning and teacher preparedness to teach. Invitation letters to Headteachers were sent to them on platforms by DEO on 22nd August 2024. The first training on TELA, EMIS and SIP planning by DIS took place on 27th August 2024 at Mizigo Community Hall	**2**

	within the LG b) Evidence that the LG developed a customized school Inspection Plan that highlight specific activities, verifiable indicators and outputs c) Evidence that all primary schools are Inspected at least once per term; and the inspection reports disseminated at school, LG and National level through e-inspection d) Evidence that the LG supported schools to develop SIPs to address areas of weakness observed during inspection e) Evidence that the LG Inspector of Schools conducted School Performance Assessments in all Government-aided primary schools f) Evidence that the LG Education Officer has monitored inspection activities and implemented the inspection recommendations g) The LG evaluated the effectiveness of the implemented recommendations to improve learning outcomes and re-plan		and facilitators were DEO, DIS and Inspectors of schools. Attendance sheets for the training indicated 116 participants, and content of training included: (i) Definition of SIP. (ii) Development of SIP. (iii) TELA clocking in and out. (iv) Teacher time on task. The second training on teacher preparedness to teach was on 23rd October 2024 on theme “Strategic School Management and Headteacher Performance” at Bishop Mukasa Conference Hall Namukozi. Attendance sheets for the training indicated 57 participants, and facilitators were DES officials, Ministry of Education and Sports and regional EMIS focal persons. The performance score is 2.
21	a) Evidence that the LG identified	Check and verify if the LG Inspector	School Performance Assessment was conducted in all the UPE Government-Aided Schools in the academic year **2**

and documented areas that hamper improvement of learning outcomes at school level within the LG b) Evidence that the LG developed a customized school Inspection Plan that highlight specific activities, verifiable indicators and outputs c) Evidence that all primary schools are Inspected at least once per term; and the inspection reports disseminated at school, LG and National level through e-inspection d) Evidence that the LG supported schools to develop SIPs to address areas of weakness observed during inspection e) Evidence that the LG Inspector of Schools conducted School Performance Assessments in all Government-aided primary schools f) Evidence that the LG Education Officer has monitored inspection activities and implemented the inspection recommendations g) The LG evaluated the effectiveness of the implemented recommendations to improve learning	of Schools conducted School Performance Assessments in all Government aided primary schools score 2 or else score 0	2024 as seen in the DIS SPA report of 31st December 2024. All the 119 Government-aided schools got copies. The following were the recommendations implemented. • Implementation of recommendations by Inspectors. • Improved supervision by headteachers. • Use of a uniform observation tool by headteachers. Hence, the score is 2.

	outcomes and re-plan			
21	a) Evidence that the LG identified and documented areas that hamper improvement of learning outcomes at school level within the LG b) Evidence that the LG developed a customized school Inspection Plan that highlight specific activities, verifiable indicators and outputs c) Evidence that all primary schools are Inspected at least once per term; and the inspection reports disseminated at school, LG and National level through e-inspection d) Evidence that the LG supported schools to develop SIPs to address areas of weakness observed during inspection e) Evidence that the LG Inspector of Schools conducted School Performance Assessments in all Government-aided primary schools f) Evidence that the LG Education Officer has monitored inspection activities and implemented the inspection recommendations g) The LG	Check and verify if the LG Education Officer has monitored inspection activities and implemented the inspection recommendations score 2 or else score 0.	According to the DEOs monitoring reports of 27th August 2024, 9th December 2024 and 19th May 2025, the DEO monitored schools to make a follow-up of the inspectors' recommendations for the previous school year. Such activities included: • Environmental social and safety safeguards in schools. • Protection measures against violence of children in schools • Corporal punishments. • Teacher preparedness to teach. • Absenteeism of some teachers. • Functionality of EMIS and TELA. Hence, the score is 2.	**2**

	evaluated the effectiveness of the implemented recommendations to improve learning outcomes and re-plan			
21	a) Evidence that the LG identified and documented areas that hamper improvement of learning outcomes at school level within the LG b) Evidence that the LG developed a customized school Inspection Plan that highlight specific activities, verifiable indicators and outputs c) Evidence that all primary schools are Inspected at least once per term; and the inspection reports disseminated at school, LG and National level through e-inspection d) Evidence that the LG supported schools to develop SIPs to address areas of weakness observed during inspection e) Evidence that the LG Inspector of Schools conducted School Performance Assessments in all Government-aided primary schools f) Evidence that the LG Education Officer has monitored	Check and verify if the LG evaluated the effectiveness of the implemented recommendations to improve learning outcomes and re-plan score 2 or else score 0.	LG did not provide evidence that it evaluated the effectiveness of the implemented recommendations to improve learning outcomes and replan for the previous school year. Hence the score is 0.	**0**

inspection activities and implemented the inspection recommendations

g) The LG evaluated the effectiveness of the implemented recommendations to improve learning outcomes and re-plan

PMs and Indicators to Incentivise Delivery of Accessible, Quality and Efficient Health Services

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Quality				
1	Evidence that DHO and ADHO MCH have supervised and supported all health facilities to ensure the LG either has no death or has audited all perinatal deaths that happened in all the facilities	• Obtain and review DHIS2 to establish whether any of the health facilities experienced Perinatal Death. • Sample one (1) Health Centre IV/District Hospital; and two (2) Health Centre IIIs. • Obtain and review Audit Reports and the MPDSR report to establish whether the sampled health facilities experienced Perinatal Death, conducted audits in the previous FY. Check and verify if the DHO and ADHO MCH have supervised and supported all health facilities to ensure the LG either has no death or has audited all perinatal deaths that happened in all the facilities score 6 or else score 0.	Mityana General Hospital, Namungo Health centre III and Maanyi Health Centre III were sampled. The DLG registered 143 perinatal deaths in the selected facilities in the FY2024/25. Mityana General Hospital registered 136 perinatal deaths; Namungo Health Centre III registered 02 perinatal deaths while Maanyi Health centre III registered 05 Perinatal deaths. Evidence from registers, Perinatal death notifications forms, and DHIS2 indicates that all perinatal deaths were reported. There was evidence that all perinatal deaths were audited. The Audit reports/perinatal deaths review forms for 136 deaths at Mityana hospital and 02 deaths at Namungo health centre III and 05 deaths at Maanyi Health centre III were available on file by the time of the visit. For example at Namungo HC III 02 perinatal deaths occured on 11th July 2024, and 12th october 2024 and were audited on 13th July and 15th October respectively. At Maanyi HC III the five perinatal deaths were auidted on 18th/7/2024, 9th/8/2024, 12th/10/2024, 11th/7/2024 and 3rd/12/2024. All perinatal death Audits were attended by medical officers/senior clinical officers, midwives, nurses, and representatives from the DHOs office. Audit reports include the date of death, the date of the Audit, the cause of death, and gaps, among other details.	**6**

2	Evidence that the LG has ensured that all malaria cases treated were tested	• Obtain and review DHIS2 to establish that all treated malaria cases were tested. Verify if the LG has ensured that all malaria cases treated were tested score 6 or else score 0	There is evidence that the LG has ensured that all malaria cases treated were tested. In the sampled facilities, the total malaria cases confirmed with B/S and RDT in Quarter 2 were (Namungo HCIII =199, Maanyi HCIII=241, Mityana General Hospital=725). Quarter 4 were (Namungo HCIII=175, Maanyi HCIII=307 and Mityana general hospital =780) and malaria cases treated were (Namungo HCIII =199, Maanyi HCIII=241, Mityana general Hospital=725) and Quarter 4 were (Namungo HCIII=175, Maanyi HCIII=307 and Mityana general hospital =780). The total number of malaria cases confirmed in the two quarters was 2,427, and the number treated was also 2,427. The number of malaria cases confirmed was the same as the number of treated cases. Based on this evidence, there are no malaria cases treated without a positive test; the LG therefore scores 06	**6**

Access

3	Evidence that LG facilities increased Out-patient (OPD) attendance by at least 5% between the previous FY but one and the previous FY	• Review DHIS2 for the previous two FYs and calculate the percentage increase in OPD attendance Verify if the LG facilities increased Out-patient (OPD) attendance by at least 5% between the previous FY but one and the previous FY Score 4 or else 0	There is evidence that LG facilities increased Outpatient (OPD) attendance by at least 5% between the previous FY but one and the previous FY. Data from DHIS2 indicate that OPD attendance was 215,022 in FY 2023/24 and 260,869 in FY 2024/25. The DLG increased the OPD patient attendance rate between FY2023/24 and FY2024/25 by 45,947, representing a (260869-215022/215022*100)=21% increase. Since the increase of 12.5 % is higher than the required 5%, the LG scores 4	**4**
4	a) Evidence that the LG has ensured that all public health facilities submitted quarterly VHT reports in the previous FY b) Evidence that the LG has ensured that each public health facilities conducted at least 48 community outreaches in the previous FY score 4 or else 0	Review community outreach reports to establish whether all health facilities: • Submitted quarterly VHT reports in the previous FY Verify if the LG has ensured that all public health facilities submitted quarterly VHT reports in the previous FY score 2 or else 0	There is evidence on file that the LG has ensured that all public health facilities submitted quarterly VHT reports in the previous FY. Mityana District Local Government has 26 Public health facilities and all the 104 quarterly VHT reports expected to come from the 26 public health facilities were available on file at the DHOs Office.	**2**

4	a) Evidence that the LG has ensured that all public health facilities submitted quarterly VHT reports in the previous FY b) Evidence that the LG has ensured that each public health facilities conducted at least 48 community outreaches in the previous FY score 4 or else 0	Review community outreach reports to establish whether all health facilities: • Conducted at least 48 community outreaches in the previous FY including 4 at schools Verify if the LG has ensured that each public health facilities conducted at least 48 community outreaches in the previous FY score 4 or else 0	The sampled facilities conducted community outreaches in the previous FY. Mityana hospital conducted 54 community outreaches among 16 were in schools. Summary data and narrative reports available on file. Namungo Health centre III conducted 52 outreaches among which 14 were in schools and Maanyi Health centre III conducted 48 community outreaches among which 8 were in schools. Common outreach activities across all facilities included EPI outreach, HCT, Integrated SRH service outreach, school health talks on hygiene and preventing teenage pregnancy, and sensitization on Ebola and MPox. Some of the in-school outreaches conducted at Namungo Health Centre III were Hygiene in schools at Mpirigwa Primary School on 3rd March 2025, School dialogue at Namungo CU on 16th December 2024, Prevention of teenage pregnancy at Harman High School on 17th March 2025, Candidiasis in schools at Namungo Seed SSS on 5th March 2025, and Maanyi Health Centre III were Buhubi SS on 11th June 2025, Light Vision High School on 15th May 2025, St Jude on 11th April 2025, and St John Bosco Nursery on 5th March 2025. Outreach registers and summary data were available. Since primary source documents show evidence of outreaches, the LG scores 6	**4**

5	Evidence that LG facilities increased maternity care service attendance between the previous FY but one and the previous FY by not less than 2%	Review DHIS2 for the previous two FYs and establish the increase in i. Antenatal Care 1st Trimester, ii. Immunization for measles, Rubella iii. Deliveries at health facilities If the LG facilities increased maternity care service attendance between the previous FY but one and the previous FY by not less than 2% for the following services: i. Antenatal Care 1st Trimester, score 2 or else 0 ii. Immunization for measles, Rubella, score 2 or else 0 iii. Deliveries at health facilities score 2 or else 0 score 6 if (i) (ii) and (iii) complied with or else 0	Data from DHIS2 show that 3,080 women attended ANC in the first trimester in FY2023/24. In FY2024/25 ANC attendance in the first trimester was 3,932. This demonstrates an increase in ANC attendance in the first trimester among 853 women, representing a percentage increase of (3932-3080)/3080*100 = 28%. The LG surpassed a 2% increase in the number of women attending ANC in the first trimester, thus scores 2 Evidence from DHIS2 show in FY2024/25 Measles rubella attendance was 11,200 and in FY2023/24 measles rubella immunization were 7885. The percentage increase in immunization against measles rubella was (11200-7885)/7885*100 =12.25%. The LG surpassed a 2% increase in the immunization services for measles rubella, hence score 2 iDHIS2 indicates Health facility deliveries in FY2023/24 were 10430 and in FY2024/25 were 111080, demonstrating a percentage increase of (11080-10430)/10430*100 = 6% in health facility deliveries. The LG surpassed a 2% increase in the number of facility deliveries, hence scores 2	**6**
6	Evidence that the LG increased the number of women of reproductive age receiving Family Planning (FP) services between the previous FY and previous FY but one	Review DHIS2 for the previous two FYs and establish the increase in uptake of Family Planning (FP) Verify if the LG increased the number of women of reproductive age receiving Family Planning (FP) services between the previous FY and previous FY but one by 5% score 3 or else 0	DHIS2 indicated that the number of women receiving family planning services was 25,002 in FY2023/24 and 26,673 in FY2024/25. The percentage increase in women of reproductive age receiving family planning services was (26673-25002)/100 = 7%. Since the proportion of women of reproductive age taking family planning services increased by 7% the LG scores 3	**3**

7	Evidence that the LG enrolled at least 95% newly tested HIV positives into HIV chronic care in the previous FY	Review DHIS2 data to establish the percentage of newly tested HIV positives enrolled into HIV chronic care in the previous FY. If the LG enrolled at least 95% newly tested HIV positives into HIV chronic care in the previous FY score 3 or else 0	In FY2024/25, the local government registered 906 New HIV positives, and 889 cases were linked to care. This indicates that 889/906*100 = 98% of new HIV cases were linked to care. The LG scores 3	**3**

Efficiency

8	Evidence that the LG has ensured that midwives in all facilities attend to the required number ANC clients	• Review DHIS2 data to establish the total ANC clients • Review the LG Health Workers payroll to establish the number of midwives • Calculate the average. i. If on average each midwife attended to at least 1200 ANC client per year score 3 ii. If on average each midwife attended to at least 800 ANC client per year score 2	The total ANC clients were 74686, and the Total midwives deployed in FY2024/25 were 89. On average, every midwife attended to 74686/89=839 ANC clients. Since 839 is greater than 800 but less than 1200, the LG scores 2	**2**

9	Evidence that the LG ensured that patients admitted with Malaria averagely spend not more than 3 days on admission.	• Visit all Health Centre IV/District General Hospital in the LG where applicable and 2 HC III • Obtain and review the IPD register for the last quarter and sample at least 5 patients (2 from each quarter) to establish admission to discharge of Malaria patients. Verify if the LG ensured that patients admitted with Malaria averagely spend not more than 3 days on admission score 3 or else 0	There was evidence that LG ensured that patients admitted with malaria, on average, spent not more than 3 days on admission. At Maanyi Health Centre III, 10 malaria cases sampled had 24 days of admission. Sampled cases in QTR2 were Patient 1=3 days, Patient 2= 1 days, Patient 3=3 days, Patient 4=3 days, Patient 5=3 days. In in QTR4 were Patient 6=2 days, Patient 7= 2 day, Patient 8=2 days, Patient 9=3 days, Patient 10=2 days At Mityana General Hospital the 10 sampled malaria admission cases from the IPD register had a total number of admission days of 16. Sampled cases in QTR2 were Patient 1=2 days, Patient 2=1 day, Patient 3=1 day, Patient 4=1 day, Patient 5=3 days. In in QTR4 were Patient 6=2 days, Patient 7= 2 days, Patient 8=1 day, Patient 9=1 day, Patient 10=3 days At Namungo Health Centre III, 10 malaria cases sampled had 18 days of admission. Sampled cases in QTR2 were Patient 1=3 days, Patient 2= 2 days, Patient 3=2 days, Patient 4=2 days, Patient 5=2 days. In in QTR4 were Patient 6=2 days, Patient 7= 1 day, Patient 8=2 days, Patient 9=2 days, Patient 10=1 days On average, each malaria patient spent (24+16+18)/(10+10+10)=1.93 days. Since 1.93 is less than 3 days, the LG satisfied the requirement and scores 3	**3**

Human Resource Management

10	Evidence that the LG has recruited the critical staff in Health Centre IVs	• From the HRM Unit obtain and review staff lists for all facilities. • Verify the staff number and their respective job positions deployed at each of the health facility. • Sample one (1) Health Centre IV/District Hospital to verify deployment of the following critical staff: o At least 3 Medical Officers, o At least 5 theatre staff, o At least 5 clinical Officers o At least 20 Nurses, o At least 6 Lab personnel, o At least 12 midwives, o Health assistant Score 5 or else 0	The sampled Health Centre IV was Sekanyonyi HC IV and the following was observed; • 2 Medical Officers out of a minimum of 3 • 2 Clinical Officers out of a minimum of 5 • 5 Midwives out of a minimum of 12 • 8 Nurses out of a minimum of 20 • 2 Lab staff out of a minimum of 6 • 1 Theatre staff out of a minimum of 6 • 1 Health Assistant out of a minimum of 1 The score of 0 is justified since some positions do not have the minimum required number of critical staff.	**0**

10	Evidence that the LG has recruited the critical staff in Health Centre IVs	• From the HRM Unit obtain and review staff lists for all facilities. • Verify the staff number and their respective job positions deployed at each of the health facility. • Sample two (2) Health Centre IIIs to verify deployment of the following critical staff: • Evidence that the LG has recruited the following critical staff in Health Centre IIIs o At least 2 Clinical Officers, o At least 10 Nurses, o At least 2 Lab personnel, o At least 6 midwives, o Health assistant Score 5 or else 0	The two-health centre IIIs Sampled were as follows; Manyi Health Centre III ▲ Clinical Officers – 2 out of a minimum of 2 ▲ Nurses – 5 out of a minimum of 10 ▲ Midwives – 3 out of a minimum of 6 ▲ Lab Personnel – 2 out of a minimum of 2 ▲ Health Assistant – 1 out of a minimum of 1 Namungo Health Centre III ▲ Clinical Officers – 2 out of a minimum of 2 ▲ Nurses – 4 out of a minimum of 10 ▲ Midwives – 3 out of a minimum of 6 ▲ Lab Personnel – 2 out of a minimum of 2 ▲ Health Assistant – 1 out of a minimum of 1 The staff numbers were reviewed and found to be falling short of the minimum numbers required in some critical positions so the score 0 was awarded	**0**

11	Evidence that DHO and HR has ensured that all medical staff have valid practicing licenses to meet standards of practice by various regulating bodies to improve quality of service outcomes	• Review staff file to establish whether all the medical staff have valid practicing license form MDPC, AHPC, NMC If the DHO and HR has ensured that all medical staff have valid practicing licenses to meet standards of practice by various regulating bodies to improve quality of service outcomes Score 4 or else 0	There was evidence that the medical staff in the sampled Health Centres had valid practicing licenses. The following is evidence of some staff with their license numbers; 1. Kihika Gideon – Medical Laboratory Assistant – 652925 2. Ssekiwunga Jimmy – Enrolled Nurse – 37385 3. Amaka Goret – Registered Midwife – 21132 4. Nanjobe Ruth – Enrolled Nurse – 38032 5. Namuli Lydia – Enrolled Midwife – 23296 6. Namuwoya Cissy – Enrolled Midwife – 57944 7. Nalubwama Alice – Enrolled midwife – 88011 8. Kasongo Siraje – enrolled Nurse – 24638 9. Keya Moses – Medical Officer – 605516 10. Nanziira Betty – Medical Officer – 506584 11. Matte Wilson – Clinical Officer – 608708 12. Ahumuza Catherine – Enrolled Midwife – 30409 13. Babirye Betty – Registered Nurse – 32000 14. Wasalam Henry – Dispenser – 596593 15. Gwokyalya Rita – Medical Laboratory Technologist - 647245 There was evidence that the critical staff in the sampled Health Centres had valid practicing licenses justifying the score of 4.	**4**

12	Evidence that the LG ensures that all HCs conduct at least 7 CMEs in the previous FY, HC IVs are certified as CPD centers, and provide at least 4 CPDs to HC IIIs in the previous FY.	From the sampled facilities obtain the CME schedule Obtain and review the CME reports to establish topics discussed and attendance by critical staff. Obtain and review the CME/CPD reports to establish whether i. All HC IVs and District Hospitals were certified as CME/CPD centers in the previous FY ii. All HC IVs and District Hospitals submitted the report to the Medical Council in the previous FY iii. HC IVs and District Hospitals provided at least 7 CME/CPDs to each of the HC IIIs under their jurisdiction Verify if All HCs conduct at least 7 CMEs in the previous FY score 2 or else 0	There is evidence that each sampled health facilities conducted at least 7 CMEs to hospital and health facility staff in the last financial year. For example, Mityana general hospital conducted 48 CMEs among which include on 6th March 2024-Burns and management, 30th August 2024- Paot partum heamorrage, 18th November 2024-Oxygen therapy in neonates and children, 11th June 2025- Intra uterine gfetal death, 13th December 2025-Stress management and self-care, 26th March 2025-Heamophilia disease and other blood disorders. At Namungo Health centre III, 9 CMEs were conducted, including on 20th January 2025-TB management, 3rd February 2025- Diagnosis of DM and management, 7th April 2025-Cervical cancer screening, 5th May 2025-Sure check. Maanyi Health centre conducted 8 CMEs, including: 7th June 2025- Hepatitis Diagnosis and management; 7th May 2025 - HIV in Pead; 2nd April 2025- Urinary tract infections; 4th December 2024-Management of AEFI; 11th September 2024- Cold chain management; and 15th July 2024- Signs and symptoms of disbates. The details of the CMEs were documented in the CME book.	**2**

12	Evidence that the LG ensures that all HCs conduct at least 7 CMEs in the previous FY, HC IVs are certified as CPD centers, and provide at least 4 CPDs to HC IIIs in the previous FY.	Obtain and review the CME reports to establish topics discussed and attendance by critical staff. Obtain and review the CME/CPD reports to establish whether i. All HC IVs and District Hospitals were certified as CME/CPD centers in the previous FY ii. All HC IVs and District Hospitals submitted the report to the Medical Council in the previous FY iii. HC IVs and District Hospitals provided at least 7 CME/CPDs to each of the HC IIIs under their jurisdiction Verify if all HC IVs and District Hospitals were certified as CPD centers in the previous FY score 2 or else 0	Mityana General Hospital was certified as a CPD centre. A CPD provider accreditation certificate, valid for 3 years and beginning on 22nd July 2025 and expiring on 21st July 2028, was found on file. The LG scores 2	**2**

12	Evidence that the LG ensures that all HCs conduct at least 7 CMEs in the previous FY, HC IVs are certified as CPD centers, and provide at least 4 CPDs to HC IIIs in the previous FY.	Obtain and review the CME reports to establish topics discussed and attendance by critical staff. Obtain and review the CME/CPD reports to establish whether i. All HC IVs and District Hospitals were certified as CME/CPD centers in the previous FY ii. All HC IVs and District Hospitals submitted the report to the Medical Council in the previous FY iii. HC IVs and District Hospitals provided at least 7 CME/CPDs to each of the HC IIIs under their jurisdiction Verify if all HC IVs and District Hospitals provided at least 4 CPDs to each of HC IIIs in the previous FY and submitted the report to the (relevant) Medical Council score 2 or else 0	There is no evidence that Mityana General Hospital provided at least 4 CPDS to each HC III under its jurisdiction. By the time of the visit, no CPD reports were on file, and there was no evidence that reports had been submitted to the medical council. The LG scores 0	**0**

Management and functionality of amenities

13	Evidence that health facilities in the LG have functional infection prevention and control amenities.	• Sample one (1) Health Centre IV/District Hospital (where they exist); and two (2) Health Centre IIIs • Observe existence of the listed necessary infection prevention and control facilities and supplies • In case the LG has no health facilities award score. Verify if the health facilities in the LG have the following functional infection prevention and control amenities Handwashing facilities with soap or alcohol based sanitizer at all work stations score 2 or else 0	All sampled health facilities (Namungo Health Centre III and Maanyi Health Centre III and Mityan Hospital had hand washing facilities with water and soap at all working stations, and NMS labelled sanitizers on each working table. Therefore the LG scores 2	**2**

13	Evidence that health facilities in the LG have functional infection prevention and control amenities.	• Sample one (1) Health Centre IV/District Hospital (where they exist); and two (2) Health Centre IIIs • Observe existence of the listed necessary infection prevention and control facilities and supplies • In case the LG has no health facilities award score. Verify if the health facilities in the LG have the following functional infection prevention and control amenities score 2 or else 0	All the sampled health facilities (Mityana Hospital, Maanyi Health Centre III, and Namungo Health Centre III) had functional sterilizers for equipment. The LG scores 2	**2**

13	Evidence that health facilities in the LG have functional infection prevention and control amenities.	• Sample one (1) Health Centre IV/District Hospital (where they exist); and two (2) Health Centre IIIs • Observe existence of the listed necessary infection prevention and control facilities and supplies • In case the LG has no health facilities award score. Verify if the health facilities in the LG have the following functional infection prevention and control amenities Waste management and disposal facilities at all work stations including: a. color coded waste bins, biohazard bags and safety boxes b. Sorting waste according to color code c. Placenta pit score 2 or else 0	All sampled facilities (Namungo Health Centre III, Maanyi Health Centre III, and Mityana Hospital) have colour-coded waste bins, biohazard bags, and safety boxes. The LG scores 2	**2**

13	Evidence that health facilities in the LG have functional infection prevention and control amenities.	• Sample one (1) Health Centre IV/District Hospital (where they exist); and two (2) Health Centre IIIs • Observe existence of the listed necessary infection prevention and control facilities and supplies • In case the LG has no health facilities award score. Verify if the health facilities in the LG have the following functional infection prevention and control amenities Clean human waste disposal facilities for patients and staff segregated between male and female with hand washing facility with water and soap score 2 or else 0	All sampled health facilities have separate staff and patients' latrines with hand washing facilities with water and soap. The LG scores 2	**2**

13	Evidence that health facilities in the LG have functional infection prevention and control amenities.	• Sample one (1) Health Centre IV/District Hospital (where they exist); and two (2) Health Centre IIIs • Observe existence of the listed necessary infection prevention and control facilities and supplies • In case the LG has no health facilities award score. Verify if the health facilities in the LG have the following functional infection prevention and control amenities Safe water source score 2 or else 0	All sampled health facilities (Mityana General Hospital, Maanyi Health Centre III, and Namungo Health Centre III) had safe water sources. Namungo Health centre III has rainwater harvesting tanks, National water, and a borehole. Maanyi Health Centre III has rainwater-harvesting tanks, Gravity flow water that supply water to the health Centre. Mityana hospital has National water, rainwater harvesting tanks The LG scores 2	**2**
14	Evidence that the health facilities have visible sign posts listing all available services in local language offered free of charge Evidence that the health facilities compound and service units have clear signs for directions in local language	Sample one (1) Health Centre IV/District Hospital; and two (2) Health Centre IIIs • Observe existence of the signposts and labels • Obtain list of services offered from in-charge and compare with those on the sign-posts. Verify if the health facilities have visible sign posts listing all available services in local language offered free of charge score 2 or else 0	The main signpost of Mityana general hospital at the main gate has a signpost with all services offered in English without local language. Namungo Health centre III and Maanyi Health centre III have signposts with all services in English and Luganda. The LG scores 0	**0**

14	Evidence that the health facilities have visible sign posts listing all available services in local language offered free of charge Evidence that the health facilities compound and service units have clear signs for directions in local language	Sample one (1) Health Centre IV/District Hospital; and two (2) Health Centre IIIs • Observe existence of the signposts and labels • Obtain list of services offered from in-charge and compare with those on the sign-posts. Verify if the health facilities compound and service units have clear signs for directions in local language score 2 or else 0	There was no evidence that health facilities' compound and service units have clear signs for directions in both English and local language. At Mityana General Hospital, directional signs indicate service units within the compound. The LG scores 0	**0**

Management of Financial Resources

15	Evidence that the LG has supported all health facilities to: Evidence that the LG has supported all health facilities in analyzing bottlenecks, designing work plans to address the bottlenecks, allocating funds, and producing reports to improve health outcomes and mitigate identified issues.	From the LG Health Officer, obtain and • Review bottleneck analysis report. • Review annual work plan HMIS 001 • Review annual budget report HMIS 020 • Narrative Activity Report Verify if the LG supported all health facilities to i. Make a bottleneck analysis; ii. Design work plans to address the bottlenecks iii. Allocate funds to activities intended to address the bottlenecks; and iv. Produced reports which describe the activities conducted and explains what has been achieved in relation to mitigating the identified bottlenecks and improving health outcomes If (i) and (iv) complied with score 5 or else 0	The selected facilities (Namungo HC III, Maanyi HC III and Mityana General Hopsital) have workplans with bottle necks analysis. Activities to address the bottle necks were identified and funds allocated. The facilities had bottle necks analysis reports explaining what has been achieved in relations to mitigating the identified bottlenecks. Namaungo HC III bottle necks analysis report dated 10th July 2025 showed poor uptake family planning services at 42% targeted 45% for FY 2024/25 and achieved 46.3% Maanyi HC III bottle necks analysis report dated 5th July 2025 showed High prevalence of HIV at 9% targeted 6% for FY 2024/25 and achieved 8% Mityana General Hospital bottle necks analysis report dated 7th July 2025 showed poor reporting of disease surveillance at 30% targeted 40% for FY 2024/25 and achieved 32%. The LG scores 5	**5**

16	Evidence that the DHO makes a bottleneck analysis, design work plans to address bottleck, allocate funds, and produce reports to improve health outcomes.	• Review annual work plan HMIS 001 • Review annual budget report HMIS 020 • Narrative Activity Report Verify if the DHO i. Makes a bottleneck analysis; ii. Designs work plans to address the bottlenecks iii. Allocated funds to activities intended to address the bottlenecks; and iv. Produced reports which describe the activities conducted and explains what has been achieved in relation to improving health outcomes If (i) and (iv) complied with score 5 or else 0	The DHO conducted bottleneck analysis and workplan. A number of bottle necks were identified and documented, the workplan addresses the bottle necks identified. For example, Bottleneck analysis indicates the Prevalence of HIV in Urban areas as 9%, disease surveillance reporting at 30%, Open defecation free at 42%. The LG made an analysis and identified the root cause as poor use of existing data during procurement and planning meetings. The bottle analysis report dated 10th July 2025 describes the activities conducted and explains what has been achieved in relation to improving health outcomes. VHTs were equiped with knowledge on the value of FP and actively mobilised women to take services. Family planning services increased by 4.3%. Poor reporting of disease increased by 2% and HIV prevalence in Urban areas reduced by 1%. The LG scores 5	**5**

Environment, Social, Health and Safety

17	a) Evidence that the LG has put in place protection measures against any form of violence/abuse discrimination for patients, workers and medical staff in health facilities b) Evidence that the LG has trained, sensitized patients, workers, medical staff and communities on measures to eliminate any form of violence/abuse and discrimination	Sample 3 health facilities to ascertain that protection measures are in place Verify the LG has put in place protection measures against any form of violence/abuse discrimination for patients, workers and medical staff in health facilities score 2 or else 0	The three sampled Health Centre were; Ssekanyonyi Health Centre IV in Ssekanyonyi Town Council, Namungo Health Centre III in Namungo Sub-County, and Malangala Health Centre III in Malangala Sub-County. *Ssekanyonyi Health Centre IV in Ssekanyonyi Town Council* The Health Centre had a fence and a gate constructed by the District Local Government in the financial Year 2021/2022. Two personnel were employed as guards to provide security during the day and at night. The fence acted as a physical barrier that prevented easy unauthorized entry and reduced the risk of opportunistic attacks. Employing the guards added a human element in regulating access and monitoring of suspicious behaviour. A client-satisfaction feedback QR code was seen displayed at the OPD. A suggestion box was also seen installed at the OPD block. The QR code and the suggestion box allowed patients to anonymously and safely report on aspects directly targeting behaviour that	**2**

at health facilities

c) Evidence that Health Unit Management Committee (HUMC) has been trained on stakeholder engagement grievance management as per the circular on grievance management by MoGLSD

could manifest as violations of patient rights, abuse, and discriminatory treatment; incidents that would otherwise go unnoticed due to fear of retaliation.

Patients' charters outlining patient rights in Luganda and English were displayed at the OPD notice board. The charters stated the patient had a right to a healthy and safe environment, a right to be fairly and respectfully served, a right to lodge a complaint and a right to audience. The charter outlined the patient's obligation towards other Heath Centre users including for example communicating calmly and respectfully, obeying instructions and guidance from the Health Centre personnel on matters of security, respecting Health Centre personnel and other patients e.g., by not using violent language or fighting and not using drugs.

A notice in Luganda was displayed near the suggestion box communicating that treatment at the Health Centre was free and listed five telephone contacts of personnel (i.e., the Health Centre In-Charge, the HUMC Chairperson, the District Health Officer, The Chief Administrative Officer and the Resident District Commissioner) that could be reached if one had a complaint about service delivery at the Health Centre. A similar notice was displayed at the Neonatal Unit.

Namungo Health Centre III in Namungo Sub-County

Patients' charters in English and Luganda outlining patient rights were displayed on a notice board and walls at the Health Centre. The outline rights included; the right to Non-Discrimination on grounds of political affiliation, disability, race, age, sex, social status, economic status, disease, ethnicity, nationality, or other such grounds when receiving services; the right to be treated fairly with respect and courtesy; and a right to a safe environment. The charter outlined the patient's obligation towards other Heath Centre users including for example communicating calmly and respectfully, obeying instructions and guidance from the Health Centre personnel on matters of security, respecting Health Centre personnel and other patients e.g., by not using violent language or fighting and not using drugs.

A client-satisfaction feedback QR code was seen displayed in the OPD as part of broader efforts to enhance healthcare quality and accountability in public health facilities. The QR code allowed patients and clients to scan it with their smartphones for anonymous and safe reporting on aspects directly targeting behaviour that could manifest as violations of patient rights, abuse, and discriminatory treatment. It allowed reporting of incidents that would otherwise go unnoticed due to fear of retaliation. A suggestion box was also seen installed at the OPD block that could also be used for anonymous and safe reporting.

The Health Centre had a fence and gate installed by Mityana District Local Government in the Financial Year 2022/2023. to create a controlled environment that deters, detects, and responds to potential threats of violence, such as assaults on staff, patient disputes, theft-related incidents, or external intrusions amid broader issues like community unrest or crime. The fence acted as a physical barrier that prevented easy unauthorized entry and reduced the risk of opportunistic attacks. Employing a guard added a human element in regulating access and monitoring of suspicious behaviour.

Malangala Health Centre III in Malangala Sub-County

A patients' charter outlining patient rights in Luganda was displayed at the OPD notice board. One of the outlined rights stated that the Patient had a right to be served without discrimination, and a right to audience in case he/she had a complaint. The charter outlined the patient's obligation towards other Heath Centre users including for example respecting Health Centre personnel and other patients.

A client-satisfaction feedback QR code was seen displayed in the OPD as part of broader efforts to enhance healthcare quality and accountability in public health facilities. The QR code allowed patients and clients to scan it with their smartphones for anonymous and safe reporting on aspects directly targeting behaviour that could manifest as violations of patient rights, abuse, and discriminatory treatment. It allowed reporting of incidents that would otherwise go unnoticed due to fear of retaliation.

The Health Centre III had a suggestion box installed at the OPD but the suggestion box was reported not to be very active.

The Health Centre employed a guard to protect people and the Health Centre and deal with potential violence threats and risks.

Conclusion

Patients' charters, the QR code, suggestion boxes, fences and employing guards served as a reference for enforcing patient and Health workers protections against abuse, discrimination, or violence in the Health Facilities. Therefore, the District Local Government obtained the scored for this indicator.

17	a) Evidence that the LG has put in place protection measures against any form of violence/abuse discrimination for patients, workers and medical staff in health facilities b) Evidence that the LG has trained, sensitized patients, workers, medical staff and communities on measures to eliminate any form of violence/abuse and discrimination at health facilities c) Evidence that Health Unit Management Committee (HUMC) has been trained on stakeholder engagement grievance management as per the circular on grievance management by MoGLSD	Sample 3 health facilities to ascertain that protection measures are in place LG conducted training and sensitization on the protection measures Verify that the LG has trained, sensitized patients, workers, medical staff and communities on measures to eliminate any form of violence/abuse and discrimination at health facilities score 2 or else 0	The three sampled Health Centre were; Ssekanyonyi Health Centre IV in Ssekanyonyi Town Council, Namungo Health Centre III in Namungo Sub-County, and Malangala Health Centre III in Malangala Sub-County. *Ssekanyonyi Health Centre IV in Ssekanyonyi Town Council* A manuscript counter book register of Community Health Education trainings for the period March 2024 to July 2025 was presented by the Health Centre. No trainings on protection against violence and discrimination had been logged in the register. Health education trainings were done in communities on matters of violence and abuse, but the focus was on management of victims and cases rather than prevention. *Namungo Health Centre III in Namungo Sub-County* No evidence of training and sensitisation of patients, workers, medical staff and communities on measures to eliminate any form of violence, abuse and discrimination at the Health Facility was provided. *Malangala Health Centre III in Malangala Sub-County* No evidence of training and sensitisation of patients, workers, medical staff and communities on measures to eliminate any form of violence, abuse and discrimination at the Health Facility was provided. Conclusion No evidence of training sensitisation of patients, workers, medical staff and communities on measures to eliminate any form of violence, abuse and discrimination was provided at the three Health Facilities sampled. There, the District Local Government scored 0.	**0**
17	a) Evidence that the LG has put in place protection measures against any form of violence/abuse discrimination for patients, workers and medical staff in health facilities b) Evidence that the LG has trained, sensitized patients, workers, medical staff and communities on measures to eliminate any form of violence/abuse and discrimination at health facilities c) Evidence that Health Unit Management Committee	Sample 3 health facilities to ascertain that protection measures are in place LG Health Office and Community Development Office have trained the HUMC on stakeholder engagement and grievance management If the Health Unit Management Committee (HUMC) has been trained on stakeholder engagement grievance management as per the circular on grievance	The three sampled Health Centre were; Ssekanyonyi Health Centre IV in Ssekanyonyi Town Council, Namungo Health Centre III in Namungo Sub-County, and Malangala Health Centre III in Malangala Sub-County. A report titled 'Report on the Swearing in and Induction/Training of Health Unit Management Committees for Hospital, Health Centre IVs And Health Centre IIIs' dated 27th February, 2025 was provided by the District Health Office as evidence of training of Health Unit Management Committees on stakeholder engagement and grievance management as per the circular on grievance management by MoGLSD. The report was a minuting a training session of Management Committees of eight Health Centres (i.e., Mwera Health Centre IV, Ssekanyonyi Health Centre IV, Kyantungo Health Centre IV, Namungo Health Centre III, Kalangaalo Health Centre III, Kyamusisi Health Centre III, Bulera Health Centre III, and Maanyi Health Centre III) within Mityana District and Mityana Hospital. The training took place on 20th February, 2025 at Mityana General Hospital. The minutes were compiled by Mrs. Harriet NKUGWA, a Principal Health Officer and approved by the District Health Officer Dr. Vincent M. KAWOOYA. The training facilitators were; Clerk to Council Ms. Edith NAMUKWAYA, the Assistant District Health Officer - Maternal and Child Health Ms. Betty ENZARU, the	**0**

	(HUMC) has been trained on stakeholder engagement grievance management as per the circular on grievance management by MoGLSD	management by MoGLSD score 2 or else 0	Principal Health Officer Mrs. Harriet NKUGWA, and the District Community Development Officer Mr. David MUZIRA. Agenda Item No. 8 of the training was Orientation of the HUMCS (Session II) on stakeholder engagement and grievance management as per the circular on grievance management by MoLGSD, executed under Min No.8: 20/02/2025. The attendants were taken through who a stakeholder is and the 10 Principles of Stakeholder Engagement (i.e. appropriateness and proportionality; Early and effective dissemination of information; appropriate dissemination of information; Two-way dialogue to exchange views; honesty and transparency; avoiding intimidation, manipulation, coercion, and retaliation; meaningful and inclusive participation of stakeholders; use of culturally appropriate approaches; proactive management of stakeholder events; and clear mechanisms for responding to stakeholders' complaints and grievances. The report further states that the HUMC members were taken through the Grievance redress mechanism by defining what a grievance is; Grievance Redress Mechanism (GRM) as a system or set of structures, procedures or processes, by which complaints, queries or clarifications about a system are reported, received, attended to and feedback provided. The training had fifty-three attendants. Manuscript signed stakeholder lists of the attendants with phone and some email contacts were part of the report. <u>Conclusion</u> The District Local Government provided evidence of training of Health Unit Management Committees on stakeholder engagement and grievance management as per the circular on grievance management from MoGLSD for two of the sampled Health Centres i.e., Ssekanyonyi Health Centre IV and Namungo Health Centre III but did not provide evidence of similar training for Malangala Health Centre III. Therefore, the District local Government Scored 0.	

Oversight and support supervision

18	Evidence that HUMCs approved work plans and budgets in all facilities, the LGHT supervised and mentored all facilities for Data Quality Assurance (DQA), the LGHT supervised and mentored all facilities for the Expanded Program of Immunisation (EPI), and the LGHT discussed supervision findings and followed up on recommendations.	From the LG Health Officer, obtain and • Obtain and review HUMC minutes to establish that they approved work plans and budgets • Obtain and review LGHT supervision and mentorship reports • Obtain and review LGHT Minutes Sample one (1) Health Centre IV/District Hospital; and two	All sampled health facilities have HUMCs approved workplan and budgets for FY2025/26 at DHOs office and Health facilities. There is evidence that LGHT supervised and mentored health facilities in Data Quality Assurance (DQA) report conducted for Mityan hospital, Sekanyonyi HCIV, Kyantuno HC III, Mwera HCIV, Kikandwa HC III, Kajoji HC III, Busunju HC III, Kyamusisis HC III, Kalangalo HCIII and Kitongo dated on 27th February 2025 was available on file.. There is evidence of supervision and mentorship for the Expanded Programme on Immunisation (EPI). There was a report of support supervision on EPI that happened between 7th and 11th April 2025, dated 28th April 2025, on file. There is evidence of follow-up on the recommendations made. There are minutes of the DHT meeting dated 6th May 2025 discussing recommendations made in previous support supervision made to health facilities. The LG scores 6	**6**

		(2) Health Centre IIIs Verify if there is evidence that: i. That HUMCs approved work plans and budgets in all facilities ii. That LGHT supervised and mentored all facilities in relation to Data Quality Assurance (DQA) iii. That LGHT supervised and mentored all facilities in relation to Expanded Program of Immunization (EPI) iv. That the LGHT discussed supervision findings and followed-up on the recommendations made. If (i) to (iv) complied with score 6 or else 0		
20	Evidence that the LG has submitted timely and complete HMIS 108 and 105 monthly summary data by the 14th day of the preceding months.	• Review HMIS monthly summaries • Confirm with DHIS2 that summary data was submitted by the 14th of the preceding month If the LG has submitted timely and complete HMIS 108 and 105 monthly summary data by the 14th day of the preceding months score 4 or else 0.	The monthly summary data for HMIS 108 (inpatient) and HMIS 105 (outpatient) are complete and have been submitted. For example, the HMIS 105 for Maanyi Health Centre III were submitted on 7th August, 07th September, 7th October, 6th November, 7th December, 7th January, 6th February, 6th march, 6th April, 5th May, 4th June and 6th July respectively. Mityana Hospital were submitted on 7th August, 07th September, 7th October, 6th November, 6th December, 7th January, 6th February, 6th march, 7th April, 7th May, 6th June and 7th July respectively. Namungo Health centre III were submitted on 5th August, 06th September, 5th October, 6th November, 7th December, 7th January, 6th February, 5th march, 6th April, 7th May, 7th June and 7th July respectively The LG scores 4	**4**

PMs and Indicators to Incentivise Delivery of Accessible, Quality and Efficient Water and Sanitation Services

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Quality				
1	a) Evidence that the water officer carried out routine water quality analysis (bacteriological and physical) for at least 20% of existing water facilities annually. b) Evidence that the water officer conducted 100% quality analysis for new water sources in previous FY c) Evidence that the LG conducted household sanitation surveys before connection to the new piped water facilities in the previous FY d) Evidence that the Water Office provided feedback with action points for improvement to communities, WSCs, water Boards, and LLGs on the results from water quality analysis for existing water facilities and household sanitary surveys for the new water facilities e) Evidence that the water office followed up implementation of recommended remedial actions	From the DWO: • Obtain and review the BPR to identify the new water sources implemented in the previous FY. • Obtain and review the water quality analysis reports of the existing and new water facilities Verify if the water officer carried out routine water quality analysis (bacteriological and physical) for at least 20% of existing water facilities annually score 2 or else 0	Mityana District Water Office (DWO) performed routine bacteriological and physical water quality analysis on 39% of the district's water facilities during the FY 2024/25.According to the WEMIS June 2025, as accessed on 11/12/2025, there are 884 water facilities in the district. Four reports verify that analysis were performed on water samples: • A report dated 17/06/2025, titled “The water quality analysis report for 4th Quarter FY2024/25 in 70 water sources” prepared for DWO by the Health assistant. • A report dated 10/03/2025, titled “The water quality analysis report for 3rd Quarter 2024/25 in 89 water sources” prepared for DWO by the Health as-sistant. • A report dated 20/12/2024, titled “Activity Report on water quality surveil-lance of 95 point water source for FY 2024/25”, prepared for CAO by DWO • A report dated 20/12/2024, titled “Activity Report on water quality surveil-lance of 91 point water source for FY 2024/25”, prepared for CAO by DWO The total facilities sampled were from 345 water sources. Therefore, the percentage of the water sources tested = 345/884 x 100% = 39% Therefore, the percentage of water sources tested 39% > 20%. Thus, the score is 2.	**2**

1	a) Evidence that the water officer carried out routine water quality analysis (bacteriological and physical) for at least 20% of existing water facilities annually. b) Evidence that the water officer conducted 100% quality analysis for new water sources in previous FY c) Evidence that the LG conducted household sanitation surveys before connection to the new piped water facilities in the previous FY d) Evidence that the Water Office provided feedback with action points for improvement to communities, WSCs, water Boards, and LLGs on the results from water quality analysis for existing water facilities and household sanitary surveys for the new water facilities e) Evidence that the water office followed up implementation of recommended remedial actions	From the DWO: • Obtain and review the BPR to identify the new water sources implemented in the previous FY. • Obtain and review the water quality analysis reports of the existing and new water facilities Verify if the water officer conducted 100% quality analysis for new water sources in previous FY score 2 or else 0	Based on the Mityana District Local Government (DLG) Annual Budget Performance Report (ABPR) for FY 2024/25, submitted to the Ministry of Water and Environment (MWE) on 10/07/2025, the following water supply projects were implemented in the FY 2024/2025: o Phase IV construction of Mpirigwa piped water system in Namungo SC at Ugx 364,735,999 o Construction of Kitongo piped water system completion phase in Butayunja SC at Ugx 129,366,940 And from the report dated June 2022 titled “Completion Report on Borehole Drilling, Test Pumping, Casting And Hand Pump Installation of Two production well (02) in Mityana District. Prepared by Galaxy Agro tech (U) Ltd. Attached to it were the Certificate of Analysis carried out at the NWSC central laboratory in Bugolobi – Kampala. While the attached documentation showed that both (02) new sources were tested, resulting in a technical compliance rate of 100% (02/02), the water quality analysis certificates are from June 2022. Given that the water quality tests were conducted approximately three years prior to the reporting period (FY 2024/25), the results are too out-dated to provide any reliable guarantee of the current water quality and safety. Therefore, the score for this indicator is zero (0).	**0**

1		2
a) Evidence that the water officer carried out routine water quality analysis (bacteriological and physical) for at least 20% of existing water facilities annually. b) Evidence that the water officer conducted 100% quality analysis for new water sources in previous FY c) Evidence that the LG conducted household sanitation surveys before connection to the new piped water facilities in the previous FY d) Evidence that the Water Office provided feedback with action points for improvement to communities, WSCs, water Boards, and LLGs on the results from water quality analysis for existing water facilities and household sanitary surveys for the new water facilities e) Evidence that the water office followed up implementation of recommended remedial actions	• Obtain and review the BPR to identify the new water sources implemented in the previous FY. • Obtain and review household sanitary survey reports for new piped water facilities. Verify if the LG conducted household sanitation surveys before connection to the new piped water facilities in the previous FY score 2 or else 0	• A report dated 20/08/2024 titled “A Report on Household Sanitation and Hygiene Baseline Survey in Mpirigwa Rural Growth Centre in FY 2024/25” prepared for CAO by ADWO Sanitation. With the objective to improve HH and Institutional sanitation coverage, promote hand wash-ing. • A report dated 30/12/2024 titled “A Report On Sanitation And Hygiene Improvement Activities Carried Out At Mpirigwa Rural Growth Centre In Namungo SC”. Key activities included follow up and inspections by health assistants, VHTs, out come were that 67 new House holds latrines were constructed and 38 improved during the period. School sanitation hygiene promotion, clean up and environmental sanitation activities. • A report dated 25/09/2024 titled “A Report on Sanitation And Hygiene Improvement Activities Carried Out At Kitongo Rural Growth Centre In Butayunja SC”. 120 households were visited by and data collected on latrines, hand washing facilities, waste disposal practices and water source protection and hygiene practices. • A report dated 28/03/2025 titled “A Report On Sanitation And Hygiene Improvement Activities Carried Out At Kitongo Rural Growth Centre In Butanyunja SC”. Prepared by ADWO sanitation The score is 2

1

a) Evidence that the water officer carried out routine water quality analysis (bacteriological and physical) for at least 20% of existing water facilities annually.

b) Evidence that the water officer conducted 100% quality analysis for new water sources in previous FY

c) Evidence that the LG conducted household sanitation surveys before connection to the new piped water facilities in the previous FY

d) Evidence that the Water Office provided feedback with action points for improvement to communities, WSCs, water Boards, and LLGs on the results from water quality analysis for existing water facilities and household sanitary surveys for the new water facilities

e) Evidence that the water office followed up implementation of recommended remedial actions

From the DWO:

• Check and review feedback reports on the results from water quality analysis for existing water facilities and household sanitary surveys for the new water facilities.

Verify if the the Water Office provided feedback with action points for improvement to communities, WSCs, water Boards, and LLGs on the results from water quality analysis for existing water facilities and household sanitary surveys for the new water facilities score 2 or else 0.

2

Feedback provided on water quality analysis results, including: Bacteriological and physical parameters and Recommendations for improvement.

Action points identified for communities, WSCs, LCIs, Parish Chiefs, Subcounty Chiefs, Water Boards, and Sub-county Chiefs, including regular water quality testing and monitoring, Maintenance and repair of water facilities, Hygiene and sanitation improvements and training for WSCs and Water Boards on water quality management.

• There was a letter dated 12/09/2024 “RE: Dissemination Of Water Quality Results Quarter one” from Health Inspector – Water Quality to All communities, WSCs, LCIs, Parish Chiefs, Subcounty Chiefs, Water Boards, and Sub county chiefs.

• There was a letter dated 12/12/2024 “RE: Dissemination Of Water Quality Results Quarter one” from Health Inspector – Water Quality to All communities, WSCs, LCIs, Parish Chiefs, Subcounty Chiefs, Water Boards, and Sub county chiefs.

• There was a letter dated 20/03/2025 “RE: Dissemination of Water Quality Results Quarter one” from Health Inspector – Water Quality to All communities, WSCs, LCIs, Parish Chiefs, Subcounty Chiefs, Water Boards, and Sub county chiefs.

• There was a letter dated 19/05/2025 “RE: Dissemination of Water Quality Results Quarter one” from Health Inspector – Water Quality to All communities, WSCs, LCIs, Parish Chiefs, Subcounty Chiefs, Water Boards, and Sub county chiefs.

The score is 2

1	a) Evidence that the water officer carried out routine water quality analysis (bacteriological and physical) for at least 20% of existing water facilities annually. b) Evidence that the water officer conducted 100% quality analysis for new water sources in previous FY c) Evidence that the LG conducted household sanitation surveys before connection to the new piped water facilities in the previous FY d) Evidence that the Water Office provided feedback with action points for improvement to communities, WSCs, water Boards, and LLGs on the results from water quality analysis for existing water facilities and household sanitary surveys for the new water facilities e) Evidence that the water office followed up implementation of recommended remedial actions	From the DWO: Check for follow up reports on implementation of recommended remedial action Verify that the water office followed up implementation of recommended remedial actions score 2 or else 0	• A reported dated 12/12/2024 titled “Follow Up on Remedial Measures suggested During Water Quality Surveillance Monitoring”. This follow up was for the quality monitoring that happened during the Q-1 and Q-2. Most of the measures were implemented but those that required significant finances were not implemented. • A reported dated 28/6/2025 titled “Follow Up on Remedial Measures suggested During Water Quality Surveillance Monitoring”. This follow up was for the quality monitoring that happened during the Q-3 and Q-4. The score is 2	**2**

Access

2	Evidence that the population with access to safe water service is either above 70% or has increased between the previous FY one and the previous FY	From the Ministry MIS for the previous FY and previous FY but one: • Obtain and check data access to safe water in the previous FY but one and compare with safe water access in the previous FY Verify if the population with access to safe water service is either above 70% or has increased between the previous FY one and the previous FY but one score 5 or 0	As per the sector WEMIS data viewed on 11/12/2025, the percentage of population with access to safe water within Mityana District is FY2023/2024= 79% and FY2024/25 =84%. The current year's coverage (84% > 70%). The score is 5	**5**
3	a) Evidence that the DWO has prioritized at least 70% of the budget allocations for the current	From MoWE MIS and the DWO obtain and review the district safe water coverage data,	According to the DWO MIS for FY2025/2026 as viewed on 11/12/2025, the dis-trict’s average safe water coverage was 84%. The following sub counties had their percentage	**0**

	FY to LLGs that are underserved (based on the average district water coverage) score 2 or else 0. b) If at least 70% of budgeted water projects were implemented in sub-counties with safe water coverage below the district average in the previous Financial Year	(disaggregated by LLG); the AWP and budget for the current FY and reports to determine whether DWO allocated funds to LLGs that are underserved Verify if the DWO has prioritized at least 70% of the budget allocations for the current FY to LLGs that are underserved (based on the average district water coverage) score 2 or else 0.	of safe water coverage below the district average figure KALANGAALO 54 NAMUNGO 55 KIKANDWA 80 Those with higher coverage than the average included; BBANDA 86 SSEKANYONYI 89 BULERA 91 BUTAYUNJA 95 KAKINDU 95 MAANYI 95 MALANGALA 95 According to the FY2025/26 Budget and the approved AWP for FY2025/26 ap-proved by the MoWE on 10th July 2025, the projects planned includes; Underserved sub counties o Completion of Mpirigwa piped water system in Namungo SC at 400,000,000/= Total in the underserved LLGs = 400,000,000 o Drilling of 01 Boreholes in Maanyi SC in villages of Nkazebuku at 34,374,780 o Drilling of 03 Boreholes in Bulera SC in villages of Mibangwe, Najja and Nabitti each at 34,374,780 total is ugx 103,124,340 o Feasibility study and Design of Bulera-Namutamba Piped water system at ugx 52,125,220/= Grand total budget = 589,624,340 Hence, the percentage of budget allocation in S/Cs with safe water coverages below that of the district average = 400,000,000 /589,624,340 x 100% = 68% 68% < 70% of the budget for water. Henceforth, the district is not strategically targeting its resources to the areas of greatest need. The score is 0	
3	a) Evidence that the DWO has prioritized at least	From MoWE MIS and the DWO obtain and review	As of FY2023/2024, Mityana District's safe water coverage stood at 80%, according to	**0**

70% of the budget allocations for the current FY to LLGs that are underserved (based on the average district water coverage) score 2 or else 0.

b) If at least 70% of budgeted water projects were implemented in sub-counties with safe water coverage below the district average in the previous Financial Year

the district safe water coverage data, (disaggregated by LLG)

From the BPR of the previous FY ascertain whether the budgeted water projects were implemented.

Verify If at least 70% of budgeted water projects were implemented in sub-counties with safe water coverage below the district average in the previous Financial Year score 3 or else 0.

the District Water Office's Management Information System (DWO MIS) dated June 2024, as viewed on 11/12/2025.

During the planning phase for FY2024/2025, it was noted that the following sub-counties had safe water coverage levels below the district average, as out-lined in the Annual Work Plan for FY2023/24 (dated: 7/07/2024 and approved by the Ministry of Water and Environment on 9/07/2024):

KALANGAALO 49

NAMUNGO 69

BULERA 74

SSEKANYONYI 75

BBANDA 77

MALANGALA 79

And the ones above the average district coverage are;

KIKANDWA 89

BUTAYUNJA 95

KAKINDU 95

MAANYI 95

The following projects were implemented in the various sub counties;

In the underserved included;

• Phase IV construction of Mpirigwa piped water system in Namungo SC at UGX 364,735,999

Total number of subprojects = 01

Sub counties with coverages above 80%

• Construction of Kitongo piped water system completion phase in Butayunja SC at UGX 129,366,940

Overall total number of sub projects implement = 02

According to the Q-4 performance report, received at the MoWE on 9/07/2025, all the listed projects were completed.

Underserved (Coverage <80%) had 01 sub project implement;

Hence, the percentage of projects in S/Cs with safe water coverages below that of the district average = 01/2 x 100% = 50%.

The district did not strategically target its resources to the areas of greatest need.

Hence the score is 0

4	Evidence that the LG has ensured that existing rural water facilities are functional.	From the Ministry MIS for the current FY: • Obtain and check data on functionality of water facilities • Sample 5 facilities to determine functionality of water facilities. • If above 90% score 5 • Between 70% -89% score 2 or else 0	• According to the WEMIS for FY2025/2026 accessed on 11/12/2025, the rural water functionality for Mityana DLG was at 62%. Five water facilities were visited, and the following observations were made during the joint field visit with the DWO (Mr Ssonko James) on 09/12/2025; The following water supply systems are currently operational, with notes on their functionality and completion dates: 1. Kitongo Piped Water System o Completed: 23 May 2025 o Status: Operational with intermittent supply (daytime service, night distribution via stored water) o Note: Pump disruptions occur; yield (4m³/h) is less than demand (12m³/h) 2. Namungo Mpirigwa Piped Water System o Completed: 23 June 2025 o Status: Continuous supply o Note: High pressure causes downstream disruptions; plans to install break pressure tanks 3. Bekina Village Borehole (DWD 14539) o Completed: 2000 o Status: Functional with active User Committees overseeing O&M 4. Kawolongojo Village Borehole (DWD 14520) o Completed: 2001 o Status: Functional with prepaid solar-powered system (SUNDA) for cost recovery 5. Bukindubuna Village Borehole o Completed: 2011 o Status: Functional with trained committees and user contributions for O&M All five water facilities are technically functional and delivering water. The score is 0. Because of the low functionality figure at WEMIS is 62%<70%	**0**

5	Evidence that the LG has ensured that 80% water facilities have functional water & sanitation oversight committees	From the Ministry MIS for the current FY: • Check data on functionality of water & sanitation committees • From the sampled water facilities interview the caretaker and members of the user committees to determine whether the oversight committees are functional (e.g. collect O&M funds regularly with good record keeping, undertake minor repairs and maintaining adequate sanitation around the water source and receive and respond to the grievances. Score 5 or else 0	From the WEMIS for the FY 2025/2026 as viewed on 11/12/2025, the function-ality of the Water and sanitation oversight committees was at 80%. 80%>/=80% scoring guideline. Field verification confirmed the high functionality as follows; The district's wa-ter supply systems have structured oversight and management arrangements to ensure operation and maintenance (O&M). • Kitongo Piped Water System: Oversight by Sub-County Water Board; operated and maintained by a private operator. All connections and metered and customers pay bills as per unit consumed. • Namungo Mpirigwa Piped Water System: Water board trained and formed by the CDO; metered connections with user payments. • Bekina Village Borehole: Managed by reformed and retrained User Committees; households pay UGX 2,000 for O&M. • Kawolongojo Village Borehole: Managed by a service provider with a prepaid solar-powered system; partnership with GreenWells Program for maintenance. • Bukindubuna Village Borehole: Managed by trained Water Source Committees; households pay UGX 2,000/month for O&M. Overall, management involves a mix of committees, private operators, and partnerships, with payment systems in place to sustain services. Score is 5	**5**

Efficiency

6	Evidence that the LG has ensured that the installed water facilities provide water of adequate yield score	From the DWO: • Obtain drilling/survey reports and check whether installed facilities meet the water quantity standards. • Sample 5 water facilities and determine whether the yield meets the design capacity as per the drilling and design reports If the sampled water facilities yield meets the design capacity score 5 or else 0	The report dated March 2022 titled “The Completion Report For Drilling Of Two Motorised Boreholes (Production Wells) In Various Sub Counties Of Mityana District FY 21/22; prepared by Galaxy Agro Tech U Ltd. The pump testing details and installation depths indicate the yielding capacities of the drilled boreholes as 4.0m3/hr and 22.0m3/hr for Kitongo and Mpirigwa, respectively. Physical verification of five sampled facilities confirmed the water Yield Report by Water Point as follows; 1. Kitongo Piped Water System Yield: 4m³/h (96m³/day) against a demand: 12m³/h (288m³/day). Adequacy: whereas the yield meets the	**5**

MoWE requirement for motorisation, it is insufficient to meet demand, covering only about 33% of requirements. This significant gap leads to intermittent supply, with daytime service and nighttime distribution relying on stored water. Pump disruptions further complicate reliability issues (pump trips) as reported by Mr Julius pump attendant at the time of the field visit.

2. Namungo - Mpirigwa Piped Water System

Yield: 22m³/h (528m³/day)

Adequacy: The yield appears adequate, enabling a continuous supply. However, high pressures cause pipe bursts downstream, prompting plans to install break pressure tanks to improve reliability – this has been budgeted for in the FY25/26 as reported by the DWO.

3. Bekina Village Borehole (DWD 14539)

Yield: during the field trials 20L jerrican can fill up in 95 seconds

Adequacy: The borehole is functional with reformed User Committees managing O&M. Households contribute UGX 2,000 for maintenance, indicating stable community-led oversight despite a lack of explicit yield data.

4. Kawolongojo Village Borehole (DWD 14520)

Yield: 20L jerrican fills in 80 seconds of pumping.

Adequacy: Managed by a service provider with a prepaid solar-powered system called SUNDA. Partnerships with the GreenWells Program support maintenance, ensuring functionality.

5. Bukindubuna Village Borehole

Yield: Fills 20L jerrican in 90 seconds (~0.8 m³/h)

Adequacy: The moderate yield meets local demand based on functionality reports. Trained Water Source Committees oversee operations, with households paying UGX 2,000/month for O&M.

All five water points demonstrated yields meeting or exceeding the adequacy threshold of 0.5m3/h, both through construction-report data and field-measured flow rates, thereby confirming adequate yield across the sampled sites.

Score is 5

7	Evidence that the LG has ensured that the installed water facilities provide water service all the time score 5 or else 0	• From the DWO obtain information about downtime or hours of service of source or service (down time should not exceed one week) • Sample 5 water facilities and determine whether the water facilities provides water at all times If the LG has ensured that the installed water facilities provide water service all the time score 5 or else 0	The water systems face significant reliability challenges: **Kitongo Piped Water System:** • Intermittent supply ("on and off" per DWO Q-4 report dated 2/7/2025 and submitted to MoWE on 10/07/2025, pg. 10 and vendor interviews) • Rationing confirmed by water systems operator Mr Julius and kiosk vendor (Ms Hasfa Namatovu) • Pump tripping is showing mechanical problems, and the storage of 20m³ is insufficient for night demand. Therefore, the system Reliability is Low due to technical gaps and supply constraints. **Namungo Mpirigwa Piped Water System:** Continuous supply but high water pressure issues cause disruptions with pipe bursts observed during the field visit. Reliability is Moderate; infrastructure upgrades are needed for total reliability on the system. The DWO has procured a contractor to install a break pressure tank and improve the distribution. **Boreholes (Bekina, Kawolongojo, Bukindubuna):** Frequent breakdowns reported (per WEMIS FY2024/25: 62% functionality rate) Management and payment challenges affect sustainability Reliability: Low to Moderate; reliant on community management Inadequate yield, breakdowns, and financial sustainability impact service consistency. The score is 0	**0**

Human Resource Management

8	Evidence that communities receive Backup technical support from the Water Office.	• From DWO field obtain monitoring reports, review and verify that communities received back-up technical support. • Sample Water sources to ascertain that communities receive backup technical support. If the communities received Backup technical support from	The district has provided technical support to the communities with water systems: Training and Capacity Building: • In a document dated 10/06/2025 titled “Report on the establishment of WUCs projects constructed in the FY 2024/25” prepared by the ADWO Mobilisation to DWO in areas Kitongo, and Namungo Mpirigwa. Areas of training included regular servicing of BHs, their roles and responsibilities, source protection, grievance management mechanism, user fees collections, and promotions of safe water handling practices.	**10**

		the Water Office. Score 10 or else 0	Field interviews with Water boards and committees (e.g., Bekina, Bukindubu-na) confirmed that they were trained on O&M. Private operators (e.g., Kiton-go) engaged for system management. • A document dated 01/04/2025, titled “Report On Revitalisation of water User Committees in Bulera SC, Ssenkanyoni TC,Maanyi, Mityana District” Prepared by ADWO • A document titled “Report Revitalisation of water User Committees in Selected Villages” dated 06/03/2025. Prepared by ADWO. Covered village boreholes of Kayanja, Katatulwa, Kakubansirir, Kitwe, Misimba, Kireku-kabeere, Lusaalira, Kabeere and Seeta. There were 90 participants in attendance at the training. • An MoU concerning a Public Private Partnership (PPP) in rural water supply was made on 12/03/2019 between MDLG and Whave Solutions Ltd, with a validity of 10 years. The Whave Solution Ltd is responsible for preventive maintenance services, rehabilitation of the system, train lo-cal technicians in preventive maintenance procedure and record keeping, There is a rural water preventive maintenance and continuous rehabilitation agreement between whave and different water sources in different sub-counties assigned to them by the MDLG in respect of maintenance of hand pump water points, including promotional discounts for pay for volume and subscription communities. In sub counties of Maanyi, Kikandwa, Bbanda, Malangala, Field verification and interviews confirmed that technical backup support was received in the areas of water quality improvement, especially after the quality monitoring activities have been conducted. The WUCs have confirmed that the DWO guides them on remedial measures for sources that are contaminated on a quarterly basis. Therefore, through joint planning, monitoring and community empowerment, the DWO ensured technical backup was given to the community. Hence, the score is 10	
9	Evidence that the constructed water facilities have basic functional amenities.	From DWO: • Sample 5 water sources to ascertain that the water facilities have fences, soak-away	Following a joint field visit conducted by the assessor and District Water Officer, Mr Ssonko, on December 09, 2025, a sample of 5 facilities were inspected as part of the verification process.	**10**

pits, storm water diversion channels and grass.

• For the piped water facility check for: i) Reliable water source and intake structure, (ii) storage tanks or reservoirs, (iii) reliable pumping system, (iv) piped networks, (v) tap stands /water kiosks.

If the sampled water facilities have the basic amenities Score 10 or else 0

• Kitongo Piped Water System in Kakindu SC; Completion Date: April 23, 2025:

Amenities observed includes; Infrastructure that includes a concrete pump house, chlorine dosing facilities for water treatment, an elevated plastic tank of capacity 20m³, and an extensive distribution network supplying 22 public standpipes for community access and over 12 private connections.

• Namungo Mpirigwa Piped Water System in Namungo SC:

Amenities includes a sustainable solar power plant and pump control house and a substantial 50m³ elevated storage tank. Complementing these features are a supporting pump house. The production well with a yield of 22m3/h. the pipe networks has 3.8 kilometers of distribution piping and 2.2 km of transmission mains. 08 PSPs for community access and 08 house connections.

• Bekina Village Borehole in Bbanda SC (DWD 14539 - Completion Date: 2000):

This borehole is equipped with essential protective amenities, which are in good condition. These include, a concrete drainage channel, a cover slab, and a functional soak pit to effectively manage runoff and hand pump with a provision to lock the system for members who have not paid up monthly fees.

• Kawolongojo Village Borehole in Butayunja SC (DWD 14520) Completion Date: 2001:

The site is secured with a Prepaid solar-powered (SUNDA, installed in 2024), a soak pit that efficiently channels wastewater for irrigation of a nearby garden, concrete cover slab, a hand pump and prepaid token system.

Bukindubuna Village Borehole in Kasambya SC (DWD: 94458, Completion Date: May, 2011):

Amenities here includes: The site is secured with a wooden fence, and it features a soak pit that efficiently channels wastewater for irrigation of a nearby plantation.

The sites are equipped with all necessary Amenities.

Hence, the score is 10

Management of Financial Resources

10	a) Evidence that the water officer allocated and spent the NWR grant in line with the sub-programme grant & budget guidelines score 6 or else 0. b) Evidence that the water officer submitted quarterly reports to MoWE on the 10th day of the first month of the subsequent quarter	From the Planner obtain and review a copy of the sector AWP for previous FY and the progress report and check whether allocations and expenditures for the sector NWR grant were done as per the sub-programme guideline s. Verify if the water officer allocated and spent the NWR grant in line with the sub-programme grant & budget guidelines score 6 or else 0.	As per the approved AWP for FY 2024/2025 received at the central registry of MWE on 2/08/2024, the Total Non-Wage Recurrent budget for the previous FY 2024/25 was UGX 76,329,747 while the amount spend on Mobilization (Software) was UGX 30,564,198. Percentage of NWR rural water and sanitation budget allocated to mobilization (software activities) = (30,564,198/ 76,329,747) x100 =40.04 % This percentage is above the minimum of 40% of NWR grant. Therefore, justifying a score of 6.	**6**
10	a) Evidence that the water officer allocated and spent the NWR grant in line with the sub-programme grant & budget guidelines score 6 or else 0. b) Evidence that the water officer submitted quarterly reports to MoWE on the 10th day of the first month of the subsequent quarter	From MoWE: Obtain a schedule for submission of the LG reports and check whether the DWO submitted quarterly progress reports in time Verify if the water officer submitted quarterly reports to MoWE on the 10th day of the first month of the subsequent quarter score 4 or else 0	The Mityana District Water Office submitted quarterly progress reports as follows, in relation to the Ministry of Water and Environment's (MWE) deadline of the 10th day of each reporting month: o Q-1: 11th October 2024 (submitted late, deadline was 10th October) o Q-2: 10th January 2025 (submitted on time) o Q-3: 10th April 2025 (submitted on time) o Q-4: 10th July 2025 (submitted on time) The Q-1 report was not submitted within the stipulated deadline. And thus, justifying a score of 0	**0**

Environment, Social, Health and Safety

11	Evidence that the LG conducted training and sensitisation of the water and sanitation committees on the protection measures, the WSCs and communities implemented actions in water source protection plans for water sources constructed last FY, and the LG Water Office and Community Development Office trained the Water User Committee on grievance management and stakeholder engagement.	• From the District Water Office obtain and review • Water source protection plans for water sources constructed in the previous FY. • Training reports for the water and sanitation committees on water source protection, GRM and stakeholder engagement. • Sample 5 water facilities to ascertain that water source protection measures were implemented • From the LG Water Department, obtain and review: Water sub-programme ABPR and check whether the LG has included status of implementation of water source protection plans Check and verify i. Evidence that the LG conducted training and sensitization of the water and sanitation committees on the protection measures ii. Evidence that the WSCs and communities implemented actions in water source protections plans for water sources constructed last FY. iii. Evidence that the LG Water Office and Community Development Office have trained the Water User Committee on grievance management and stakeholder engagement If (i) to (iii) met score 10 or else 0	There is no indication of customized training, awareness programs, or support provided for water source protection. Field verification confirmed a lack of executed source protection measures.	**0**

Oversight and support supervision

12	a) Evidence that the water officer has monitored 100% of public sanitation facilities and at	From the district water office: • Obtain the list of water	• As of June 2025, Mityana DLG had 884 water supply and sanitation facilities, according to WEMIS data accessed on 11/12/2025.	**10**

least 25% of water supply facilities per quarter

b) Evidence that the findings from monitoring were discussed with the DWSCC and among other agenda items key issues identified from quarterly monitoring of water facilities and recommended corrective actions from monitoring were implemented.

facilities in the LG

• Obtain and review the monitoring plans previous FY

• Check the monitoring reports of each project and establish whether the water officer monitored the WSS projects and public sanitation facilities (including ESHS aspects, water quality .).

If the water officer has monitored 100% of public sanitation facilities and at least 25% of water supply facilities per quarter score 10 or else 0

The district conducts quarterly monitoring of these facilities at the sub county levels through the parish chiefs, borehole maintenance technicians, Health Assistant and CDOs. The monitoring focuses on source functionality, management, and genders aspects using form 4: source functionality, management and gender and water quality monitoring.

According to the reported dated 28/06/2025, title “Annual Monitotring Report” the water quality monitoring covered 345 sources, whereas the functionality of source and WUCs covered 450 sources.

A series of four detailed functionality monitoring reported were submitted to the MoWE on the following dates;

• Q-1: (Report dated 11/11/2024) compiled by DWO.

• Q-2 : Report dated 10/01/2025.

• Q-3: Report dated 14/04/2025).

• Q-4: Report dated 10/07/2025

Total number of Water facilities monitored is 450.

Public sanitation facilities;

As per the monitoring report dated 06/2025 titled “SANITATION FACILITIES INVENTORY STSTUS REPORT” prepared by the DWO for CAO.

The DWO monitored 16 public sanitation facilities, achieving 100% monitoring Sub counties, Ssekanyonyi SC in Nakiragala Town Center, Namungo center latrine in Namungo Town Center & Mpirigwa Play Ground latrine, Maanyi SC (Lubajja A-1, Lubajja A-2, Kyandaalo A, and Maanyi Police), Butayunja SC with Kitongo Town Center Latrine, Bulera SC(Bulera Town center Behind patrol station & Bulera sub county offices) Kakindu SC with Mwera Town Center and Kakindu Town Center), Bbanda SC with (Singa Landing site & Lusaalira Landing site), Kikandwa SC(Wangoma- MKT & Kikandwa Public Latrine); Recommended Action from the latrine monitoring included;

• Allocation of funds for emptying Latrine at Lubajja “A”

• Training of Sanitation Facility User Committees (SFUCs)

• Construction of Hand washing Facilities in all facilities

Therefore, Percentage of water facilities monitored:

= (450/883) x 100 = 50.9 %.

			DWO monitored 100% of public sanitation facilities and 50.9% of water supply facilities per quarter. Hence, the score is 10	
12	a) Evidence that the water officer has monitored 100% of public sanitation facilities and at least 25% of water supply facilities per quarter b) Evidence that the findings from monitoring were discussed with the DWSCC and among other agenda items key issues identified from quarterly monitoring of water facilities and recommended corrective actions from monitoring were implemented.	From the DWO, obtain the DWSCC minutes, DWO progress reports and AWP and check whether key issues discussed in DWSCC were from the quarterly monitoring exercises. Check whether remedial actions were incorporated in the AWP. If the findings from monitoring were discussed with the DWSCC and among other agenda items key issues identified from quarterly monitoring of water facilities and recommended corrective actions from monitoring were implemented.	Analyzing the DWSCC quarterly meeting minutes (Q4: June 25, 2025; Q3: March 28, 2025; Q2: December 20, 2024; Q1: August 8, 2024), DWO progress reports, and the Annual Work Plan (AWP) FY2025/26 submitted to MoWE highlights the following points: • At the Q-4 DWSCC meeting (MIN DWSCC MIN06/08/06/2025), The DWO underscored the need for WEMIS database updates and cleansing, citing that the current dataset inaccurately reflects district water performance. Support is required for extension staff using MoWE tablets to collect data and update water source information. Implementing partners Wells of life offered to help with the initial data collections but advises the district to plan for it. The FY 2025/26 Annual Work Plan (AWP) addresses this under item 4.3: regular WEMIS data collection, analysis, and updates, with a budget allocation of 1,350,000/=. • The Q-3 DWSCC meeting (MIN DWSCC MIN7/01/2025) saw the DWO report increasing non-functional water user committees and rampant vandalism of the SUNDA systems. The issue was discussed in the Q-4 meeting (25/6/2025, Agenda 5), leading to a recommendation to mobilise communities and sensitise them on SUNDA system and other facilities. The AWP for FY 2025/2026 includes line item 6.8 with 800,000 budgeted for WUC replacement and retraining, matching the action recommended in the monitoring report and discussed in DWSCC. In conclusion, the evidence demonstrates a clear and documented flow from the identification of issues in monitoring reports, through discussion and endorsement by the DWSCC, to final implementation planning and budgeting in the AWP. Therefore, the score is 10	**10**

PMs and Indicators to Incentivise Delivery of Accessible, Quality and Efficient Micro-scale Irrigation Services

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Quality				
1	Evidence that the Local Government has in the previous FY trained all micro-scale irrigation beneficiary farmers on good field management practices, and the farmers are implementing these practices	From the SAE, obtain and review the list of farmers that benefited from micro-scale irrigation funds in the previous FY Sample at least 5 beneficiary farmers. Visit the Sampled farmers to establish, if they are implementing at least four (4) of the following practices: Trenching Mulching weeding, manuring, thinning, spacing, soil and water conservation If the farmer practices at least any four of the above practices score 10 else 0	There was evidence provided by the Senior Agricultural Engineer (SAE) indicating that Mityana DLG, in the financial year 2024/2025, trained all micro scale irrigation beneficiary farmers in good field management practices such as trenching, mulching, weeding, manuring, thinning, and spacing. This information is supported by the list of beneficiary farmers dated 30/06/2025, prepared by SAE, which records a total of 31 beneficiary farmers. The training report dated 03/06/2025, prepared by the SAE and received by the DPO on the same date and titled “Training farmers in good field management practices,” highlights farmer training on good field management practices including Trenching, mulching, weeding, manuring, thinning, spacing and soil and water conservation. The training report dated 04/02/2025, prepared by the Agricultural Officer of Busunju T/C and received by the Senior Agricultural Officer (SAO) on 05/02/2025 titled “Report on the farmer field school held at St. Joseph’s Parish demonstration farm,” emphasize that farmers were taken through good agronomic practices including soil and water conservation, through use of trenches and mulching. The training report dated 09/04/2025, prepared by the Agricultural Officer of Busunju T/C and received by the Senior Agricultural Officer (SAO) on 14/04/2025 titled “Report on the training in good agronomic practices of coffee,” emphasizes the Soil and water conservation issues and weed management among others. Field verification revealed that the 5 farmers sampled from the list of 31 beneficiaries dated 30/06/2025 and the MIS were each implementing at least four good field management practices. 👍 Miss Nagawa Angella (MITYANA/2023-03-23/Female/46404) from Kakindu S/C, growing coffee, is practicing spacing, weeding, mulching, and manuring. 👍 Mr. Kiyemba Emmanuel (MITYANA/2024-01-08/male/71712) from Busunju T/C, growing coffee, is practicing manuring, spacing, trenching, and weeding. 👍 Miss Nakitende Annet (MITYANA/2024-11-12/Female/103957) from Nyantungo Sub-County, growing coffee and banana, is implementing thinning, manuring, weeding, and spacing.	**10**

			👇 Mr. Ssewava Mubiru Richard (MITYANA/2023-05-16/Male/54302) from Bulera Sub- County, growing coffee, is practicing trenching, manuring, mulching, and weeding. 👇 Miss Muwanga Hariet Robinah (MITYANA/2022-06-02/Female/26407) from Kikandwa Sub-County, growing coffee, is practicing weeding, manuring, mulching, and trenching. Based on the evidence and findings above, Mityana DLG successfully trained all micro scale irrigation beneficiary farmers in the financial year 2024/2025 on key field management practices, including trenching, mulching, weeding, manuring, thinning, and spacing.	

Access

2	Evidence that the LG has achieved MSI MAAIF installation targets in the previous FY.	From MAAIF obtain the installation targets for the LG. From the MIS and SAE, obtain the list of completed installations in the previous FY and compare with the target. If the LG has achieved MSI MAAIF installation targets in the previous FY. Score 8 or else 0	Mityana DLG had a target of 28 irrigation equipment installations for FY 2024/2025, as per the district targets set by MAAIF. At the time of assessment, however, a total of 31 irrigation equipment installations had been completed in FY 2024/2025. Based on the evidence above, Mityana DLG achieved the MSI installations in the FY 2024/2025	**8**

3	Evidence that the LG has realized an Increase in acreage of land under irrigated agriculture between the previous FY and the previous FY but one	From the MIS and SAE, obtain and review data on irrigated land for the last two FYs. Calculate the percentage increase for micro-scale irrigation grant beneficiaries If increase in micro-scale irrigation grant beneficiaries by 20% score 4 or else 0	There was evidence that Mityana DLG registered an increase in microscale irrigation beneficiaries between FY 2023/2024 and FY 2024/2025, based on the data recorded for both financial years. In FY 2023/2024, the number of micro scale irrigation beneficiaries was 24, according to the irrigated data sheet dated 28/06/2025, prepared by the SAE In FY 2024/2025, the total number of micro scale irrigation beneficiaries was 31, according to the irrigated data sheet dated 30/06/2025, prepared by the SAE % increase for micro scale grant beneficiaries (31 − 24) / 24 × 100 = 29.17% The calculated percentage increase is 29.17%. Based on the percentage increase above, Mityana DLG increased the number of micro scale irrigation beneficiaries between FY 2023/2024 and FY 2024/2025 by more than 20%.	**4**
3	Evidence that the LG has realized an Increase in acreage of land under irrigated agriculture between the previous FY and the previous FY but one	From the MIS and SAE, obtain and review data on irrigated land for the last two FYs. Calculate the percentage increase for micro-scale irrigation grant non-beneficiaries. If increase in non- Micro-scale irrigation grant beneficiaries by 10% score 2 or else 0.	There was also evidence provided by the SAE showing that Mityana DLG realized an increase in the number of non-micro scale irrigation beneficiaries between FY 2023/2024 and FY 2024/2025. In FY 2023/2024, the total number of non-micro scale irrigation beneficiaries was 10, according to the irrigated data sheet dated 08/07/2025, prepared by the SAE. In FY 2024/2025, the total number of non-micro scale irrigation beneficiaries was 13, according to the irrigated data sheet dated 08/07/2025, prepared by the SAE % increase for non-micro scale grant beneficiaries (23 − 10) / 10 × 100 = 130% The calculated percentage increase is 130%. Based on the percentage increase above, Mityana DLG increased the number of non-micro scale irrigation grant beneficiaries in FY 2024/2025.	**2**
4	Evidence that the LG has established and run Farmer Field Schools (FFS) as per the guidelines: • Eligible number of participants (20 -30 farmers)	From the DPO, obtain and review reports on FFS to determine whether they are established and run as per the guidelines.	There was evidence provided by the District Production Officer (DPO) that Mityana DLG established and ran 6 Farmer Field Schools (FFS), based on the three sampled FFS, compared to the MAAIF district target of 5 FFS for FY 2024/2025. The activity report on Farmer Field School training prepared by SAE on 20/10/2025 and	**6**

• Farmers in a radius of 15km of the FFS. • Inclusion of male, female, and youth farmers.	Sample farmer field schools to verify that they comply with the guidelines: i. Eligible number of participants (20 - 30 farmers) ii. Not more than 15km from the FFS. iii. Inclusion of male, female, and youth farmers. If all above complied with score 6 or else 0.	received by DPO on 22/10/2024 tiled “Report on farmer field school meeting at Kakindu sub-county”. The report emphasized that farmers were given a platform to share information, about the recent technologies and different practices, farmers were taught different ways of disposing off Agro-chemical containers among others. The second activity report prepared by the SAE on 20/10/2024 and received by the DPO on 21/10/2024 titled “Report on farmer field school meeting in Butayunja sub-county” emphasized that farmers were taught on how to excavate permanent water points for the irrigation to be sustainable, farmers were give chance to listen and train their fellow farmers, famers were told where to get irrigation spare parts incase their systems break down among others. The third activity report prepared by SAE on 25/01/2025 and received DPO on 27/01/2025 titled “Report on farmer field school meeting in Banda sucounty”. The report emphasized that financial institution were given a platform to explain to farmers about their services, farmers were informed of the changes in technical guidelines of micro scale irrigation, farmers were reminded on the operation and maintenance procedure of the irrigation systems among others. According to the field visit conducted at the time of assessment, Bwavu Mpologoma Coffee FFS in Butayunja Sub-County has 20 members, including 12 females, 8 males, and 3 youth, and was found functional at the time of assessment. The members reside within 2 km of the FFS. The FFS majorly deals in coffee. Kakindu Twegatte Coffee FFS in Kakindu Sub-County has 23 members, including 13 males, 10 females, and 3 youth, and was also functional at the time of assessment. Members similarly live within 10 km of the FFS. The also majorly grow coffee. Banda FFS in Banda Town Council has 30 members, comprising 6 females, 24 males, and 6 youth, all residing within 2 km of the FFS. According to the field visit conducted at the time of assessment, the FFS was found fully functional. They also majorly grow coffee. Based on the evidence and findings above, Mityana DLG has established and run the FFS in accordance with the guidelines.

Efficiency

5	Evidence that farmers who received and are currently utilizing MSI facilities have registered an increase in crop yield between the previous FY but one and the previous FY	• From the DPO, obtain the list of beneficiary micro-scale beneficiary farmers. • Sample and visit 5 farmers and check their records for the last two FYs to determine the percentage increase in yield If the farmers who received and are currently utilizing MSI facilities have registered an increase in crop yield between the previous FY but one and the previous FY by 10% score 10 or else 0	There was no evidence that the sampled farmers in Mityana DLG who received and are currently utilizing MSI facilities registered an increase in crop yield between FY 2023/2024 and FY 2024/2025. At the time of Assessment none of the sampled farmers - Miss Nagawa Angella (MITYANA/2023-03-23/Female/46404) from Kakindu S/C, Mr. Kiyemba Emmanuel (MITYANA/2024-01-08/male/71712) from Busunju T/C, Miss Nakitende Annet (MITYANA/2024-11-12/Female/103957) from Nyantungo Sub-County, Mr. Ssewava Mubiru Richard (MITYANA/2023-05-16/Male/54302) from Bulera Sub- County, Miss Muwanga Hariet Robinah (MITYANA/2022-06-02/Female/26407) from Kikandwa Sub- County, growing coffee – had farmers' crop yield records. Therefore, there was no evidence that Mityana DLG farmers who received and are currently utilizing MSI facilities have registered an increase in crop yield between FY 2023/2024 and FY 2024/2025.	**0**

Human Resource Management

6	Evidence that the SAE has provided technical support and mentoring to extension workers in the LLG in MSI component	• From SAE obtain and review the supervision and mentoring reports • Interview extension workers in a sample of 5 LLGs to verify the support provided If SAE has provided technical support and mentoring to extension workers in the LLG in MSI component score 10 or else 0.	There was evidence provided by the SAE and selected extension staff that the SAE offered technical support and mentoring to extension workers in the LLG under the MSI component. The training report written by the SAE dated 25/06/2025 and received by the DPO on 04/07/2025 titles “Report on technical support and mentoring of extension workers in the lower local governments” indicated that extension workers were trained on the new changes in the technical guidelines regarding micro scale irrigation program, they are trained on how to update and also the use of irritrack app, they were trained on what to be done when carrying out farm visits, they were trained on how to monitor irrigation systems among others. The training report written by the SAE dated 15/05/2025 and received by the DPO on the same date titled “Training of extension officers who are implementing micro scale irrigation” indicated that the agricultural extension staff were trained on farmer field school formation and management, crop water management, soil and water conservation among others. According to interviews conducted with five selected LLG extension workers—Mukalazi Josiah, Agricultural Officer from Kakindu Sub- County; Kato Geofrey, Assistant Agricultural Officer from Banda Town Council; Ndibaisa Peruth, Agricultural Officer from Busunju T/C; Ssemakula Ibrahim, Agricultural Officer from Sekanyonyi Sub- County; and Kabaalu Deo, Agricultural Officer from Namungo Sub- County—the SAE provided technical support and mentoring to extension workers in the MSI component. Based on the evidence and findings above, the SAE effectively provided technical support and mentoring to extension workers in the LLG under the MSI component.	**10**

Management of Financial Resources

7	Evidence that the LG has appropriately allocated the micro-scale irrigation grant between capital development and complementary services, the development component of MSI grant has been used on eligible activities (procurement and installation irrigation equipment including accompanying supplier manuals and training, and budget allocations have been made towards complementary services in line with the sub-programme guidelines	From the planner’s office obtain and review: The budget performance report and AWP to establish whether the micro-scale irrigation grant has been used as per guidelines. Verify if: i. The LG has appropriately allocated the	There was evidence that Mityana DLG appropriately allocated the micro-scale irrigation grant between capital development (micro-scale irrigation equipment, 75%) and complementary services (25%). (i) The total MSI grant was Ug. Shs. 669,554, 987, of which Ug. Shs. 502,166,240 (75%) was allocated to capital development and Ug. Shs. 167,388,747 (25%) was allocated to complementary services, according to the 2024/2025 Annual Work Plan (AWP) developed by SAE, checked by DPO and approved by CAO on 21/08/2024. (ii) The development component of the MSI grant was utilized on eligible activities, including the procurement and installation of 31 irrigation equipment units together with their accompanying supplier manuals, as reflected in	**10**

micro-scale irrigation grant between capital development (micro-scale irrigation equipment (75%) and complementary services (25%) ii. The development component of MSI grant has been used on eligible activities (procurement and installation irrigation equipment including accompanying supplier manuals and training iii. The budget allocations have been made towards complementary services in line with the sub-programme guidelines i.e. maximum 25% for enhancing LG capacity to support integrated agriculture and minimum of 75% for enhancing farmer capacity for uptake of MSI If (i) to (iii) met score 10 or else 0	the 2024/2025 micro scale annual budget performance report prepared by the SAE on 05/07/2025 and endorsed by the DPO on 05/05/2025. (iii) Budget allocations toward complementary services were made in line with the sub-programme guidelines. Of the Ug. Shs. 167,388,747 allocated to complementary services, Ug. Shs. 41,847,187 (25%) was dedicated to enhancing district capacity to support irrigated agriculture, including awareness raising for local leaders, allowances for contracts and evaluation committees, and procurement monitoring and supervision. The remaining Ug. Shs. 125,541,560 was allocated to enhancing farmers' capacity for uptake of micro scale irrigation, as captured in the 2024/2025 Annual Work Plan (AWP) developed by SAE, checked by DPO and approved by CAO on 21/08/2024. Based on the evidence above, Mityana DLG has appropriately allocated the micro-scale irrigation grant between capital development and complementary services. The development component was used on eligible activities, including procurement and installation of irrigation equipment and related training, and budget allocations toward complementary services were made in line with sub-programme guidelines.

8			**10**
Evidence that the LG has ensured that farmers meet their co-funding IN FULL before equipment installation, the LG has utilized the farmer co-funding following MSI guidelines in the previous FY and that co-funding funds were reflected in the LG budgets for the coming FY	From the SAE obtain and review the beneficiary project file to determine the projected farmers' contribution and review the receipt to verify actual amount paid by the farmer. From district planner obtain and review the budget performance report to verify that farmers co-funding has been allocated and utilized as per the guidelines. Verify if: i. Evidence that the LG has ensured that farmers meet their co-funding IN FULL before equipment installation ii. Evidence that the LG has utilized the farmer co-funding following MSI guidelines (to scale-up acquisitions of MSI equipment of other new farmers) in the previous FY iii. Evidence that co-funding funds were reflected in the LG budgets for the coming FY If (i) to (iii) met score 10 or else 0	There was evidence that Mityana DLG ensured that farmers met their co-funding obligations in full, amounting to Ug. Shs. 137,965,198, before installations, according to the beneficiary project files and the Integrated Revenue Administration System for FY 2024/2025. (i) Mityana DLG ensured that farmers met their co-funding in full before equipment installation. For example: • Mr. Mponye Robert from Busimbi Division had a total quotation of Ug. Shs. 21,206,900 resulting in co-funding of Ug. Shs. 5,301725, which was fully paid, as indicated in Mityana District Local Government General Receipt No. 2134 dated 05/03/2025. His installation was done between 01/06/2025 and 04/06/2025. Hence the installation was done after the co-funding was paid in full. • Mr. Ssemajwali Yawe from Butayunja S/C had a total quotation of Ug. Shs. 19,753,900, resulting in co-funding of Ug. Shs. 4,938,475, which was fully paid once as indicated in District Local Government General Receipt No. 2132 dated 19/02/2025. His installation was done between 23/06/2025 and 26/06/2025. Hence the installation was done after the co-funding was paid in full. • Mr. Agaba Godfrey from Busimbi Division had a total quotation of Ug. Shs. 18,733,400, resulting in co-funding of Ug. Shs. 4,733,350, which was fully paid once, as indicated District Local Government General Receipt No. 2130 dated 15/01/2025. His installation was done between 8/06/2025 and 11/06/2025. Hence the installation was done after the co-funding was paid in full. (ii) Mityana DLG utilized the farmer co-funding in accordance with MSI guidelines. According to the 2024/2025 micro scale annual budget performance report prepared by the SAE on 05/07/2025 and endorsed by the DPO on 05/05/2025, farmer co-funding worth Ug. Shs. 137,965,198 was used to acquire additional micro scale irrigation installations—specifically to scale up acquisition of MSI equipment for new farmers from the FY 2024/2025. (iii) Mityana DLG budgeted for farmer co-funding of Ug. Shs. 137,965,198 according 2024/2025 Annual Work Plan (AWP) developed by SAE, checked by DPO and approved by CAO on 21/08/2024. Based on the evidence above, Mityana DLG ensured that farmers met their co-funding in full before equipment installation, utilized the co-funding in accordance with MSI guidelines in FY 2024/2025, and appropriately reflected the co-funding in the local government budgets for FY 2024/2025.	

Environment, Social, Health and Safety

9	Evidence that the LG has monitored environment irrigation impacts quarterly e.g. efficiency of system in terms of water conservation, use of agro-chemical waste containers among the beneficiary farmers	From the Natural Resource department/ Environment officer, obtain and review environment monitoring and compliance reports to determine whether the SAE ensured that farmers conduct: a) Proper water conservation; and b) Proper agrochemicals and management of resultant chemical waste containers. Sample and visit 5 farmers and verify that farmers practice proper water conservation and agro-chemicals management as well as management of resultant chemical waste containers. If the LG has monitored environment irrigation impacts quarterly e.g. efficiency of system in terms of water conservation, use of agro-chemical waste containers among the beneficiary farmers score 5 or else O	There was evidence provided by the Environment Officer that Mityana DLG monitored environmental irrigation impacts quarterly, and that the Senior Agricultural Engineer (Water for Production) ensured farmers practiced proper water conservation, appropriate agrochemical use, and correct management of resultant chemical waste containers. According to the Quarter one Environmental monitoring Report dated 26/09/2024 developed by the Environmental Officer and District Community Development Officer titled “Quarter one monitoring report for environmental and social safeguards under micro scale irrigation program”— ten (10) MSI systems were monitored including Nakayenga Kayondo Rose from Zigoti parish, Westillah Maggie Faith from North ward among others and it was clearly indicated that the SAE ensured that farmers adhered to proper water conservation practices, correct use of agrochemicals, and safe management of chemical waste containers. According to Quarter two Environmental monitoring Report dated 20/12/2024 developed by the Environmental Officer and District Community Development Officer titled “Quarter two monitoring report for environmental and social safeguards under micro scale irrigation program”— ten (10) MSI systems were monitored including Ssali John from Central Division, Mugisha Lawrence from Kikandwa S/C among others and it was clearly indicated that the SAE ensured that farmers adhered to proper water conservation practices, correct use of agrochemicals, and safe management of chemical waste containers. According to Quarter three Environmental monitoring Report dated 27/03/2025 developed by the Environmental Officer and District Community Development Officer titled “Quarter three monitoring report for environmental and social safeguards under micro scale irrigation program”— ten (10) MSI systems were monitored including Alabyeko Hellen from Kiryoka Parish, Nambatya Nuuliat from Nsambya Parish among others and it was clearly indicated that the SAE ensured that farmers adhered to proper water conservation practices, correct use of agrochemicals, and safe management of chemical waste containers. According to Quarter four Environmental monitoring Report dated 27/03/2025 developed by the Environmental Officer and District Community Development Officer titled “Quarter four monitoring report for environmental and social safeguards under micro scale irrigation program”— thirty one (31) MSI systems were monitored including Mulwana Elvis from Kabegga Ward, Irumba Henry Harrison from Ssekanyoyi ward among others and it was clearly indicated that the SAE ensured that farmers adhered to proper water conservation practices, correct use	**5**

of agrochemicals, and safe management of chemical waste containers.

According to the field inspection of the five sampled farmers—Miss Nagawa Angella (MITYANA/2023-03-23/Female/46404) from Kakindu S/C,

Mr. Kiyemba Emmanuel (MITYANA/2024-01-08/male/71712) from Busunju T/C, Miss Nakitende Annet (MITYANA/2024-11-12/Female/103957) from Nyantungo Sub-County, Mr. Ssewava Mubiru Richard (MITYANA/2023-05-16/Male/54302) from Bulera Sub- County, Miss Muwanga Hariet Robinah (MITYANA/2022-06-02/Female/26407) from Kikandwa Sub- County, — all were found to be practicing proper water conservation, correct agrochemical management, and safe handling and disposal of chemical waste containers.

Based on the above evidence, Mityana DLG has consistently monitored environmental irrigation impacts quarterly, as indicated in the assessment manual.

10	Evidence that the LG has established a mechanism of addressing micro-scale irrigation grievances : micro-scale irrigation grievances have been reported in line in line with the LG grievance redress framework, recorded, investigated and responded to	From the Designated Grievance Redress Officer obtain and review the Log of grievances and check whether grievances were recorded, investigated and responded If the LG has established a mechanism of addressing micro-scale irrigation grievances : micro-scale irrigation grievances have been reported in line in line with the LG grievance redress framework, recorded, investigated and responded to, score 5 or else 0	There was evidence provided by the Designated Grievance Redress Officer (DCDO) that Mityana DLG has established a mechanism for addressing micro-scale irrigation grievances, and that such grievances have been reported, recorded, investigated, and responded to in line with the Local Government Grievance Redress Framework. According to the grievance logbook, Mr. Mukwaya Ibrahim from Malangala Sub- County reported delayed installation of his irrigation system by Waterfix Engineering Ltd. The complaint was entered into the grievance logbook on 26/06/2025. The Committee referred the matter to the SAE for action. The SAE contacted the contractor and told him to speed-up the installations of the irrigation equipment. The contractor came and installed the system and the complainant is now happily using the system. The case was successfully closed. Another grievance was reported by Male Anne from Sekanyonyi Sub- County regarding the failure of the pump installed Rima (East Africa) Ltd to pump enough water for the day. The complaint was recorded in the grievance logbook on 23/06/2025. The Committee referred SAE for action. The SAE examined the pump and found out that problem was recharge of the well-being very low. The pump was removed by contractor and the well was deepened to increase it recharge rate and the pump was installed back. The pump is now able to pump enough water per day. The case was successfully closed. The third grievance was reported by Kiyemba Emannuel from Busunju T/C which was about the irrigation tank base being so low (1m). The complaint was recorded in the grievance logbook on 28/05/2025. The Committee referred SAE for action. The SAE explained to the Complainant that according to the contract that was signed, that was the height of the irrigation tank base that had to be constructed. The complaint agreed to go on with what was in the agreement and the case was successfully closed. Based on the evidence above, Mityana DLG has established an effective mechanism for addressing micro-scale irrigation grievances, and such grievances have been reported, recorded, investigated, and resolved in accordance with the Local Government Grievance Redress Framework.	**5**

Oversight and support supervision

11	Evidence that the LG has monitored on a quarterly basis all installed MSI equipment (key areas to include: functionality of the equipment, adherence to ESHS, adequacy of water source, efficiency of MSI in terms of water conservation)	• From SAE obtain and review the quarterly monitoring reports for the previous FY to establish the number of MSI equipment that were monitored • Sample and visit 5 farmers and verify what is in the reports. If the LG has monitored on a quarterly basis all installed MSI equipment (key areas to include: functionality of the equipment, adherence to ESHS, adequacy of water source, efficiency of MSI in terms of water conservation) score 10 or else score 0	There was evidence provided by the Senior Agricultural Engineer (Water for Production) that Mityana DLG monitored all installed MSI equipment on a quarterly basis, focusing on key areas including equipment functionality, adherence to Environmental, Social, Health and Safety (ESHS) standards, adequacy of water sources, and efficiency of the MSI systems in terms of water conservation. According to the Quarter 1 Monitoring and Supervision Report dated 04/10/2024, developed by the SAE and forwarded by the DPO on the same date, 118 MSI units were monitored and they were all from previous FYs except FY 2024/2025. According to the Quarter 2 Monitoring and Supervision Report dated 05/01/2025, developed by SAE and forwarded by the DPO on 12/01/2025, 112 MSI units were monitored and they were all from previous FYs except FY 2024/2025. According to the Quarter 3 Monitoring and Supervision Report dated 07/04/2025, prepared by SAE and received by the DPO on 08/04/2025, 105 MSI units were monitored and they were all from previous FYs except FY 2024/2025. According to the Quarter 4 Monitoring and Supervision Report dated 07/07/2025, prepared by SAE and received by the DPO on the same date, 120 MSI units were monitored Including th3 31 MSI units for the FY 2024/2025 and 89 MSI units were for previous FYs. According to the field inspection of the five sampled farmers— Miss Nagawa Angella (MITYANA/2023-03-23/Female/46404) from Kakindu S/C, growing coffee, Mr. Kiyemba Emmanuel (MITYANA/2024-01-08/male/71712) from Busunju T/C, growing coffee, Miss Nakitende Annet (MITYANA/2024-11-12/Female/103957) from Nyantungo Sub- County, growing coffee and banana, Mr. Ssewava Mubiru Richard (MITYANA/2023-05-16/Male/54302) from Bulera Sub- County, growing coffee, Miss Muwanga Hariet Robinah (MITYANA/2022-06-02/Female/26407) from Kikandwa Sub- County — the information in the reports was confirmed to be accurate. Farmers had indeed been advised to practice mulching, trenching, and digging basins for soil and water conservation, and these practices were observed during the inspection. Based on the evidence and findings above, Mityana DLG has conducted quarterly monitoring of all installed MSI equipment, focusing on equipment functionality, adherence to ESHS standards, adequacy of water sources, proper agrochemical use and chemical waste management, and efficiency of the MSI systems in terms of water conservation.	**10**
12				**10**

Evidence that the LG collects information quarterly on newly irrigated land, functionality of irrigation equipment installed, provision of complementary services and farmer expression of interest, the LG has entered up to-date LLG information into the MIS, the LG has prepared quarterly reports using information compiled from LGs in the MIS, and the information in the MIS on the status of installation matches with the physical reports and data on the ground.

If (i) to (iv) met score 10 or else 0

• From the MIS and SAE obtain and review quarterly supervision and monitoring reports to determine whether they are compiled and cover LLG irrigated land, functionality of irrigation equipment installed, provision of complementary services and farmer expression of interest

• From the MIS report determine whether up to-date LLG performance information is submitted

Check and verify if

i. Evidence that the LG collects information quarterly on newly irrigated land, functionality of irrigation equipment installed, provision of complementary services and farmer expression of interest.

ii. Evidence that the LG has entered up to-date LLG information into the MIS

iii. Evidence that the LG has prepared quarterly reports using information compiled from LGs in the MIS

iv. Evidence that the information

There was evidence provided by the Senior Agricultural Engineer (Water for Production) that Mityana DLG collects information quarterly on newly irrigated land, functionality of installed irrigation equipment, provision of complementary services, and farmer expressions of interest. The district prepares quarterly reports using information compiled in the MIS, and the information in the MIS on installation status is consistent with physical reports and field data.

(i) According to the quarterly supervision and monitoring reports—Quarter 1 report dated 04/10/2024, developed by the SAE and forwarded by the DPO on the same date, Quarter 2 report dated 05/01/2025, developed by SAE and forwarded by the DPO on 12/01/2025, Quarter 3 report dated 07/04/2025, prepared by SAE and received by the DPO on 08/04/2025, and Quarter 4 report dated 07/07/2025, prepared by SAE and received by the DPO on the same date — Mityana DLG collects quarterly information on newly irrigated land, functionality of installed irrigation equipment, provision of complementary services, and farmer expressions of interest.

(ii) According to the MIS, the local government entered up-to-date LLG information for FY 2024/2025, reflecting 188 Expressions of Interest (EOIs), of which 113 were successful and 75 unsuccessful. For example, Sekanyonyi T/C registered 33 EOIs (11 successful, 22 unsuccessful), Kikamdwa S/C registered 32 EOIs (22 successful, 10 uniccessful), Manyi S/C registered 21 EOIs (14 successful, 7 unsuccessful), Bulera S/C registered 18 EOIs (16 successful, 2 unsuccessful), Marangala S/C registered 17 EOIs (8 successful, 9 unsuccessful), Namungo S/C registered 11 EOIs (7 successful, 4 unsuccessful), among others.

(iii) Mityana DLG prepared quarterly reports using information compiled in the MIS, as evidenced by: Quarter 1 report dated 05/10/2024 prepared by the SAE, approved by CAO on 10/10/2024, Quarter 2 report dated 05/01/2025 prepared by the SAE , approved by CAO on 05/01/2025; Quarter 3 report dated 07/04/2025 prepared by the SAE, approved by CAO on 07/04/2025; and Quarter 4 report dated 07/07/2025 prepared by the SAE, approved by CAO on 17/07/2025.

(iv) Additionally, MIS information on the status of MSI equipment installation in Mityana DLG matches with physical reports and field data. According to the list of beneficiary farmers for micro scale irrigation systems for FY 2024/2025, there were 31 beneficiary farmers. At the time of assessment on 11/12/2025, the MIS reflected 143 beneficiary farmers for Mityana DLG, a figure that includes the 31 installations completed in FY 2024/2025. This confirms that MIS data on MSI installations is consistent with physical records and findings on the ground.

Based on the evidence above, Mityana DLG collects quarterly information on newly irrigated land, functionality of installed irrigation

	in the MIS on the status of installation matches with the physical reports and data on the ground. If (i) to (iv) met score 10 or else 0	equipment, provision of complementary services, and farmer expressions of interest; has entered up-to-date LLG information into the MIS; prepares quarterly reports using data compiled from LLGs in the MIS; and ensures that MIS information on MSI installation status matches physical reports and field data.

PMs and Indicators to Incentivise Delivery of Accessible, Quality and Efficient Production Services

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Quality				
1	Evidence that the Production Department has trained and met MAAIF farmer and farmer's institutional training targets for the previous FY	From MAAIF obtain and review: (i) the LG targets for the farmer and farmers institution training for the previous FY; and (ii) quarterly agriculture extension grant report to establish the number and nature of farmer and farmer's institutional capacity building conducted. From the DPO obtain and review: the training needs assessment report, training schedule, and quarterly reports for the previous FYs to verify that the LG: • Conducted capacity needs assessment of farmers • Delivered training to a set number of farmers • Availed knowledge products to farmers e.g. brochures, informative videos, flyers, manuals. From the sampled farmers' institutions (farmer field schools) ascertain that they were trained by: • Interviewing the farmers on whether the training was conducted and the training content • Reviewing the knowledge products shared • Reviewing the visitors book to confirm the extension worker's visit. If the Production Department has trained and met MAAIF farmer and farmer's institutional training targets for the	The assessment team obtained and reviewed the records from the DPO, Mityana LG, and established the following; • The Quarterly report to MAAIF, quarter 1, for the previous FY, for the Agricultural Extension Grant was received and was submitted by DPO, Mr. Seremba Daniel, on 04th August 2024 and received by MAAIF on 5th August.2024. The report gave the set target of 33,469 as at the beginning of the year for farmers to be reached, trained, and supported. At the end of the previous FY, A total of 34,123 farmers had been reached, trained, and supported during the year under review (these included PDM farmers). • Needs Assessment report dated20/06/2024 was reviewed and contained capacity gaps. Some of the gaps included, but not limited to: • Marketing for the agricultural produce, both animal and crop. • Mindset change for farmers on technology adoption for different technologies, i.e., MSI. • Business planning in the poultry and dairy mindset change. • Training farmers on cost-benefit analysis for poultry and dairy enterprises. • Farming as a business in general • (Agribusiness) • Disease control and management, Animal nutrition and feeding. The assessment team was able to obtain and verify some of the training reports by the extension workers in the LLG units. A report dated 14th October was verified and was written by Mr. Basasira Mathias, AVO in charge of Ssekanyonyi Sub-County. The report was on the training of farmers in business planning. Attendance lists of trained farmers were attached, and there was pictorial evidence seen. At the sub-county headquarters, the signature of Mr. Mathias Basasira AVO was verified, along with the names and signatures. We also verified the names and signatures of Mr. Mbusa Ramesh Bahangondi AO, in charge of Kikanndwa sub-	**5**

		previous FY score 5or else 0	County, in the Arrival and attendance books. - Animal breeding and selection. - Market linkages training was also done and promoted at the Sub-County level. - Therefore, there was evidence that the production Department trained and met MAAIF farmer and farmers' institutional training targets for the	
2	Evidence the LG has increased the Percentage of farmers reached and supported by the extension workers between the previous FY and the previous FY.	From MAAIF obtain the quarterly Agriculture extension grant reports submitted by LGs. From DPO, Obtain and review quarterly reports of the previous FY to establish the number of farmers reached and supported by extension officers in the following areas: • Enterprise selection, • Value chain production, • Harnessing post-harvest handling, • Market linkages, processing and value addition, • Pest and disease surveillance Calculate the percentage increase between the previous FY but one and the previous FY. If the LG has increased the Percentage of farmers reached and supported by the extension workers between the previous FY and the previous FY but one score 5 or else 0.	The assessment team obtained Quarterly Agricultural extension grant reports that had been submitted to MAAIF and reviewed them. • From the DPO, the assessment team also obtained a report for the 4th Quarter of the previous FY but one, which was reviewed. It had been written on 16th July 2024 by Mr. Seremba Daniel the DPO, and submitted, received, and stamped by MAAIF on 23rd July 2024. • It was found out that farmers reached, trained, and supported in the previous but one FY were 26,590, while in the previous FY, the farmers reached, trained, and supported were 34,123 (including PDM farmers) 34,123 -26,590 = 7,533/26,590 x 100 = 28.3% increase There was evidence that the LG had increased the percentage of farmers reached, trained, and supported by the extension workers between the previous FY but one and the previous FY, hence the score is 5.	**5**

3	Evidence that LG collects and submits agricultural data and statistics on acreage and production, and submits reports to MAAIF using tools i. Daily Capture fisheries/aquaculture ii. Monthly livestock iii. Crop Seasons iv. Entomology reports	From DPO obtain and review the following reports a) Capture fisheries/aquaculture b) Monthly livestock c) Crop Seasons d) Entomology repots Verify if this data is collected and submitted to MAAIF (evidence of stamped copy). Score 5 if any of the above reports are compiled and submitted or else 0.	The assessment team received and reviewed records from the Production office for this indicator and established the following; The fourth Quarter for 2024/2025 was submitted by Mr. Golooba Isaac for the Chief Administrative Officer on 14th Oct. 2025 as the FY-end consolidated report, which was submitted later, received, and stamped by MAAIF on 16th Oct. 2025. The report gave Data on: livestock, Crop sector, and Fisheries sector. A report on the production data sheet customized by MAAIF was verified it had a total of 134 fish farmers in the district. It was compiled by Ssenyonjo Elijah SFO Mityana DLG. on 27th June 2025. A report on fish Capture/Aquaculture sent to MAAIF was verified, and it contained Data on Aquaculture. The data was sent by Email by the Fisheries Officer, and the CAO was given a copy. There was also data on the number of cattle slaughtered and inspected by the veterinary extension staff per month per slaughter slab. The average for the whole district was given as 48 heads of cattle per month. On Livestock data, a report dated 3rd June 2025, written by DVO, gave data on the number of animals kept by households, the number of livestock slaughtered per month, and the number of animals treated against various diseases during the previous FY. In crop seasons, a report dated 19th Dec 2024, written by Ms. Namayanja Annet, SAO Mityana District, gave data on major crop commodities for six months from July to December 2024. It showed the number of acres per crop planted per season, the yield per season planted, and the yields per crop per acre of land. Some of the crops listed included: Coffee, Maize, Beans, Banana, Hass avocado. There was evidence that LG collected data and statistics on acreage, and a production report was submitted to MAAIF, hence the score is 5.	**5**

4	Evidence that the LG has conducted surveillance on pest and disease occurrence and taken corrective actions based on findings from the surveillance	From DPO obtain and review the quarterly performance report to determine whether the respective units within the department conducted pests, vector and disease surveillance in the previous FY. From the clerk to council obtain and review council minutes to verify whether reports on pests, vector and disease were presented to the relevant committee of the Council and the actions taken by council on the reports of surveillance to reduce and control pests, vectors and diseases If the LG has conducted surveillance on pest and disease occurrence and taken corrective actions based on findings from the surveillance score 5 or else 0	Quarterly and monthly reports on Livestock and crop surveillance were verified as submitted by all LLG extension workers • The EMAi App. was not used for livestock disease surveillance; however, reports were obtained and reviewed. • Quarterly and monthly reports on Livestock and crop surveillance were verified as submitted by all LLG extension workers to the district. • A report dated 30th September 2024, highlighted the increase in disease incidences as reported by farmers and surveillance findings. The report was written by Ms. Namayanja Annet SAO. Farmers were advised to use appropriate measures to control pests and diseases. Another report was dated 7th October 2024, written by the DVO, on Disease surveillance and early warning systems. The crop pests and diseases surveillance report dated 23rd Jan 2025 was also verified. An Incidence report was submitted to the Chairman of the council committee on 10th Feb 2025, written by Mr. Sserwanja Jimmy, the entomologist. The incident was about an attack by bees on a certain family. The family members who were attacked were treated successfully. • Therefore, there was evidence that disease and Pest surveillance was done; however, no corrective action based on findings from the surveillance was taken, hence the score is 0.	**0**

Access

5			6
	Evidence that LG has functional results demonstration and trial sites, has conducted farmer training at each of these sites, and farmers have utilized these sites for learning purposes in previous FY score 6 or else 0	From the DPO, obtain and review the inventory of 'Results demonstration' and trial sites. From the list obtained, sample at least 2 demonstration sites to ascertain whether • The demonstration site is functional and in good condition. • Farmer visits took place by reviewing the visitors' book • Attendance sheets to verify participation in the training If the LG has functional results demonstration and trial sites, has conducted farmer training at each of these sites, and farmers have utilized these sites for learning purposes in previous FY score 6 or else 0	The assessment team received and reviewed records from the Production department and established the following; • Inventory of Demonstration and FFS, some of whose functionality was verified in the field. • Sites visited included a FFS/ Practical Training Center (PTC) • The host farmer was Mr.Kiwanuka Eddy of Bambule village, Bambule parish in Ssekanyonyi Sub-County. The site was functional with a coffee enterprise, and zero-grazing for dairy cattle and goats. Practices taught at the FFS were: Good quality silage making and feeding. Coffee management, i.e., pruning, and many others. FFs registers were verified. • Another FFS/PTC was that of Nabbumba Allen with layer birds numbering 1000. It was also found in Bambule village, in Ssekanyonyi SC. Farmers were trained on how to locally mix poultry feeds. • The district had FFS on coffee KR -seven lines from 1 to 7 managed at a former District Agriculture Training Institution Center (DATIC). DATIC was well managed by the Mityana DLG, and books of attendance were verified; the score is 6.

6	Evidence that the Production Department has collected, compiled and publicized up-to-date data and information on key players/service providers (updated one quarter before the assessment)	From the DPO, obtain and review the registry/database of the key players and service providers to verify if the database is existent and includes the service providers where farmers can obtain services. The list should among others include: • Research organizations, • Profile of genuine agro-dealers, agro-processors, • Private extension service providers, and • Agriculture finance institutions and insurance, in the LG. From the register, verify whether it is up-to-date by reviewing new entries made in the previous FY. Interview the sampled farmers to verify that the list was publicized. If the Production Department has collected, compiled and publicized up-to-date data and information on key players/service providers (updated one quarter before the assessment) score 6 or else 0.	A register of agro-input dealers was verified. It was up-dated 22nd August 2025 by Ms. Namayanja Annet SAO, Mityana District. The list was verified on the district and Ssekanyonyi Sub-County public notice boards. It had names of service providers per LLG. There was also an Inventory of all input dealers for the District. The list was consolidated by Nabunya Allen APO. Another list seen was that of AI services (Abawakisa). Non-Government Organizations working with the District under the production offices were listed: FINN CHURCH AID, TEAM-UP, and KOREA INTERNATIONAL AGENCY. KIYIDA Mityana Diocese (KMD) There was evidence that the list was publicized and updated one quarter before the assessment, hence the score is 6.	**6**

7	Evidence that the LG organized awareness events during the previous FY such as agricultural shows, exhibitions, and farmer field days aimed at bringing farmers and other sub-programme actors together.	From the DPO, obtain and review reports on awareness events such as agricultural shows and exhibitions that bring together farmers and other sub-programme players/actors together to verify: • Theme of the event • When the event took place • Where it took place • The targeted participants • The participants that attended • Exhibition photographs and pictures If the LG organized awareness events during the previous FY such as agricultural shows, exhibitions, and farmer field days aimed at bringing farmers and other sub-programme actors together score 8 or else 0.	• A report on an expo organized by Team Kisoboka from 17- 18 August 2024 was verified. The theme was “Increased Productivity, Value Addition for Better Farmer Productivity. Participants were from the Great Mubende Sub-region. All sector farmers were trained in various enterprises by 17 Exhibitors. There was evidence that LG organized Farmer field days aimed at bringing farmers together, hence the score is 8. ,	**8**

Human Resource Management

8	Evidence that the LG ensured at least one extension worker was deployed in each of the LLG during the previous FY	From the PHRO, obtain and review the personnel files of extension workers to verify recruitment of extension workers From the DPO and PHRO Obtain the staff list to verify the deployment of extension staff per LLG. If the LG ensured at least one extension worker was deployed in each of the LLG during the previous FY score 5 or else 0	There was evidence that each lower local government had an extension worker deployed in the previous financial year 2024/25. The following is evidence of the staff deployed with the dates they were deployed; 1. Mr. Makalizi Joshua – an Agriculture Officer was deployed to Kakindu s/c on 2/1/2017 2. Mr. Basasira Mathias – an Assistant VET Officer was deployed to Sekanyonyi s/c on 14/12/2023 3. Mr. Mwamani David – a Senior VET officer was deployed to Bulera s/c on 6/6/2017 4. Ms. Nakitende Harriet – an A gric Officer was deployed to Manyi s/c on 30/5/2023 5. Mr. Migade Dickson – an Assistant VET Officer was deployed to Banda s/c on 14/12/2023 6. Mr. Kabaalu Deogratious – an Agric Officer was deployed to Namungo s/c on 29/4/2022 7. Mr. Kalugo Wilberforce – an Assisntant Agric Officer was deployed to Kikandwa s/c on 14/1/2022 8. Mr. Mutalamiirwa Jackson – an Agric officer was deployed to kalagalo s/c on 6/3/2025 9. Mr. Lubega Abubaker – an Assisntant VET Officer was deployed to Malagala s/c on 6/3/2025 10. Mr. Mukaye Patrick – an Assistant VET Officer was deployed to Butayunja s/c on 25/3/2019 11. Mr. Muti Lawrence – an Agric Officer was deployed to Zigoti TC on 6/3/2025 12. Mr. Matia Lukenge – an Assisntant VET Officer VET officer was deployed to Busunju TC 13. Kto Geoffrey – an Assistant Agric Officer was deployed to Banda TC 14. Semakula Ibrahim – an Agric Officer was deployed to Sekanyonyi TC There was evidence that each LLG had an extension staff deployed justifying the score of 5.	**5**

9			**5**
Evidence that the extension workers are providing extension services in the LLGs where they are deployed	Sample and visit at least two LLGs • Review the notice board to verify the names of extension workers in the LLG • Review the attendance book • Review the quarterly reports submitted by the extension workers in the sampled LLG If the extension workers are providing extension services in the LLGs where they are deployed score 5 or else 0.	Two sub counties were sampled for verification i.e. Kakindu and Manyi sub counties. In Manyi s/c, the staff attended duty. Two officers; Nakitende Harriet – the Agric Officer and Muwonge Yasin – the assistant VET officers signed the attendance register and the following dates were noted; 23/8/2024, 10/8/2025 and 17/2/2025. In Kakindu s/c, Dr. Minambe – the VET Officer and Mr. Mikalazi Josiah – the Agric Officer were regular. The following dates were noted; 9/4/2024, 5/7/2024, 4/6/2025, 6/6/2025 and 4/7/2025 In Kakindu s/c, the following reports were available; Quarterly reports dated 30/6/2025, 31/12/2025, 3/7/2025, monthly reports dated; 27/06/2025, 21/12/2024 and 28/10/2024 were seen. In Manyi s/c too, reports were reviewed; Accountability reports dated 30/6/2024, monthly reports dated 30/10/2024, 29/1/2024 and Quarterly reports dated 29/9/2025 and 28/12/2024 were available. In Manyi s/c, a notice board was available. A staff list dated 19/3/2024, Grievance handling mechanism dated 22/1/2025 and list of PDM beneficiaries dated 19/3/2024 all signed by Mr. Namugera Nelia – Senior Assistant Secretary were available. In Kakindu s/c, there was also a functioning noticeboard which had IPFs of the s/c posted on it and a staff list dated 15/7/2025 signed by the Senior Assistant Secretary, Ms. Nabakooza Prossy. The above evidence justifies the score of 5 awarded	

10	Evidence that the LG has facilitated, and equipped extension staff with basic equipment in the previous FY	From the DPO obtain the annual budget performance reports to verify that resources were allocated and utilized for buying equipment and tools for production staff. Obtain the asset register to confirm the equipment allocated to extension services From the sampled LLG, interview the extension staff to verify whether they have the basic equipment including; motorcycles, tablets/phones, tools, and extension kits. If the LG has facilitated, and equipped extension staff with basic equipment in the previous FY score 5 or else 0.	The assessment team received and reviewed records on asset registers in the Production department in the LG and LLGs and established the following; • The LG facilitated and equipped the extension workers with basic equipment in the FY under review. • The LLG units sampled and visited namely: Ssekanyonyi Sub County and Kikandwa Sub County, had the asset registers in place. These were verified. At the District, the asset register was reviewed, and it was noticed that in addition to transport means, they were given Spray pumps for demonstration /and training farmers for crop extension workers were given each a motorcycle. • An asset register of motorcycles was verified and each extension staff had signed for the motorcycle given to them. • It was found out that the Vet, staff were given a treatment kit in addition. The LG had facilitated and equipped extension staff with basic equipment in the previous FY, hence the score is 5.	**5**

11	Evidence that LG has provided capacity building to extension workers	From the DPO, obtain and review the training needs assessment reports, training programs and training reports to verify whether the extension staff were provided with capacity building through; training programs, exchange visits, learning tours, and field visits to research centers, among others If the LG has provided capacity building to extension workers score 5 or else 0.	The assessment team obtained and reviewed the training needs of the extension staff records regarding the capacity building of extension workers for the period under review and established the following; The Needs assessment was done using the annual appraisal reports from individual extension staff. This was to verify whether the extension staff were provided with capacity building through training programs, exchange visits, learning tours, and field visits to research centers, among others. From the Extension Staff Needs assessment report dated 15th June 2024, through questionnaires, interviews, and consultations with the heads of sub-sections and individuals. Short-term courses were recommended and carried out. This was followed by staff training reports, one of which was reviewed by the assessment team and was dated 30th June 2025, by Dr. Asther Mirembe VO Kakindu SC. She attended a course for 1 year from July 2024 to July 2025 at Progress Vet East Africa. A capacity-building initiative for veterinary services professionals in Uganda and Kenya. Another report seen was that from Dr. Mwanani David SVO/ Animal Breeding Specialist on Embryo transfer. The course was done in Nairobi, Kenya. Mr. Karugo Wilberforce AVO did a short course in Artificial Insemination. This was contained in a report dated 30th March 2025, between 1st and 21st March 2025. There was evidence that the LG provided capacity building to extension workers, hence the score is 5.	**5**

Management and functionality of amenities

12	Evidence that public production facilities are functional and have proper management structures	From the DPO Obtain a list of public production facilities these include but are not limited to, communal watering facilities, markets, value addition centers, fish landing sites, slaughter slabs, community bulking stores, dip tanks, cattle crushes. Sample and visit at least one facility to establish functionality. If the public production facilities are functional and have proper management structures score 5 or else 0	The assessment team received and reviewed the records on the functionality of public production facilities. The sites visited some had management committees while others did not have, and even those that had committees, they had overstayed. This was contained in a report about water sources in Mityana District, dated 3rd September 2024, by the DVO to the CAO through the DPO. There wasn't enough evidence that public production facilities were functional; some lacked active management structures, hence the score is 0.	**0**
13	Operation, maintenance and management of production facilities (e.g. communal watering facilities, markets, value addition centers, fish landing sites, slaughter slabs, community bulking stores, dip tanks, cattle crushes) Evidence that the LG had provided technical support on O&M and management of the agricultural infrastructural facilities to the beneficiaries of these facilities through training	From the DPO obtain the evidence of training (training reports) undertaken on O&M and management of the infrastructure facilities. At the sampled facilities obtain and review the site book to ascertain supervision and support to verify if support and O&M were provided At the sampled facilities verify the functionality of the management structures through; reviewing the minutes of the committee, the business of the committee members, and subscriptions among others If the LG had provided technical support on O&M and management of the agricultural infrastructural facilities to the beneficiaries of these facilities through training score 5 or else 0	The list of production infrastructure was obtained from the DPO and reviewed. The list of production infrastructure had 7 slaughterhouses in the district that were operational. Some slaughter slabs on the list included Bbuye in the municipality, Kigonge in Zigoti TC, Busunju in Busunju TC, and Ssekanyonyi in Ssekanyonyi TC, to mention but a few. The assessment team visited Kikandwa in Wattuba parish. The team was able to verify the management committee minute book and the training of O&M and management. The committee had ensured proper running of the slaughter slab through proper maintenance, but some issues of hygiene and repairs were still lacking. On water facilities, 4 Valley dams were highlighted and were not properly maintained. One of the dams, Kajoji Valley Dam, which we visited, was not doing well. According to the visit verification, a few committee members were met at the site, these included the chairperson, Ms. Namakula Betty, Secretary, Mr. Nkuruziza Berardo, and Defense, Mr. Kyabazinga Robert. Therefore, there is evidence that training on O&M for slabs and valley dams was conducted; hence, the DGL scores 5.	**5**

Management of Financial Resources

14	Evidence that the LG ensured the production department's budgets and work plan adhered to MAAIF planning and budgeting guidelines during the previous FY	From the Planner obtain the Annual work plan, budgets, and budget performance report of the previous FY to verify whether the production department budget and expenditures complied with the guidelines. If the LG ensured the production department's budgets and work plan adhered to MAAIF planning and budgeting guidelines during the previous FY score 10 or else 0.	The documents obtained from the LG by the assessment team were reviewed for adherence to the production department's budget. The Department had a total budget of Sh 172,678,158 for the Agriculture Extension grant. Funds for Development were 43169539/172678158x100 = 24,9% development while 75. 1% was for the Agriculture Extension Grant. For PMG, a total of Sh 69,1908,505 was received, and out of that, 38,059,539/69198505 = 55% for development and for recurrent = 31138966 which is 45%. Therefore, there was evidence that the LG ensured the production department's budget adhered to MAAIF planning and budgeting guidelines during the previous FY, the score is 10.	**10**

Environment, Social, Health and Safety

15	a) Evidence that the LG has put in place measures to include small holder farmers among the beneficiaries of agricultural services score 2 or else 0 b) Evidence that the LG has implemented measures to ensure that young women and young farmers (18-35 years) are accessing services score 2 or else 0 c) Evidence that farmer groups are trained in grievance management and stakeholder engagement score 2 or else 0	From the LG Agricultural Office, obtain and review; • LG AWP to establish that measures to include small holder farmers among the beneficiaries of agricultural services are in place If the LG has put in place measures to include small holder farmers among the beneficiaries of agricultural services score 2 or else 0	• A report on training, targeting PDM/Smallholder farmers in enterprise selection, was verified. A training schedule/ Annual work plan for Smallholder farmers benefiting from agricultural services for the previous FY was reviewed. The report was compiled by Namayanja Annet on 10th July 2024. • Many trainings of smallholder farmers (PDM inclusive) took place during the year under review; the last one was conducted on 18th June 2025. Farmers were sensitized on how to select one enterprise from: Coffee, Dairy, and Poultry. • The LG did put in place measures to include smallholder farmers among the beneficiaries of agricultural service, hence the score is 2.	**2**

15	a) Evidence that the LG has put in place measures to include small holder farmers among the beneficiaries of agricultural services score 2 or else 0 b) Evidence that the LG has implemented measures to ensure that young women and young farmers (18-35 years) are accessing services score 2 or else 0 c) Evidence that farmer groups are trained in grievance management and stakeholder engagement score 2 or else 0	• From the LG Agricultural Office, obtain and review; • LG AWP to establish that measures to include small holder farmers among the beneficiaries of agricultural services are in place • Details of beneficiaries of agricultural services to ascertain that (small holder farmers, young women and young farmers) are accessing services If the LG hashas implemented measures to ensure that young women and young farmers (18-35 years) are accessing services score 2 or else 0	The LLG reports seen and verified indicated that among the young women and young farmers who had accessed services from the area extension staff in the various LLGs. A report dated 25th June 2024 was reviewed. A youth group of 34 members was trained on nursery bed management. The report also mentions a training on Coffee management for the youth. Attendance lists and Photographic evidence were verified. There was evidence that youth and young women farmers were accessing agricultural services, hence the score is 2	**2**
15	a) Evidence that the LG has put in place measures to include small holder farmers among the beneficiaries of agricultural services score 2 or else 0 b) Evidence that the LG has implemented measures to ensure that young women and young farmers (18-35 years) are accessing services score 2 or else 0 c) Evidence that farmer groups are trained in grievance management and stakeholder engagement score 2 or else 0	• From the LG Agricultural Office, obtain and review; • Reports to ascertain that farmer groups are trained in grievance management and stakeholder engagement • Reports to ascertain that farmer groups are trained in the management of agro-chemicals Evidence that farmer groups are trained in grievance management and stakeholder engagement score 2 or else 0	Reports on the creation of farmers on safe use of acaricides among Livestock farmers were verified. One was on 28th April 2025. Attendance lists were attached to the report. Another report dated 30th April, 2025. The report was on training on the safe use and handling of Agro-chemicals. The report was written by Namayanja Annet SAO. Main issues highlighted were: Storage, Handling, Mixing, and protective gear. Several grievance forms used to train farmer groups/Project grievance committees were verified. The form had the following details: - Name of the farmer group - Claimant name - Location of the Farmer group /Project - Summary of the grievance - Name, signature, and telephone number of the claimant - Date case received, name and signature, Title, and action taken about the case - Completion status and date of completion There was evidence that Farmer groups/projects were trained on grievance management and stakeholder engagement in agrochemical safe use, hence the score is .2	**2**

Transparency, oversight, reporting and accountability

16	Evidence that the LG has conducted multi-stakeholder monitoring of Agricultural Extension Services.	From the Clerk to Council office, obtain and review multi-stakeholder monitoring reports for extension services and agricultural projects to ascertain that the key stakeholders including RDC, C/P LCV, CAO Secretary for Production, Production Committee, DPMO & Subject Matter Specialists (SMSs) and NGOs participated in the multi-stakeholder monitoring. If the LG has conducted multi-stakeholder monitoring of Agricultural Extension Services score 7 or else 0	Through Quarterly reports and Monitoring reports, it was established that the LG Conducted a series of multi-stakeholder monitoring of agricultural extension services. The Monitoring for the fourth quarter for the previous FY, took place on 28th June 2025. The monitoring Team comprised of Production and Natural Resource committee members, the office of RDC, CAO's office, Councilors and Subject matter specialists. The monitoring intended to assess the progress and performance of enterprises established using PDM funds. Challenges identified by the monitoring team were: - Limited enterprise management knowledge among some farmers. - Rising prices of agriculture in puts such as feeds, fertilizers and veterinary supplies. - Inconsistent record keeping in many households. - Insufficient follow up by parish level structures due to logistic constraints. The monitoring team made some recommendations: - To support and enhance extension regular technical guidance. - Increase capacity through trainings - Maintain a quarterly monitoring schedule - Support Parish Committees to improve on ground supervision and timely feedback. The monitoring team made general observation that there was a commendable progress by PDM farmers across the District. Therefore, there was evidence that the multi-stakeholder committee conducted a multi-stakeholder monitoring of the Agricultural Extension services, the score is 7.	**7**

17	Evidence that the DPO has supported, supervised, mentored, and provided technical to the agriculture extension workers score 7 or else 0	From DPO obtain and review the monitoring and supervision reports, and training/mentoring report to verify if DPO provided support supervision to the LLG extension workers. At the sampled LLGs obtain and review the training reports, feedback notes and recommendations from DPO to the extension staff to verify the support provided. The DPO has supported, supervised, mentored, and provided technical to the agriculture extension workers score 7 or else 0.	• Reports were obtained from the DPO and reviewed. Some of the reports obtained were: • A report dated 8th August 2024, on mentoring of one extension worker, Dr. Richard Kikomeko VO. To always put photos in the monthly reports for ease of follow-ups, and also include lessons learnt and recommendations. Mentoring was done by the DPO. • A report on mentorship and supervision of 6th Nov 2024 was verified. The mentorship/ supervisory comments were directed to Mr. Lukenge Martia AVO in charge of Busunju TC. He was advised to always report to district stores materials got from MAAIF or elsewhere for records, e.g., Liquid Nitrogen and semen for AI. Therefore, there was enough evidence that the DPO supported, supervised, mentored, and provided technical training to the agriculture extension workers, the score is 7.	**7**